

Regular Meeting of the Council
of the Summer Village of Rochon Sands held on
July 11, 2023, at 6:00 PM, at the Municipal Office,
#1 Hall Street, Rochon Sands, and
via Zoom on Electronic Devices.

Present: Mayor D. Hiller
Councillor J Byer
Councillor B. Brinson
Administrator Dean Pickering
Daniel Wilson, Wilson Cruickshank (Zoom)

Public (1):

1. Call to Order

Meeting called to order by Mayor Hiller @ 5:58 PM.

2. Approval of Agenda/Additions

6.5 Snak Shak Replacement – Options

RES 23-07-01 Motion by Councillor Brinson to accept the agenda as amended.

Carried

3. Public Hearing –

3.1. None scheduled.

4. Delegations/Guests –

4.1. Daniel Wilson, Wilson Cruickshank – Lot Survey Registrations

- Daniel Wilson gave Council an update on the process. All signatures have been gathered for all parties that may have a claim. The next steps required to complete the property survey registration for the properties adjacent to Highway 835, making and registering the new property boundaries with Alberta Land Titles. Affidavits need to be sworn before the Judge by a member of Bemoco Land Surveyors, and someone from the Summer Village of Rochon Sands. The next step after registering the pins and boundaries will be completing the lot extension sales started in 2014.
- Daniel Wilson also gave an update on the access agreement for the Village Municipal Reserve (MR) for 6 Choke Cherry Lane. Legal right of access easement, that will include the responsibility for long-term maintenance and public access.

5. Approval of Previous Minutes

5.1. SV Rochon Sands 06-13-2023 Draft Regular Council Meeting Minutes

- Councillor Byer was in person not by Zoom
- 5.1 Changes to the Minutes, we were talking about water quality monitoring and sampling
- 8.5 Southshore Intermunicipal Plan (IDP) needs to be dissolved

- o 9.2 Councillor Byer’s report should read “Stettler Housing Authority has approved allowing medical professionals to reside in their buildings while employed in the area.”

RES 23-07-02 Motion by Mayor Hiller to accept SV Rochon Sands 06-13-2023 Draft Regular Council Minutes as amended.

Carried

6. Business Arising from Previous Minutes

6.1. PCPS Rochon Sands 2023 – 2024 Planning Services Agreement

RES 23-07-03 Motion by Councillor Brinson to approve the PCPS Rochon Sands 2023 – 2024 Planning Services Agreement as presented. Ask PCPS to amend the date to reflect a 1-year contract, to be reviewed and revised next year in 2024.

6.2. Highway Lots – Release forms for Survey Registration Update

Presented as information by Daniel Wilson.

6.3. County Intermunicipal Collaboration Committee (ICC) Meeting

RES 23-07-04 Motion by Councillor Brinson for Administration to reschedule the County Intermunicipal Collaboration Committee (ICC) Meeting to September 2023.

Carried

6.4. Joint Council Meeting Agenda SVRS and SVWS – Follow-Up Items

- o Council instructed Administration to prepare an office asset list, and get costs for a computer server and software,
- o Council also asked for costs for migrating the MuniWare municipal software and the municipal data over to the new server.

6.5. Snak Shak Replacement – Options and Decisions

- o Council discussed the options for the Snak Shak. Council chose to wait until they receive foundation and basement drawings and quotes for the basement/foundation from Tremmel Construction before they apply for grants and get financing from MSI Grants, spend Cash, get a Debenture, or a Mortgage.
- o Council requested Administration a large poster format of the options to present at the August 5th 2023, Annual General Meeting (AGM) for the public to consider.

RES 23-07-05 Motion by Mayor Hiller that Administration prepare the Snak Shak drawings and information to be presented to the public at the August 5th AGM.

7. Financials

- 7.1. Financials – Council – Operations Rev Exp June 30, 2023
- 7.2. Financials – Capital Rev Exp to June 30, 2023
- 7.3. Financials – June Cheque Listing to June 30, 2023
- 7.4. Financials – 2023 Budget Notes for Summer Village Operating Budget
- 7.5. Financials – Tax Trial Balance to June 30, 2023

RES 23-07-06 Motion by Councillor Brinson to accept the financial reports and statements as presented.

Carried

8. New Business

8.1. RFD – June 28, 2023, Letter Stettler Recreation Board Letter

RES 23-07-07 Motion by Mayor Hiller to write a letter to the Stettler Recreation Board to ask for clarification as to who is expected to attend the Recreation Board Meetings.

Carried

8.2. RFD – County of Stettler – Intermunicipal Collaboration Framework Meeting

RES 23-07-08 Motion by Mayor Hiller that Administration reschedule the ICC Meeting with the County of Stettler to sometime in September.

Carried

8.3. Hall Street Paving Overlay Project - Richardson Blacktop Inc.

RES 23-07-09 Motion by Councillor Brinson to post the contact information for Richardson Blacktop Inc. on the Summer Village of Rochon Sands website and Facebook page so residents can contact them while they are in the Summer Village of Rochon Sands doing the paving overlay on Hall Street and various locations within the Summer Village.

Carried

8.4. Snak Shak (Dinette)

- Full basement in the drawings from Tremmel Construction for the basement storage and mechanical room.
- Waiting for Tremmel Construction to come back with quotes for year-round washrooms and change of basement plans.

9. Council/Committee Reports

9.1. Mayor's Report

- Waste Management Authority Meeting.
 - Admin needs to bring the numbers to discuss at the SVRS and SVWS collective meeting.
 - Looking at regionalizing cardboard recycling.
- Buffalo Lake Management Team Meeting was attended by Councillor Brinson instead of Mayor Hiller.

9.2. Councillors' Report

- Councillor Brinson
 - Attended the Buffalo Lake Management Meeting
 - Attended the Ambulance Meeting
- Councillor Byer
 - Senior Housing Authority was seeking a support letter for the repair of community housing units.

10. CAO and Staff Reports

10.1. CAO Report

- Tax Collection has gone very well, there are less than 15 outstanding accounts, and only 1 account with a partial payment of more than 1 year in arrears.
- 34 registered docks, boat lifts and moorings in 2023. Less than last year 2022.
- Have not had many complaints about EFT not working. Many residents have paid using RBC ETF payments so far.
- The Alberta Safety Codes Audit scheduled for June 26th for building code and development permits for IJD Inspections has been moved to a later date.
- The Barros gazebo area is complete, and some minor landscaping will be done this summer and fall.
- The mini basketball court has been poured, and basketball pole and backboard will be installed soon. Lorne will finish the landscaping, seed the grass and spread out the top soil in the next few weeks.

RES 23-07-10 Motion by Mayor Hiller to accept Council/Committee and CAO report as presented.

Carried

11. Information/Reports

11.1. Summer Village of White Sands SVWS Subdivision 2023-149 – BLIDP Notice

RES 23-07-11 Motion by Councillor Brinson to accept the correspondence as information.

Carried

12. In-Camera

RES 23-07-12 Motion by Mayor Hiller to move into In-Camera at 7:15 pm.

Carried

12.1. Chief Administrative Officers Resignation

12.2. SVRS and SVWS Separate Offices and Administrations

RES 23-06-16 Motion by Mayor Hiller to move out of camera at 7:23 pm.

Carried

13. Next Meeting Date

13.1. Annual General Meeting (AGM) - August 5, 2023, 10:00 AM

13.2. Regular Council Meeting Date – August 8, 2023, 6:00 PM

14. Adjournment

RES 23-07-11 Motion by Mayor Hiller to adjourn Regular Council meeting at 7:24 pm

Mayor

Administrator