

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On January 11, 2022, at 6:00 PM at Municipal Office, #1 Hall Street, Rochon Sands and via Zoom
on Electronic Devices as per COVID 19 protocols

Present Mayor D. Hiller (absent)
Councillor J Byer
Councillor B. Brinson (zoom Attendance)
Administrator Melissa Beebe
Craig Suchy, WSP Engineering (zoom attendance)
Jim Belaney, WSP Engineering

Public: (2)

1. Call to Order

Meeting called to order @ 6:01 PM by Deputy Mayor Brinson .

2. Approval of Agenda

Res 2022-001 Motion by Councillor Byer to approve agenda as presented.

Carried

3. Public Hearing None

4. Delegations/Guests

4.1. Conceptual Water System Scope Change WSP Engineering Delegation

Craig Suchy, WSP, provided an overview of the additional fees over the scope of the project of \$7,500. Where future costs projected of a possible \$4000 is for future work and review when it comes back and \$3,500 is for the additional work done to date. Additional information was requested by Jim Belaney, WSP regarding how the land purchase is going for the Project. Deputy Mayor advised will have to provide at a later date. Jim Belaney also provided that talked to AT to see if the water line may be able to go adjacent to the highway and awaiting response.

Res 2022-002 Motion by Deputy Mayor Brinson to approve paying the existing \$3,500 now and wait on paying the contingency money until services are rendered.

Carried

Craig Suchy and Jim Belaney, WSP, withdrew from meeting at 6:11 pm.

Res 2022-003 Motion by Deputy Mayor Brinson to accept delegation as information.

Carried

5. Approval of Previous Minutes Res 2021-184

Amendments to be made to the minutes are as follows:

- Capital letters on Public Works Manager
- Motion under Information Reports is missing the capped amount of 10 hours per month, to read as follows: Motion by Councillor Brinson to authorize that public works contracted person can provide 2 hours a week of snow plowing and removal for the ice rink and hours are bankable to the capped amount to 10 hours a month.
- Motion under Information Reports needs to be added and recorded as: Motion by Councillor Brinson to conduct a Survey using Survey Monkey seeking feedback information from ratepayers regarding the Strategic Plan and send out the information in the newsletter and website

Res 2022-004 Motion by Deputy Mayor Brinson to accept minutes of Regular Council Meeting December 14, 2021 as amended.

Carried

6. Business Arising from Previous Minutes

6.1 Communications Policy AD 1.28

Res 2022-005 Motion by Deputy Mayor to table to next meeting and put notes on it for amendments and present at next meeting.

Carried

7. Financial

- 7.1. Cheque Register – December 2021 Interest Charge on credit
- 7.2. Bank Balances-General Account and Reserve Account up to January 7, 2022
- 7.3. 2021 Budget Variance to December 2021

Res 2022-006 Motion by Deputy Mayor Brinson to approve the financial reports as presented. Carried

8. New Business

8.1 Stettler District Ambulance Association Amending Agreement

Res 2022-007 Motion by Deputy Mayor Brinson to approve signing Stettler District Ambulance Association Amendment Agreement as presented. Carried

8.2 Stettler Waste Management Authority Amending Agreement

Res 2022-008 Motion by Councillor Byer to approve signing Stettler Waste Management Authority amendment Agreement as presented. Carried

9. Council Committee Reports

Deputy Mayor Brinson no report

Councillor Byer, Housing Authority Meeting, have not seen the Elected Officials Course Training for Emergency Management and administration to forward information to Dan and Jay.

Res 2022-009 Motion by Deputy Mayor Brinson to accept council committee reports as information. Carried

10. CAO Report (Written Report)

Res 2022-010 Motion by Deputy Mayor Brinson to accept CAO report as presented. Carried

Res 2022-011 Motion by Deputy Mayor Brinson to have administration contact the fire chief and see if he feels that 38 beach street access gate on private property is essential for emergency use and bring back to the next meeting Carried

11. Information/Reports

- 11.1. Rochon Sands December 2021 Newsletter 48
- 11.2. Emergency Management Advisory Committee Meeting Minutes Dec 21/
- 11.3. Provincial Park Lease Meeting Minutes Jan 5/22 54
- 11.4. Stettler Regional Emergency Management Advisory Committee Agenda Jan 13/22
- 11.5. Brownlee LLP Emerging Trends in Municipal Law Sessions February 2022
- 11.6. RMA Benefits of Membership 2021 Patronage Rebate
- 11.7. 2022 Alberta Fisheries Management Public Engagement Sessions
- 11.8. Marina Insurance Coverage Cancellation Letter 2020 & Agreement
- 11.9. Hall and Rec Board Insurance Coverage Letter 2020 & Agreement
- 11.10. Municipal Insurance General, Bond and Property and ANI Process
- 11.11. RMA Contact Newsletter January 7, 2022
- 11.12. Municipal Affairs Performance Appraisal of Chief Administrative Officer
- 11.13. Clearview Public Schools Local Government Conversation Meeting Request

Public attendees withdrew at 7:00 pm.

Res 2022-012 Motion by Deputy Mayor Brinson to have administration investigate the insurance coverage and provide recommendations on insurance options on summer village-owned property and have administration contact Rochon Sands Marina Board and Rochon sands recreation and hall society in relation to the letters sent out in 2020 regarding the insurance Carried

Res 2022-013 Motion by Deputy Mayor Brinson to have administration call Alex Mochid before January 14, 2022 in regards to the pilot project opportunities for wastewater challenges seeking funding for education, inspection and public sewage systems to be followed up by email to Alex. Carried

Res 2022-014 Motion by Deputy Mayor Brinson to email Mayor Dan Hiller in regard to 11.13 invitation and see what his feeling are in regards to attending this meeting.

Carried

Res 2022-015 Motion by Councillor Byer to accept correspondence as information.

Carried

12. In Camera - none

13. Next Regular Meeting Date – February 8, 2022

14. Adjournment

Res 2022-016 Motion by Councillor Byer to adjourn meeting @ 7:26 pm.

Carried

Mayor

Administrator