

Regular Meeting of the Council
of the Summer Village of Rochon Sands held on
June 13, 2023, at 6:00 PM, at the Municipal Office,
#1 Hall Street, Rochon Sands, and
via Zoom on Electronic Devices.

Present: Mayor D. Hiller
Councillor J Byer
Councillor B. Brinson
Administrator Dean Pickering
Administrative Assistant Erin Weinzierl
Dave Nelson, Marina Society
Brent Carr, Marina Society
Mark Tustian, Marina Society

Public (1):

Laurene Black

1. Call to Order

Meeting called to order by Mayor Hiller @ 5:58 PM.

2. Approval of Agenda/Additions

8.7 RFD – Longhurst Consulting IT Server Quote

8.8 Hall Items

8.9 Snak Shak (Dinette)

RES 23-06-01 Motion by Councillor Brinson to accept the agenda as amended.

Carried

3. Public Hearing –

3.1. None scheduled.

4. Delegations/Guests –

4.1. Rochon Sands Marina Society Update – Dave Nelson, Brent Carr, Mark Tustian

- March 2023, they were accepted as a society
- Many people are back lot residents but also people who do not have access to the shore.
- Trying to use an insurance company from BC that is familiar with the insurance process of marinas.
- Trouble allowing sub-leases approved due to insurance does not allow this.
- 38 stalls since the 2008 expansion.
- Right now, outside slips are tough to use with bigger boats due to the level of the water.
- Bylaws will need rewording, mostly to be done by a lawyer.
- Looking for support from the SVRS with future projects and both can work together for grants.

- Try to update and expand the marina as environmentally friendly as possible.

Mr. Nelson, Mr. Carr, Mr. Tustian withdraw from the meeting at 6:35 pm.

4.2. SV Rochon Sands – Action Items for the New Marina Society, LOC & Sub-Lease

- The Marina Board needs to send in their society papers,
- The Marina Board needs to complete their insurance for the Marina Society Executive and their,
- Admin to look over the 2010 contract and bring it back to Council for the next meeting.

5. Approval of Previous Minutes

5.1. SV Rochon Sands 05-09-2023 Draft Regular Council Meeting Minutes

- Public: Hariette
- 4.1 Capitalization
- 4.3 add monitoring Buffalo Lake water quality algae and pathogen levels

RES 23-06-02 Motion by Mayor Hiller to accept SV Rochon Sands 05-09-2023 Draft Regular Council Minutes as amended.

Carried

6. Business Arising from Previous Minutes

6.1. Highway Lots – Release forms for Survey Registration.

Presented to Council

6.2. Village Square Mini Basketball Court Contract Award

RES 23-06-03 Motion by Councillor Brinson to award the bid of \$8600 from Roy Knapp Construction for construction of the mini basketball court.

6.3. Village Square Basketball Pole and Backboard System – City Hoops Gold

RES 23-06-04 Motion by Councillor Brinson to accept the purchase of the basketball pole & backboard system for Village Square from DYI Court Canada, the City Hoops Gold basketball system for \$3517.50.

Carried

6.4. RFD – PCPS 2023 New Planning Services Agreement Rochon Sands

RES 23-06-05 Motion by Mayor Hiller to approve a one-year contract with PCPS “2023 New Planning Service Agreement” for the Summer Village of Rochon Sands.

Carried

7. Financials

- 7.1.** Financials – Council – Operations Rev Exp May 31, 2023
- 7.2.** Financials – Capital Rev Exp to May 31, 2023
- 7.3.** Financials – May Cheque Listing to May 31, 2023
- 7.4.** Financials – 2023 Budget Notes for Summer Village Operating Budget
- 7.5.** Financials – April Bank Reconciliation to April 30, 2023

RES 23-06-04 Motion by Councillor Brinson to accept the financial reports and statements as presented.

Carried

8. New Business

8.1. RFD – Development Permit – 2023-004 – Wood – Variance Request

RES 23-06-06 Motion by Mayor Hiller to approve the relaxation of variance for development permit #2023-004 – Wood for the following:

- Maximum height of 24' to 26' height
- Front set back of a minimum front yard of 25' from the property line to 15' from the property line.

Carried

8.2. RFD – Kubota Tractor Attachment – Rake with Grapple, hydraulic hose

RES 23-06-07 Motion by Councillor Brinson to approve purchasing the Kubota tractor attachment – rake with grapple and hydraulic hose for \$3911.25.

Carried

8.3. RFD – ATCO & Telus poles and support anchors, with drawings

RES 23-06-08 Motion by Mayor Hiller to approve the request from Telecon to move the pole and support anchors to the proposed area (as per the drawings submitted) by 38 Beach Street East.

Carried

8.4. RFD – Hall Street Paving Overlay – Quote Richardson Blacktop Inc.

RES 23-06-09 Motion by Councillor Brinson to approve the quote by Richardson Blacktop Inc to pave an overlay on Hall Street (top of the hill of the hall to the highway) and various locations to correct other problematic areas in the Summer Village as listed on the quote.

Carried

8.5. RFD – Joint Council Meeting SVRS & SVWS – Common Issues

RES 23-06-10 Motion by to amend and schedule the Joint Council Meeting SVRS & SVWS – Common Issues:

- Requirements to dissolve the South Shore Intermunicipal Development Plan (IDP)
- Options for dates July 10th or July 17th

Carried

8.6. RFD – County Intermunicipal Collaboration Committee (ICC) Framework

Presented to Council

8.7. RFD – Longhurst Consulting IT Server Quote

RES 23-06-11 Motion by Mayor Hiller to agree to a 40% SVRS / 60% SVWS cost-sharing split and it will be discussed at the Joint Council Meeting.

Carried

8.8. Hall Items

- Hot water tank – they are looking for the SVRS to help contribute to help pay for the new hot water system. They are asking for about \$7500
- Can admin help the Hall and Rec board to apply for grants?
- Pressure tank bladder is punctured; therefore, the pump runs all the time to keep pressure. Replacing will be approximately \$1500.
- July 1st 8am-11am Pancake Breakfast. Cake and ice cream will be at the flag-raising.
- Admin talk to Councillor Brinson, who liaison between the Council, Administration, and the Hall and Rec Board.

RES 23-06-12 Motion by Mayor Hiller to approve paying for a portion of replacing and repairing the hot water system and pressure tank in the sum of \$9000.00.

Carried

8.9. Snak Shak (Dinette)

- Full basement in the drawings for storage and mechanical.
- Waiting for Tremmel Construction to come back with quotes for year-round washrooms and change of basement plans.

Presented to Council

9. Council/Committee Reports

9.1. Mayor's Report

- Waste Management Authority Meeting.
 - Admin needs to bring the numbers to discuss at the SVRS and SVWS collective meeting.
 - Looking at regionalizing cardboard recycling.
- Buffalo Lake Management Team Meeting but needs a proxy since he is not able to attend. Councillor Brinson will be joining instead of Mayor Hiller.

9.2. Councillors' Report

- Councillor Brinson
 - Hall Board Meeting
 - Ambulance on Monday and BLM
 - No meetings for Regional Fire
- Councillor Byer
 - Senior Housing Authority has approved allowing medical professionals to reside in their buildings while employed in the area.
 - Had a resident strongly discuss with him about staff burning in the park.

10. CAO and Staff Reports

10.1. CAO Report

- Tax notices went out
- 30 registered docks
- Have not had many complaints about EFT being not quite set up, but many residents have paid. RBC is working and the rest are within a week or more.
- June 26th audit for development permits for IJD and Safety codes.
- Lorne will seed and water around the Barrows gazebo area.
- Removal of trees at the Narrows and removing beavers (9-10). Able to expand to some sites and the group site.
- Rotor tiller will work to till up the seaweed pile.
- No breaks or problems with the water line in the park this year.
- Fridge and supplies purchased for the park to sell pop, water, etc.
- Scanning in maps for shoreline master plan.

RES 23-06-13 Motion by Mayor Hiller to accept Council/Committee and CAO report as presented.

Carried

11. Information/Reports

11.1. Summer Village of White Sands SVWS Subdivision 2023-149 – BLIDP Notice

RES 23-06-14 Motion by Councillor Brinson to accept the Summer Village of White Sands subdivision 2023-149 and administration will send a letter to White Sands' development officer about the decision.

Carried

12. In-Camera

RES 23-06-15 Motion by Mayor Hiller to move into camera at 8:33 pm.

Carried

12.1. Chief Administrative Officers Review

12.2. SVRS Salary and Wages Grid

RES 23-06-16 Motion by Mayor Hiller to move out of camera at 8:40 pm.

Carried

RES 23-06-17 Motion by Mayor Hiller to approve the Salary and Wage Guide 2023 as amended.

Carried

13. Next Meeting Date

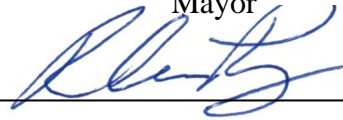
13.1. Regular Council Meeting Date – July 11, 2023, 8:33 PM

14. Adjournment

RES 23-06-18 Motion by Mayor Hiller to adjourn Regular Council meeting at 8:41 pm



Mayor



Administrator