

Regular Meeting of the Council of the Summer Village of Rochon Sands

held on September 12, 2023, at 6:00 PM
at the Municipal Office, #1 Hall Street, Rochon Sands
and via Zoom on Electronic Devices.

Present: Mayor D. Hiller
Councillor J. Byer
Councillor B. Brinson
Administrator J. Jacobson

Public (0):

1. Call to Order

Meeting called to order by Mayor Hiller @ 6:00 PM.

2. Approval of Agenda/Additions

8.9. Application for Relaxation – R1 Setback - Doran

RES 23-09-01 Motion by Councillor Brinson to accept the agenda as amended.
Carried

3. Public Hearing

3.1. None scheduled.

4. Delegations/Guests

4.1. None scheduled.

5. Approval of Previous Minutes

5.1. 08-08-2023 SVRS Regular Council Meeting Minutes

RES 23-09-02 Motion by Councillor Byer to accept SV Rochon Sands 08-08-2023 Regular Council Meeting Minutes as presented.
Carried

6. Business Arising from Previous Minutes

6.1. Loss Control Consultants Quotes – for RMA Insurance for the Rochon Sands Provincial Park (RSPP)

RES 23-09-03 Motion by Mayor Hiller to direct Administration to:

1. Investigate with RMA Insurance a complete list of what is covered under the SVRS policy.
 - If additional coverage is required for RSPP, inquire if RMA will inspect and appraise the buildings in RSPP.
2. Investigate SVRS insurance responsibilities as per the RSPP/SVRS Agreement.
3. Acquire an estimate for the RSPP/Narrows PP premium.

Carried

6.2. Discussion regarding the Snak Shak following the 2023 Summer Village of Rochon Sands AGM

RES 23-09-04

Motion by Councillor Byer to direct Administration to:

1. Investigate the 3 Snak Shak building options (stick built, diner moved onsite, diner moved onsite with construction of a basement) and determine costs and government funding opportunities for each option.
2. Investigate the challenges of building a basement with the elevation issues on this property.
3. Investigate using piles for the auxiliary building.
4. Investigate if the Diner Option meets AHS Health requirements.
5. Investigate if AHS will allow the Snak Shak to operate for one more year.

Carried

7. Financial Reports

- 7.1. Financials – Council Operation Revenue & Expenditures - August 31, 2023
- 7.2. Financials - Capital Revenue & Expenditures to August 31, 2023
- 7.3. Financials – August Cheque Listing to August 31, 2023
- 7.4. Financials – June Bank Reconciliation to June 30, 2023
- 7.5. Financials – July Bank Reconciliation to July 31, 2023
- 7.6. Financials - Prov Parks YTD Rev & Exp Provincial Parks to August 31, 2023

RES 23-09-05

Motion by Mayor Hiller to accept the financial reports and statements as presented.

Carried

8. New Business

- 8.1. Use of Rochon Sands Provincial Park Trails for K-9 Erskine School Cross-Country Running

RES 23-09-06

Motion by Councillor Brinson to accept the Erskine School Cross-Country Run letter as information. The Cross-Country Run will take place on the Rochon Sands Provincial Park Trails within a two-week timeframe around September 27th.

Carried

- 8.2. APEX Gas Franchise Agreement Report Estimate

RES 23-09-07

Motion by Councillor Brinson to leave the APEX Gas Franchise fee at zero (0).

Carried

- 8.3. Development Permit - 1 Choke Cherry Lane – Carport

RES 23-09-08

Motion by Mayor Hiller to accept the Approval of Development Permit #2023-006 – Carport as information.

Carried

- 8.4. Development Permit - 26 Beach Street West – Shed

RES 23-09-09

Motion by Mayor Hiller to accept the Approval of the Development Permit #2023-008 Shed as information.

Carried

8.5. Development Permit DENIAL - 33 Bay View Street - Modular Home

RES 23-09-10

Motion by Mayor Hiller to approve the relaxation of variance for development permit #2023-007 with the following conditions:

1. As per Land Use Bylaw No. 244-19, 8.7.4 (d) the maximum length to width ratio can be no greater than 2.5:1. If the ratio of this manufactured home is greater than 2.5:1, an addition to the side of the home must be constructed within 12 months of the completion of the placement of the manufactured home.
2. As per Land Use Bylaw No. 244-19, the maximum age of a manufactured home is 10 years. Council requires the submission of a photo of this manufactured home to determine if it fits with the character of the area as per Section 8.7.4 of Land Use Bylaw No. 244-19.

8.6. County Parks Inspections Rochon Sands Provincial Park Playground

8.7. County Parks Inspections SV Rochon Sands Playground – Village Square

8.8. County Parks Inspections SV Rochon Sands Playground – Beachfront

RES 23-09-11

Motion by Mayor Hiller to direct Administration to have Public Works address the deficiencies as listed in the three County Park Inspection Playground reports:

1. Rochon Sands Provincial Park Playground - seal the gaps at the tops of the slides with caulking.
2. SV of Rochon Sands Playground – Village Square - cover the visible concrete foundation under the “car” spin toy with a minimum of 6” of pea gravel.
3. Tighten bolts on the teeter totter and all other playground equipment.

8.9. Application for Relaxation – R1 Setback - Doran

RES 23-09-12

Motion by Mayor Hiller that Council does not oppose the Application for Relaxation as submitted by Thomas Doran. The project will have to follow the full Development Permit Approval Process as per Land Use Bylaw No. 244-19.

Carried

9. Council/Committee Reports

9.1. Mayors Report

- County of Stettler Municipal Planning Commission Special Meeting - Bar W Resort - August 31, 2023.

9.2. Councillor Reports

- None

10. CAO and Staff Reports

10.1. CAO Report

- First week as CAO – climbing the steep learning curve.
- Resurfacing for the tennis courts began on September 11 and will require approximately 10 days to complete, weather permitting.
- The Summer Village of White Sands moved out of the SVRS office at the end of August into their new temporary office in Stettler.

RES 23-09-13

Motion by Mayor Hiller to accept Council/Committee and CAO reports as presented.

Carried

11. Correspondence/Information/Reports

- 11.1. ASVA Notice of Special Resolution to Amend the ASVA Bylaws
- 11.2. ASVA Proposed Conference Program

RES 23-09-14 Motion by Mayor Hiller to accept all reports and correspondence as information.
Carried

12. In Camera – Human Resources

- 12.1. Not required

13. Next Regular Council Meeting Date – October 10, 2023

14. Adjournment

RES 23-09-15 Motion by Councillor Byer to adjourn the Regular Council Meeting at 7:48 pm.
Carried

Mayor

Administrator