

Agenda
For Summer Village of Rochon Sands
Regular Meeting of Council
April 11, 2023 @ 6:00 PM
Municipal Office, and Via Zoom for Public

- | | Page # |
|---|--------|
| 1. Call to Order | |
| 2. Approval of Agenda/Additions | |
| 3. Public Hearing | |
| 4. Delegations/Guests: | |
| 4.1. Daniel Wilson, Wilson Cruickshank, Presentation Rescheduled to May 9, 2023 | |
| 4.2. Murray Young, formerly of Bemoco Surveys Rescheduled to May 9, 2023 | |
| 5. Approval of Previous Minutes | |
| 5.1. SV Rochon Sands 03-14-2023 DRAFT Regular Council Meeting Minutes | 5 |
| 6. Business Arising from Previous Minutes | |
| 6.1. Response - Daniel Wilson, Wilson Cruickshank on Highway 835 Road Closure, Survey, Property Registration; and Adjacent Lot Sales. | |
| 6.2. Response - Murray Young, formerly of Bemoco Surveys | |
| 7. Financial Reports | |
| 7.1. Financials - Council – Operation Rev Exp March 31, 2023 | |
| 7.2. Financials - Capital Rev Exp to March 31, 2023 | 12 |
| 7.3. Financials - March Cheque Listing | 14 |
| 7.4. Financials – Tax Trial Balance to March 31, 2023 | |
| 7.5. Financials – 2023 Budget Notes Summer Village of Rochon Sands 2023 Operating Budget | |
| 7.6. Financials - Draft 2023 SV Rochon Sands Operating Budget | |
| 7.7. Financials – Draft 2022 Assessment Summary for 2023 Tax Rate Calculations | |
| 7.8. Financials – 2023 Capital Municipal Budget Draft Budget | |
| 7.9. Financials – 2023 Capital Parks Budget 2023 Draft Budget | |
| 7.10. Financials - 2023 - 2022 YE MSI Grant Summary SV Rochon Sands | |
| 7.11. Financials - 2023 2022 YE CCBF FGTF Grant Summary SV Rochon Sands | |
| 8. New Business | |
| 8.1. RFD Canadian Consumer Price Index (CPI) for Budget Consideration | |
| 8.2. RFD - Request for Ice Fishing Shack Storage | |
| 8.3. Final SREMA Agreement (Draft) | |
| 8.4. First Reading of Bylaw #263-23 Tax Rates Bylaw 2023 | |
| 9. Council/Committee Reports | |
| 9.1. Mayors Report | |
| 9.2. Councillor Reports | |

10. CAO and Staff Reports

10.1. CAO Written Report March 2023 Verbal

11. Correspondence/Information/Reports

11.1 County of Stettler Evaluation of Proposals for South Shore Traffic Study

11.1a Traffic Node Study Grant Acceptance - County of Stettler

11.2 Bar W Resort Open House Flyer

11.3 03 17 2023 - Stettler Regional Advisory Committee Minutes

11.4 03 17 2023 - Stettler Regional Advisory Committee Minutes

11.5 110902_MO_Minister of Municipal Affairs_JUPA_ Extension to June, 2025

12. In Camera – HR

13. Next Regular Meeting Date – May 9, 2023

14. Adjournment

Regular Meeting of the Council
of the Summer Village of Rochon Sands held on
March 14, 2023, at 6:00 PM, at the Municipal Office,
#1 Hall Street, Rochon Sands, and
via Zoom on Electronic Devices.

Present: Mayor D. Hiller
Councillor J Byer
Councillor B. Brinson
Administrator Dean Pickering
Administrative Assistant Erin Weinzierl

Public (0):

1. Call to Order

Meeting called to order by Mayor Hiller @ 6:00 PM.

2. Approval of Agenda/Additions

- 7.8 2022/2023 Budget and Actuals
- 8.9 RFD – SWMA Land Purchase Transfer RFD
- 8.10 Offer to Purchase – County - LaRose
- 8.11 Waste Authority Trust Agreement Draft 3.6.2023
- 8.12 RFD – RFP Buffalo Lake South Shore Growth Node, Traffic Study, February 9, 2023
- 8.13 Review of Recreation Lease

RES 23-03-01 Motion by Mayor Hiller to accept the agenda as amended.

Carried

3. Public Hearing –

- 3.1. None scheduled.

4. Delegations/Guests –

- 4.1. None scheduled.

5. Approval of Previous Minutes

- 5.1. SV Rochon Sands 02-07-2023 Regular Council Meeting Minutes

RES 23-03-02 Motion by Counillor Brinson to accept SV Rochon Sands 02-07-2023 Regular Council Minutes as presented.

Carried

6. Business Arising from Previous Minutes

- 6.1. Highway 835 Lots Sales, Legal and Property Registration Update

RES 23-03-03 Motion by Mayor Hiller to have a meeting with Murray from Bemocco Land Surveys, Daniel from Wilson Cruikshank, and the affected residents of the sales of the lots for the first or second week of April 2023.

Carried

7. Financials

- 7.1. Financials Operations Rev Exp to Feb 28, 2023
- 7.2. Financials February Cheque Register to Feb 28, 2023
- 7.3. Financials – SVRS Jan Bank Reconciliation Jan 31, 2023
- 7.4. Financials – SVRS Feb Bank Reconciliation Feb 28, 2023
- 7.5. Financials – 2022 Assessment Growth for 2023 Taxes

- 7.6. Financials – FEBRUARY 9 2023 Assessment Summary for 2023 Taxation
- 7.7. Reservations for Rochon Sands Prov Park Camp Reservation Canada System
- 7.8. 2022/2023 Budget and Actuals

RES 23-03-04 Motion by Mayor Hiller to accept the 7.1-7.6 financial reports and statements as presented.

Carried

RES 23-03-05 Motion by Councillor Brinson to accept the Reservations for Rochon Sands Prov Park Camp Reservation Canada System as presented.

Carried

8. New Business

8.1. Budget 2023_Municipal Affairs

Presented to Council.

8.2. Municipal Affairs – ma-Education Tax – Property Tax Requisition

Presented to Council.

8.3. Municipal Affairs Funding LGFF, ma-2023-msi-ccbf-allocations

Presented to Council.

8.4. Rochon Sands Strategic Plan – 2023-2028 DRAFT

RES 23-03-06 Motion by Councillor Brinson to post the first twelve pages of the Rochon Sands Strategic Plan – 2023-2028 DRAFT in the March Newsletter.

Carried

8.5. Rochon Sands 2023 Budget – 3-Year Operating Budget

Presented to Council.

8.6. Rochon Sands Park & Prov Parks for 2023 Budget

Presented to Council.

8.7. Assessment Summary & Tax Calculation Spreadsheet for 3-Year Budget

Presented to Council.

8.8. Policy AD 1.25 Piers, Docks, and Boat Lifts – Revised 2023

RES 23-03-07 Motion by Councillor Byer to accept the amendments to Policy AD 1.25 Piers, Docks, and Boat Lifts – Revised 2023.

Carried

8.9. RFD – SWMA Land Purchase Transfer RFD

RES 23-03-08 Motion by Mayor Hiller that the Council of the SV of Rochon Sands approve the County of Stettler No. 6 February 13, 2023, Offer to purchase and the acquisition of NW 34-40-19-W4M by the County of Stettler No. 6 as trustee for and on behalf of the municipalities comprising the Stettler Waste Management Authority as beneficial owners

Carried

8.10. Offer to Purchase – County – LaRose

RES 23-03-09 Motion by Mayor Hiller that the Council of the SV of Rochon Sands authorize the Chief Administrative Officer together with the Chief Elected Official to sign and enter into a Trust Agreement pursuant to which the County of Stettler No. 6 will hold

title to the NW 34-40-19-W4M in trust for the benefit of the municipalities comprising the Stettler Waste Management Authority.

Carried

8.11. Waste Authority Trust Agreement draft 3.6.202

Presented to council.

8.12. RFD – RFP – Buffalo Lake South Shore Growth Node, Traffic Study, February 9, 2023

RES 23-03-16 Motion by Councillor Brinson to approve that the County of Stettler No. 6 supports a funding application through the Alberta Community Partnership Programs – Intermunicipal Collaboration to undertake a Traffic Study of the South Shore Growth Node to the maximum amount of \$75, 000.00.

Carried

8.13. Review of Recreation Lease

RES 23-03-14 Motion by Mayor Hiller to appoint administration to find a business that is willing to modify and make changes to the current Shore Management Plan.

Carried

9. Council/Committee Reports

9.1. Mayor's Report

- Nothing to report

9.2. Councillors' Report

- Councillor Brinson
 - Nothing to report
- Councillor Byer
 - attended the invasive species conference. He will create a write-up for the newsletter.
 - 2% increase in Senior Housing

10. CAO Reports

10.1. CAO Written Report

RES 23-03-17 Motion by Councillor Byer to accept Council/Committee and CAO reports as presented.

Carried

11. Information/Reports

11.1. ASVA – New Executive Director – Announcement – Kathy

RES 23-03-17 Motion by Councillor Brinson to accept as information.

Carried

12. In-Camera

RES 23-03-17 Motion by Mayor Hiller to into camera at 7:31 pm for Personnel - Human Resources.

Carried

RES 23-03-17 Motion by Mayor Hiller to come out of camera at 7:37.

Carried

13. Next Meeting Date

13.1. Regular Council Meeting Date – April 11, 2023, 6:00 PM

14. Adjournment

RES 23-03-18 Motion by Mayor Hiller to adjourn Regular Council meeting at 7:39 pm.

Mayor

Administrator

DRAFT

From: [Daniel Wilson](#)
To: [Murray Young](#); info@rochonsands.net
Cc: [Kevin Vennard](#); [Candace Mix](#); erin@rochonsands.net; [Al Flim](#)
Subject: RE: Road Closure and Application for Judge's Order - SV Rochon Sands Council Meeting April 11, 2023 at 6:00 PM
Date: Friday, April 7, 2023 9:58:20 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Good morning Dean,

As stated previously I cannot attend the counsel meeting as I am on a family vacation. I apologize, if you, counsel or any other parties wish to speak to me I am happy to try to accommodate but I cannot attend. In addition the cell reception and internet connection is not reliable. The other lawyer is away on maternity leave. There are no others that are available.

There are landowners that are not impacted by the initial step and as a result we do not need their consent and they were not sent the same package. They are not impacted at this stage.

As per your request:

1. The current status of both projects –the Survey Registration with Alberta Surveys, and the Land Titles Registrations
 - a. The director of surveyors has consented to the order however the order will need to be presented to the Justice. Once the order is granted it can be sent to land titles.
2. The Steps to complete the Land titles Registration and lot consolidations are:
 - a. Each land owner impacted by the correction of the markers will need to consent to the order. At this point we have received 4 consents returned and still await response from 3 land owners (Nixon, Shearer & Gravely/Sherren) as well as the Summer Village;
 - b. The order will be presented to the Justice.
 - c. The order will need to be signed by the Justice, and returned
 - d. The order is then sent up to Land Titles.
3. The Steps to complete the Land Sales of the portion closed roadway/highway 835
 - a. One we have the order we can submit to land titles as a package
 - i. The correction of the survey markers
 - ii. The closure of the road
 - iii. The transfer of the titles and consolidation of titles
4. Consolidation of the Lots into single parcels, and the registration in Land Titles of the Properties for the Village files
 - a. See above
5. The expected closing date of the projects
 - a. I do not know. If the consent is obtained (we are currently waiting on residents and the Village) we can move forward. If consent is not granted, we will need to do additional follow up. The Justice's signature will be given on their timeline and unfortunately I cannot control that aspect.

Daniel Wilson
Barrister and Solicitor

**WILSON
CRUICKSHANK**
LAW OFFICE

LACOMBE | Ph : (403)782-3392 **Fax :** (403)789-0041
Address : 5025 51st Street, Lacombe, Alberta, T4L 2A3

STETTLER | Ph : (403) 742-4436 **Fax :** Fax: (403) 742-0345
Address : 4902 51st Street, PO Box 1240, Stettler, Alberta, T0C 2L0

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If you have received this email in error, please notify us immediately by return email or by telephone at (403)742-4436 and delete this email and any reply to it. Thank you.

From: Murray Young <m.young@bemoco.com>
Sent: Wednesday, March 29, 2023 4:55 PM
To: info@rochonsands.net
Cc: Daniel Wilson <daniel@wilsonlegal.ca>; Kevin Vennard <k.vennard@bemoco.com>; Candace Mix <Candace@wilsonlegal.ca>; erin@rochonsands.net; Al Flim <Al.Flim@gov.ab.ca>
Subject: Re: Road Closure and Application for Judge's Order - SV Rochon Sands Council Meeting April 11, 2023 at 6:00 PM

Hi Dean, I have not seen the letter or the map that Daniel has mailed out, could you or Daniel please forward us copies of the same.

From my point of view once Daniel has received the consent of the land owners an application will need to be filed requesting a Judge's Order instructing Land Title's to register the new subdivision plan in accordance with the information I have supplied him with. I do not have a time frame for this step.

When we have the Judge's Order in hand we will be in a position to forward the plan and documents to Land Titles for registration. We will need new Consent to Register a Plan and transfer for any of the parcels that have changed hands. Presently Land Titles is taking approximately six weeks to register from the time they receive the registration request.

We have completed our consultation with the Director of Surveys office.

Hoping this additional info is of assistance to you and council and I will be back in Red Deer in mid April if you need further assistance.

Murray

On Mar 29, 2023, at 3:26 PM, info@rochonsands.net wrote:

Hi Daniel, Kevin, Murray, Candace,

Daniel, if you can not attend, Please ensure someone from your firm, can explain the status, process, and what's next for Council.

The latest letters sent out by Wilson Cruickshank to the Residents with Properties adjacent to the Highway 835, 3 of the properties adjacent seem to have been left out of the mailings.

Council is fielding a lot of calls and concerns from the residents that received the latest letters. Council is also unclear because the maps and descriptions in the latest letters mailed out do not match the previous maps and descriptions given to Council. Or the files presented to Council from the previous meetings.

Could you please provide in writing the following:

1. The current status of both projects –the Survey Registration with Alberta Surveys, and the Land Titles Registrations
2. The Steps to complete the Land titles Registration and lot consolidations
3. 3 the Steps to complete the Land Sales of the portion closed roadway/highway 835
4. Consolidation of the Lots into single parcels, and the registration in Land Titles of the Properties for the Village files
5. The expected closing date of the projects

As you mentioned this file has been ongoing for the last 7 to 8 years, dating back to 2015. Although the original survey pin in the Hwy 835 was approved and moved during a County Subdivision back in 1999. The little pink sliver in your previous maps located mostly outside of the Summer Village Boundary.

Please send any relevant information or files to put into the Council Packages for the presentation and discussion.

Thank you,

Dean Pickering

Chief Administrative Officer
Summer Village of Rochon Sands, and
Summer Village of White Sands
#1 Hall Street, Rochon Sands, AB T0C 3B0
Ph: 403-742-4717
Office Hours: Monday-Friday – 9 am to 4 pm
Website: www.rochonsands.net
Facebook: <https://www.facebook.com/rochonsands>

From: Daniel Wilson <daniel@wilsonlegal.ca>
Sent: Tuesday, March 28, 2023 7:19 PM
To: info@rochonsands.net
Cc: Kevin Vennard <k.vennard@bemoco.com>; 'Murray Young'
<m.young@bemoco.com>; Candace Mix <Candace@wilsonlegal.ca>
Subject: FW: Road Closure and Application for Judge's Order

Hi Dean, thank you for the call. I appreciate that counsel is frustrated with the process and is demanding answers, but I am unable to be in attendance at the meeting on April 11th. I am previously scheduled to be on a family vacation out of province for the entire week. The other lawyer in the office, Ms. Lachowsky, will be commencing maternity leave as of April 1st and as such will not be able to attend. If counsel and yourself wish, I am happy to schedule a different date and time to attend. If that is not feasible, I would be happy to meet with yourself. If a meeting is required I am available in the afternoon of April 4th.

I have included both Murray and Kevin and if this information is not accurate then hopefully they can assist in clarifying.

This file started as you stated some seven plus years ago. The prior firm and prior lawyers started this file to complete the Transfers of the portions of the pending closure of road allowance to the lot holders who agreed to purchase their respective portion adjacent to their current lots. We were originally retained to complete the transfers. At the time I do not believe anyone was aware of the issues that would arise or the need for a court order.

When Bemoco submitted the Road Closure Plan to Land Titles, it was rejected by the Surveys department as the measurements on file and those submitted did not align. In order to fix the survey errors which occurred numerous years previous, it was necessary for Murray/Bemoco to draft an Order outlining the corrections, have it approved by Surveys Department of LTO, which now requires consent of all land holders adjacent to or affected by the corrections. The corrections do not have an adverse

affect on any of these land holders however the Court will require their consent in order to consider granting the Order without attendance for a hearing. Once the Order is granted, the original Plan to close the Road Allowance should be able to proceed, followed by transferring those portions being purchased by the lot holders who contracted to do so and combining the purchased portions into their titles. I admit that I have been a part of the file for some time and that it has lingered much longer than it should however the process to fix the error that occurred many years ago requires an exact process. From my perspective the following needs to occur:

1. Correction of the surveying markers and property lines by Court Order - requires consent of adjacent land owners – those to whom recent letters were sent;
2. Obtaining a court order – application to Court once all consents are received;
3. Registration of Court Order;
4. Register the Subdivision to close the road;
5. Transfer of the portions to respective purchasers and consolidate into current titles; (as a couple lots have changed ownership, existing Transfers will need amendment and new Affidavits of Value required)
(Steps 3, 4, and 5 could be submitted to Land Titles all at once to expedite registrations)

We have relied entirely on the draft order that Murray provided as we need to. Murray has done an incredible amount of work on this to try to rectify the issue. The Director of Surveyors and the Director of Land Titles has agreed to that order as it is drafted. I do not anticipate changes such as Court of Queen's Bench vs. Court of King's Bench to impact their consent, but any other changes would result in further consent needing to be obtained.

As indicated above there are multiple steps. Not all landowners are impacted at each step. You had indicated during our phone conversation that some residents were confused as to why they were not contacted with the initial package. It is because they are not impacted at this step. As an example, the registered owner of lot 47 does not need to consent to the order as they are not impacted at this stage but are involved at a later stage as they are purchasing a portion.

We have sent information to the land owners that are impacted by the correction of the survey markers and correction of the property lines. This list of land owners is located on page 6 of the order. (The order will allow land titles to adjust the titles as well as survey markers). We cannot move forward until consent is received by all parties. I do not expect Land Titles will make the required adjustments without the court order.

Once we receive the consents from all parties, I will submit an application to the Justice for the amendments as set out in the order. I cannot give you an estimate of how long the Justice will need to review the order or if they will request an in person hearing or will even grant the order. I anticipate they will grant the order. I have no

reason to suspect they would not grant the order. Once the Order is granted, it would be my understanding that the original plan for road closure and the transfer documents (with amendments as are required to bring documentation current) could be submitted together. Land Titles is currently about 4 months to complete registrations. I do not anticipate that delay impacting the process.

Kindly advise as to what alternate arrangements you prefer for meeting.

Thank you

Daniel Wilson

Barrister and Solicitor

<image001.png>

LACOMBE | Ph : (403)782-3392 **Fax :** (403)789-0041

<image002.png>

Address : 5025 51st Street, Lacombe, Alberta, T4L 2A3

STETTLER | Ph : (403) 742-4436 **Fax :** (403) 742-0345

<image003.png>

Address : 4902 51st Street, PO Box 1240, Stettler, Alberta, T0C 2L0

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If you have received this email in error, please notify us immediately by return email or by telephone at (403)742-4436 and delete this email and any reply to it. Thank you.

From: Daniel Wilson

Sent: Wednesday, March 8, 2023 1:50 PM

To: Info@rochonsands.net; Candace Mix <Candace@wilsonlegal.ca>

Cc: 'Murray Young' <m.young@bemoco.com>

Subject: RE: Road Closure and Application for Judge's Order

Good afternoon Dean, The purchase side cannot proceed until we obtain the Court Order to have the incorrect boundaries reset. To complete the Transfers contemplated in 2015/2016 is a multi step process. The following needs to occur:

1. We need to obtain the consent of the land owners that are impacted by the change in the boundaries.

2. Once we have all consents, we submit our application to the Court for the Order to issue;
3. Once the Order issues, we can move forward to complete the original application for closure of the Road Allowance and complete the Transfers for the applicable portions which are being purchased by the lot holders - we anticipate that we will need a few amendments or new documents completed at this stage due to change of ownership of a couple of the lots and will need updated Affidavits of Value for each lot.

We have mailed out via Canada Post to the land owners that were impacted with the realignment of the boundary. This was sent out on February 23, 2023. The Canada Post package is the same as was sent to your attention via email. I would expect that those letters have been delivered by Canada Post. This package requests the landowners consent to the application to have the boundaries corrected. We are in receipt of one consent returned however await return of the remainder, including the consent of the Summer Village.

Once we receive all of the consents from the affected land owners to correct the boundaries, an application will be made to the court. This application will be the court order requesting the court to authorize Alberta Land Titles to correct the boundaries, thereby allowing the registration of the original Subdivision for Road Closure and permit land titles to register the documentation to transfer the portions purchased by those purchasing their respective portion of the road closure.

Dean when we chatted earlier today I said I would call you back, if you have questions please email me and I can call you to discuss.

If this update is insufficient for counsel please let me know and I can send a formal update via letter.

Daniel Wilson
Barrister and Solicitor

<image001.png>

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<image002.png>

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To: info@rochonsands.net
Cc: [Daniel Wilson](#); [Kevin Vennard](#); [Candace Mix](#); erin@rochonsands.net; [Al Flim](#)
Subject: Re: Road Closure and Application for Judge's Order - SV Rochon Sands Council Meeting April 11, 2023 at 6:00 PM
Date: Wednesday, March 29, 2023 4:55:35 PM
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Dean Pickering
Chief Administrative Officer
Summer Village of Rochon Sands, and
Summer Village of White Sands
#1 Hall Street, Rochon Sands, AB TOC 3B0
Ph: 403-742-4717
Office Hours: Monday-Friday – 9 am to 4 pm
Website: www.rochonsands.net
Facebook: <https://www.facebook.com/rochonsands>

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Sent: Tuesday, March 28, 2023 7:19 PM
To: info@rochonsands.net
Cc: Kevin Vennard <k.vennard@bemoco.com>; 'Murray Young' <m.young@bemoco.com>; Candace Mix <Candace@wilsonlegal.ca>
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5. Transfer of the portions to respective purchasers and consolidate into current titles; (as a couple lots have changed ownership, existing Transfers will need amendment and new Affidavits of Value required)
(Steps 3, 4, and 5 could be submitted to Land Titles all at once to expedite registrations)

We have relied entirely on the draft order that Murray provided as we need to. Murray has done an incredible amount of work on this to try to rectify the issue. The Director of Surveyors and the Director of Land Titles has agreed to that order as it is drafted. I do not anticipate changes such as Court of Queen's Bench vs. Court of King's Bench to

impact their consent, but any other changes would result in further consent needing to be obtained.

As indicated above there are multiple steps. Not all landowners are impacted at each step. You had indicated during our phone conversation that some residents were confused as to why they were not contacted with the initial package. It is because they are not impacted at this step. As an example, the registered owner of lot 47 does not need to consent to the order as they are not impacted at this stage but are involved at a later stage as they are purchasing a portion.

We have sent information to the land owners that are impacted by the correction of the survey markers and correction of the property lines. This list of land owners is located on page 6 of the order. (The order will allow land titles to adjust the titles as well as survey markers). We cannot move forward until consent is received by all parties. I do not expect Land Titles will make the required adjustments without the court order.

Once we receive the consents from all parties, I will submit an application to the Justice for the amendments as set out in the order. I cannot give you an estimate of how long the Justice will need to review the order or if they will request an in person hearing or will even grant the order. I anticipate they will grant the order. I have no reason to suspect they would not grant the order. Once the Order is granted, it would be my understanding that the original plan for road closure and the transfer documents (with amendments as are required to bring documentation current) could be submitted together. Land Titles is currently about 4 months to complete registrations. I do not anticipate that delay impacting the process.

Kindly advise as to what alternate arrangements you prefer for meeting.

Thank you

Daniel Wilson
Barrister and Solicitor

<image001.png>

LACOMBE | Ph : (403)782-3392 **Fax :** (403)789-0041

<image002.png>

Address : 5025 51st Street, Lacombe, Alberta, T4L 2A3

STETTLER | Ph : (403) 742-4436 **Fax :** (403) 742-0345

<image003.png>

Address : 4902 51st Street, PO Box 1240, Stettler, Alberta, T0C 2L0

From: [Michael Nizio](mailto:Michael.Nizio@rochonsands.net)
To: info@rochonsands.net
Subject: Re: Council Update - Installation of Complying Septic Tank - 5 Bay View Street, Lot 6, Block 1, Plan 5556 R.S.
Date: Wednesday, March 29, 2023 12:02:28 PM

Thank you for resending this. I will respond to the council with as much urgency and respect as the council has responded to my emails.

Michael Nizio

On Mar 29, 2023, at 10:21 AM, info@rochonsands.net wrote:

Dear Michael Nizio,

The Summer Village of Rochon Sands Council has formally asked for an update on the status of your current septic system situation. The current septic system situation on your property does not comply with the Land Use Bylaw #244-19, or the previous Land Use Bylaw #208-10. The Summer Village Council formally requests a written update, and a plan and timeline for decommissioning your current out house non-contained system, and replacement with a sealed cement septic tank system. There have been several official complaints from adjacent property owners about your current non-compliant septic system.

Here are the steps for applying for and replacing your current septic system with a sealed cement septic tank. In order to replace your existing Septic Tank as a Lake View property owner you will have to do the following steps:

1. Fill out an application with the Summer Village of Rochon Sands (compliance with the new Land Use Bylaw #244-19),
2. Contact Alberta Safety Codes Certified Inspection Agency (IJD Inspections – compliance with Alberta Safety Codes),
3. Comply with Alberta Provincial Regulations on Septic Tanks or septic fields near Provincial waterbodies or lake shorelines (compliance with Alberta Environment regulations), for approval for placing a new sealed Septic Tank next to Provincial Lands, LOC – Lease, Alberta Environment, Waterways, and Public Lands.

Here is the contact information for IJD Inspections for current site inspections, and replacement cement septic tank replacement.

IJD Inspections Ltd.

E4, 5560-45 Street
Red Deer, Alberta T4N 1L1
(403)346-6533
permits@ijd.ca

The next Summer Village of Rochon Sands Council Meeting is on Tuesday, April 11, 2023, please provide your written plan to the Administration for submission into the Council Package on or before Thursday, April 6, 2023.

Please feel free to contact me if you require any additional information or clarification.

Sincerely,

Dean Pickering
Chief Administrative Officer
Summer Village of Rochon Sands,
#1 Hall Street, Rochon Sands, AB T0C 3B0
Ph: 403-742-4717
Office Hours: Monday-Friday – 9 am to 4 pm
Website: www.rochonsands.net
Facebook: <https://www.facebook.com/rochonsands>



SUMMER VILLAGE OF ROCHON SANDS

For the Period Ending March 31, 2023

For the month of

General Ledger	Description	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
CAPITAL REVENUE				
*	TOTAL CAPITAL REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL EXPENDITURE				
6-32-00-00-00-660	Parks & Rec - Trails	<u>0.00</u>	<u>891.20</u>	<u>(891.20)</u>
*	TOTAL CAPITAL EXPENDITURE	<u>0.00</u>	<u>891.20</u>	<u>(891.20)</u>
**	SURPLUS/(DEFICIT)	<u>0.00</u>	<u>891.20</u>	<u>(891.20)</u>

*** End of Report ***



SUMMER VILLAGE OF ROCHON SANDS

For the Period Ending March 31, 2023

For the month of

General Ledger	Description	2023 Budget	2023 Actual	2023 % Variance
*	General Administration	(22,042.00)	1,017.78	(4.62)
*	Protective Services	(480.00)	4.00	(0.83)
*	Transporation	(7,970.00)	0.00	0.00
*	Planning & Development	(7,000.00)	0.00	0.00
*	Recreation & Parks	(11,680.00)	0.00	0.00
*	Provincial Parks	(219,800.00)	(23,487.33)	10.69
*	Taxes & Penalties	(447,300.00)	(376.67)	0.08
*	Other Revenue	(24,000.00)	(519.05)	2.16
**	TOTAL REVENUE	(740,272.00)	(23,361.27)	3.16
*	Council & Legislative	10,000.00	0.00	0.00
*	General Administration	157,300.00	17,285.64	10.99
*	Policing	5,400.00	3,162.25	58.56
*	Fire Fighting & Preventive	17,500.00	0.00	0.00
*	Disaster Services	7,100.00	0.00	0.00
*	Bylaw Enforcement	1,000.00	0.00	0.00
*	Transportation	80,450.00	8,824.14	10.97
*	Water Department	6,000.00	0.00	0.00
*	Landfill & Recycling	11,400.00	310.00	2.72
*	Planning & Development	14,800.00	886.89	5.99
*	Parks & Recreation	48,940.00	6,270.93	12.81
*	Provincial Parks	175,250.00	10,349.52	5.91
*	Culture	4,800.00	203.44	4.24
*	Contingency	20,100.00	0.00	0.00
*	Requisitions	192,200.00	55,025.53	28.63
**	TOTAL EXPENSES	752,240.00	102,318.34	13.60
***	(SURPLUS)/DEFICIT-Before Amort	11,968.00	78,957.07	659.73

*** End of Report ***



SUMMER VILLAGE OF ROCHON SANDS

Cheque Listing For Council

2023-Apr-4
1:14:34PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202370077	2023-03-02	WEALTHSIMPLE INVESTMENTS INC.	13	PAYMENT FEBRUARY	825.00	825.00
202370078	2023-03-08	WEALTHSIMPLE INVESTMENTS INC.	14	PAYMENT JANUARY	825.00	825.00
202370079	2023-03-15	WEINZIERL, ERIN L				
202370080	2023-03-15	PICKERING, RICHARD D				
202370081	2023-03-15	JOHNSON, QUENTON				
202370082	2023-03-14	BOUNTY ONSITE	001-137356	PAYMENT TAMPER SET	84.89	84.89
202370083	2023-03-14	CANADA REVENUE AGENCY	42	PAYMENT 2022 MISCALC. FOR ERIN'S CPP	33.28	33.28
202370084	2023-03-14	CAPITAL REGION ASSESSMENT SERVICE COMMISSI	1372	PAYMENT 2023 ANNUAL FEE	849.80	849.80
202370085	2023-03-14	COUNTY OF STETTLER	COS006793	PAYMENT 2023 REQ	3,500.00	3,500.00
202370086	2023-03-14	FIVE STAR VENTURES	29101 29421	PAYMENT CARDBOARD CARDBOARD	42.00 52.50	94.50
202370087	2023-03-14	STETTLER HOME HARDWARE	131730 131804 131894 132013 132071 132259 132366	PAYMENT WATER CHAINSAW CHAIN SUPPLIES SUPPLIES WATER WATER KEYS FOR BACK OFFICE DOOR	24.89 40.24 67.17 95.47 19.16 7.50 15.70	270.13
202370088	2023-03-15	RBC VISA	142 143 144 145 146 147 148 149	PAYMENT INTEREST FEB WEB HOSTING STAFF APPRECIATION MICROSOFT SUB NEW CELL PHONE AND SUPPLIES F ADOBE SUB SHARED COST 50% CANVA TOTAL AV VIRUS SOFTWARE	17.36 13.64 58.65 114.45 141.17 17.84 149.99 29.00	542.10
202370089	2023-03-21	APEX	35 36	PAYMENT OFFICE MARCH SHOPS PARK	133.78 484.72	618.50
202370090	2023-03-21	DIRECT ENERGY , 770001455755	27	PAYMENT FEB	166.48	166.48
202370091	2023-03-21	DIRECT ENERGY , 770001455987	23	PAYMENT FEB	58.73	58.73
202370092	2023-03-21	DIRECT ENERGY , 770001456209	25 26	PAYMENT FEB FEB	187.95 187.95	375.90
202370093	2023-03-21	DIRECT ENERGY , 770001779105	26	PAYMENT FEB	85.64	85.64
202370094	2023-03-21	DIRECT ENERGY , 770001779345	24	PAYMENT FEB	1,309.56	1,309.56
202370095	2023-03-21	TELUS COMMUNICATION	40 41	PAYMENT FEB 50% FEB	51.08 66.78	117.86
202370096	2023-03-21	TELUS MOBILITY		PAYMENT		177.82



SUMMER VILLAGE OF ROCHON SANDS

Cheque Listing For Council

2023-Apr-4
1:14:34PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202370096	2023-03-21	TELUS MOBILITY	22	MARCH	177.82	177.82
202370097	2023-03-29	641619 ALBERTA LTD.	14 15	PAYMENT JANUARY FEB	1,055.25 689.06	1,744.31
202370098	2023-03-29	COUNTY OF STETTLER HOUSING AUTHORITY	2023-REQ1&2	PAYMENT Q1 AND Q2	14,340.00	14,340.00
202370099	2023-03-29	Government of Alberta, c/o Ministry of Public Safe	1800033540	PAYMENT 2023 POLICE ENHANCEMENT	7,156.00	7,156.00
202370100	2023-03-29	LANG, CLINTON	1	PAYMENT REFUND PERMIT HOLDBACK RS21-E	2,000.00	2,000.00
202370101	2023-03-29	LONGHURST CONSULTING	5884	PAYMENT BACK-UP SYSTEM	1,714.62	1,714.62
202370102	2023-03-29	MINISTER OF FINANCE - EDUCATION	8	PAYMENT Q1	40,685.53	40,685.53
202370103	2023-03-29	PCPS COMMUNITY PLANNING SERVICES	21950	PAYMENT BUCKET FILL STATION	387.50	387.50
202370104	2023-03-29	SYBAN SYSTEMS	5440-26032023 5443-26032023	PAYMENT 50% SHARE APRIL APRIL	103.95 103.95	207.90
202370105	2023-03-29	WEALTHSIMPLE INVESTMENTS INC.	15	PAYMENT TFSA CAN ACCOUNT #HQ49S20K4C	825.00	825.00
202370106	2023-03-29	WORKER'S COMPENSATION BOARD - ALBERTA	26248801	PAYMENT WCB 2023	505.38	505.38
202370107	2023-03-31	WEINZIERL, ERIN L				
202370108	2023-03-31	PICKERING, RICHARD D				
202370109	2023-03-31	JOHNSON, QUENTON				
202370110	2023-03-29	CANADA REVENUE AGENCY	43	PAYMENT M202303	3,846.90	3,846.90
202370111	2023-03-29	MAINTENACNE ENFORCEMENT PROGRAM	6	PAYMENT MARCH	900.00	900.00

Total 92,598.42

*** End of Report ***



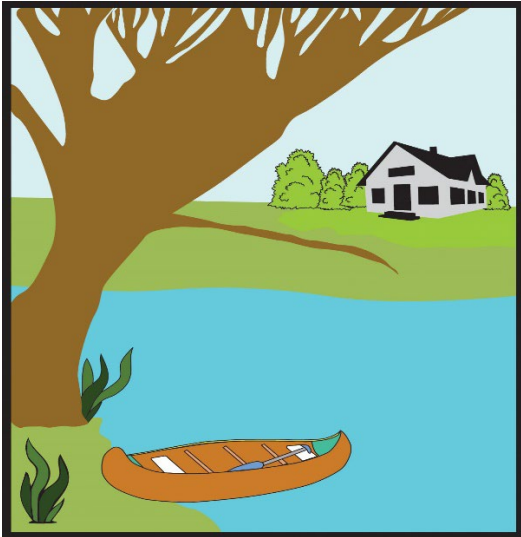
SUMMER VILLAGE OF ROCHON SANDS

Tax Trial Balance (Debit Balances)

Trial Balance As Of

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	2,109.63		Local Improvement Levy		0.00			
		Additional Tax Levy	0.00		Accumulated Penalty		209.21			
					Outstanding Penalty		209.21			
		Sub Ledger								
		Current	209.21							
		1 Year	1,743.40							
		2 Years	0.00							
		3 Years	0.00							
		Over 3	0.00							
		Outstanding	<u>1,952.61</u>							

*** End of Report ***



Summer Village of Rochon Sands **2023 Operating Budget**

Prepared by

Dean Pickering, Chief Administrative Officer

Presented to Council April 11, 2023

DRAFT BUDGET REPORT

Budget Overview:

The 2022-Year End Operating Budget for Summer Village of Rochon Sands reflected the following changes that included an increase of Assessment revenue, the Municipal Policing requisition, Stettler Regional Emergency Management Services (SREMA) requisition, increased costs in Alberta Education requisition, and Seniors Housing requisitions. The wet weather in June and July saw a reduction in travel and a decrease in park attendance of 6% over the previous year. These items will also be reflected in the 2023 Operations Budget.

A list of some of the changes that were completed or worked on during the 2022 year as follows:

Additional Expenses:

- A 2nd quarter transition to a New Shared CAO Contract with Summer Village of White Sands, saw an increase of 6% in 2022.
- 2022 Assessments saw an increase of 2.2% over the previous year.
- Municipal Policing Requisition Payment, Year two (2) term of five (5) years.
- Tennis Courts/Garbage-Solid Waste/Security Lighting Upgrades.
- Sanding Truck steering box and frontend repairs.
- Computer technology, hardware and software upgrades.
- Campground site energization upgrades.
- Office Hours moved from 4 days to 5 days a week.
- Commitment to Intermunicipal South Shore Growth Node Traffic Study \$8,000
- Commitment to SRFD-SREMA-RCMP Jet-skis and Lifts – \$5,000?

Additional Revenues, or Expense Reductions:

- Successful 2022 Canada Day Grants.
- Provincial Campground Policy Rates increased for 2022.
- Bank Fee Reduction in Balance on Municipal Operating Account.
- Increase in Tax Installment Payment Plan (TIPPs) registrations by 15%.
- Increase in Piers, Dock, Boat Lifts, and Mooring registrations and fees.
- Increase of MSI Operating Funding from \$8,000 in 2022 to \$16,000 in 2023.
- Grant awarded for Intermunicipal South Shore Growth Node Traffic Study 48,000 (\$75,000 Total).

The 2022-Year End Operating Budget shows that the Municipality for the year ending maintained a surplus overall as follows:

- **\$9,113.78** Operating Surplus to municipality General Revenue
- **\$20,088.10** Transfer to General Reserves (40%)
- **\$30,132.15** Transfer to Provincial Parks Reserve (60%)
- **\$806,383.01** Invested in GICs
- **\$36,030.40** Village Square Funds Reserve

The RBC Bank Accounts and RBC GIC investment account on December 31, 2022, contains \$842,413.41, which contains the following: \$204,235 of MSI and CCBC (FGT formally) \$43,292.45 of unused unspent grant funding.

The 2022 MSI grant funding received was \$53,500, which covered the following projects:

- New Kabota 72" deck Lawn mower, 50%/50% MSI Capital/Parks Reserve
- Village Square Foot Bridge – \$3,150, mostly from \$3,000 Disc Golf Donations
- Rochon Sands North Shoreline Survey, \$3,500 MSI/Parks Reserve
- Additional Tennis Court Lighting, \$4,000, MSI/Parks
- Provincial Park Site Electrification, 2 new installs, Provincial Park Reserve: \$5,000, \$37,916 remaining in 2022 Provincial Park Reserves.

To date as of December 31, 2022, the Reserve Account now holds an unrestricted surplus of \$36,030 for future use. These funds are still unspent by a donation from the **Schneider Family from 2018**. Additional funds should be realized from the Highway 835 land sales to hopefully close in 2023, with a final value of approximately \$14,000 to restricted surplus to be used as recreational funds.

As of December 31, 2022, the General Operating Account held \$867,000 (which includes the 2022 reserve surplus total of \$112,474). However, these general revenue funds operate the Village until taxes are collected in July 2022, which include the profit funds from Parks Operations in 2022. The left-over amount is not quite equivalent to one year's residential taxes from 2022.

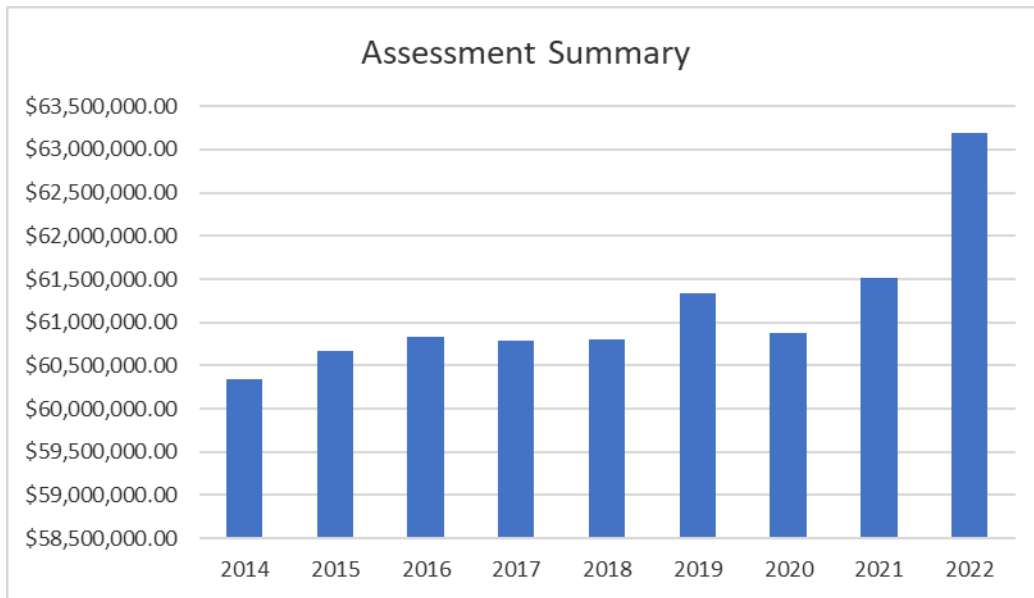
The Summer Village cash position is in excellent standing with surplus funds in both accounts and investments.

Non-Payment of Taxes

As of January 1, 2022, outstanding taxes were \$17,815.00. As of December 31, 2022 outstanding taxes were \$2,248.09. This is a substantial swing, and a manageable amount as collection rate is about 99.7% of total taxes levied. Only 2 properties have outstanding taxes with no properties eligible for tax notification at Alberta Land Titles for 2023.

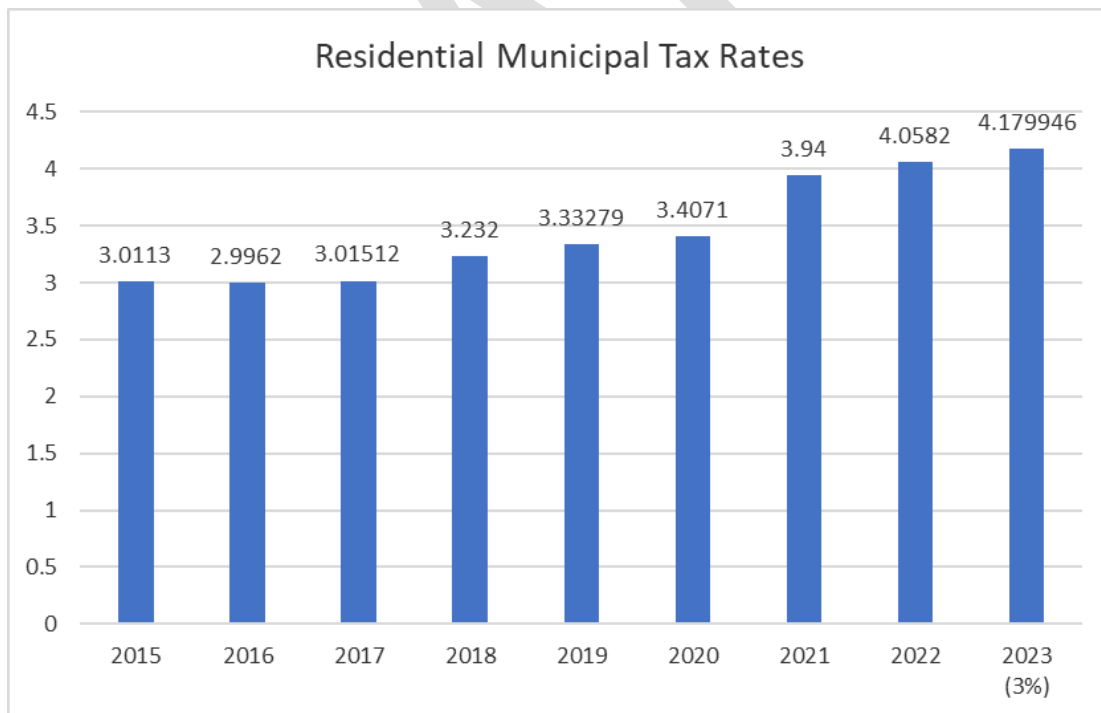
Assessments:

There were seven (6) New Development Permits issued, which saw two single family dwelling units constructed/replaced, garages, and renovations, which helped bring assessment growth more in line with 2019 assessment growth. Assessment growth is calculated in the tax rates and lowers the overall tax rate that is applied to all properties, as shown in the below graph. Updated Assessment Growth Chart to include 2022 trend.

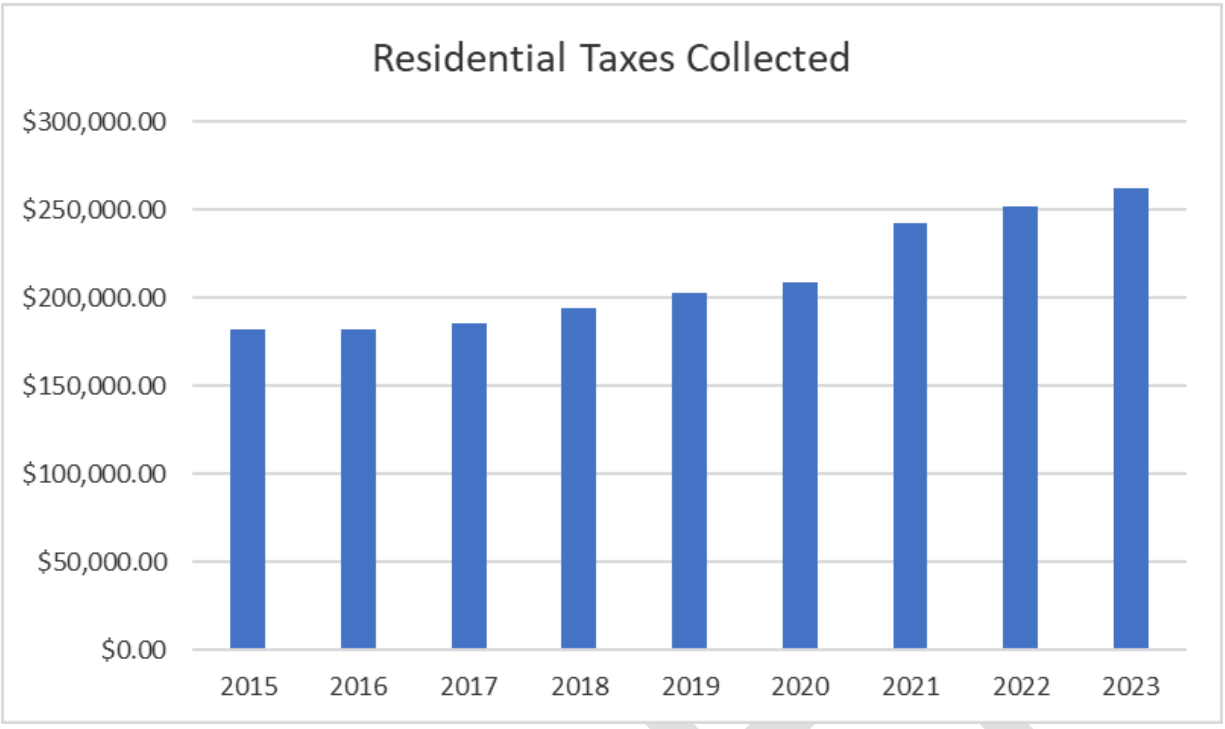


Residential Tax Rates:

Council has control of the amount of taxes collected in the tax year to address current and anticipated expenses. The Summer Village has limited Non-Residential, Commercial and Linear Assessment to realize tax revenues.



The 3% estimated Tax Rate Growth is based on the 2023 Draft Budget Increases.

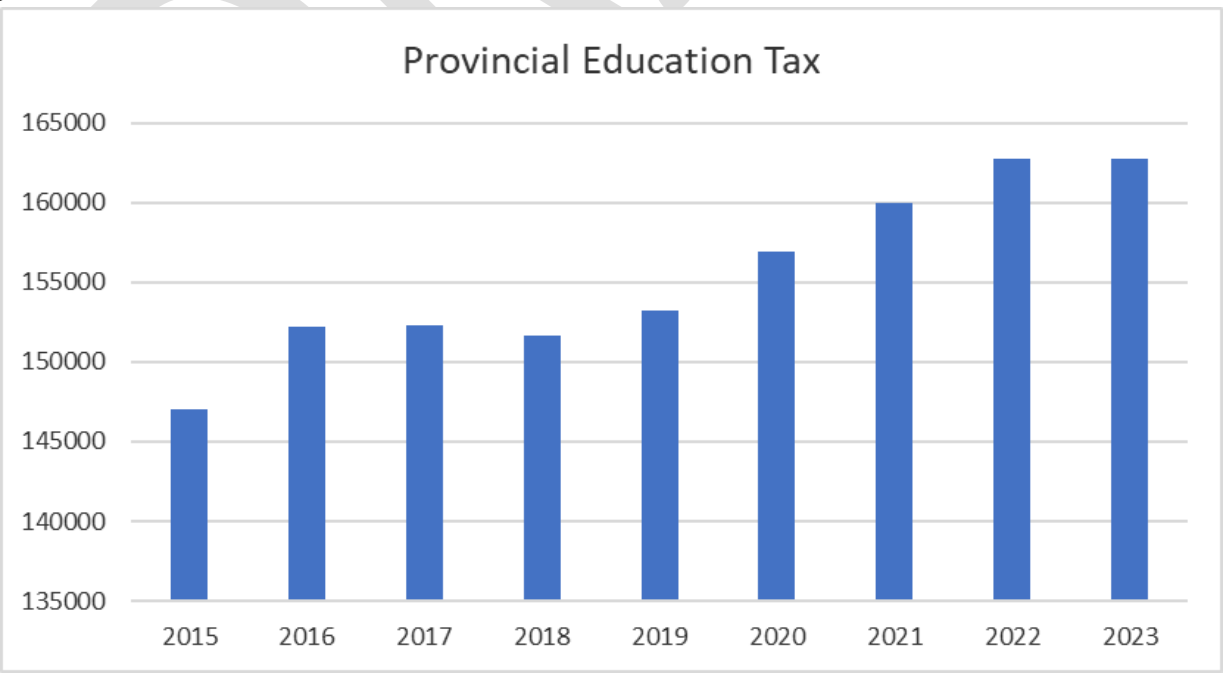


Franchise Fees:

Council has historically decided not to implement franchise fees for APEX or ATCO Electric as additional revenues for the Summer Village as both remain at 0% fees.

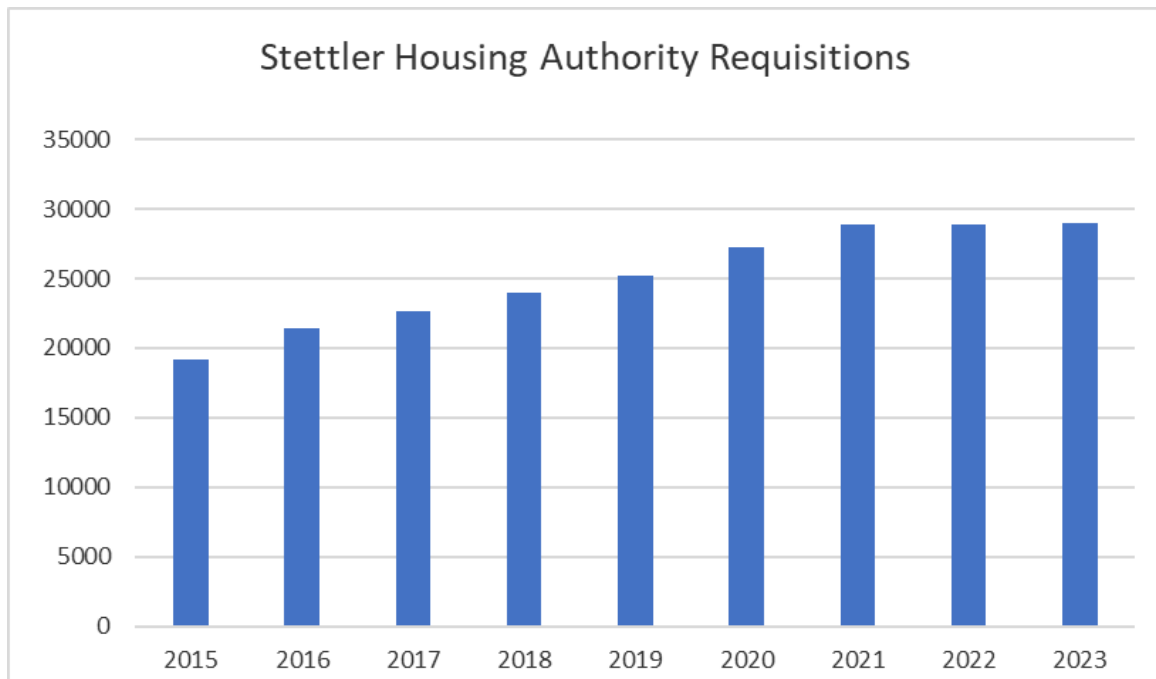
School Tax Requisitions:

The Summer Village of Rochon Sands will see a 1.7% increase in School Foundation Taxes in accordance to the Alberta Government Budget 2022, which received a 1.5% increase overall in the provincial budget.



Seniors Requisitions:

The Stettler Housing Authority has a minor increase in 2023.



Staffing:

Parks hopes to retain past seasonal park staff, camp attendants, and reward them for profitable Park Operations; salaries will increase in the 2023 budget for the Village and Park Operational Staff. The Municipality has maintained some core returning seasonal staff (with 3 returning), which is more time efficient and require no additional orientation or training for operational functions. The Municipality applied again for the Canada Summer Student Grants to help off set wages for the additional student summer staff. Additional costs must be addressed in the Residential Taxes as this is the revenue aspect of the Summer Village other than the revenue split received from Parks Operations.

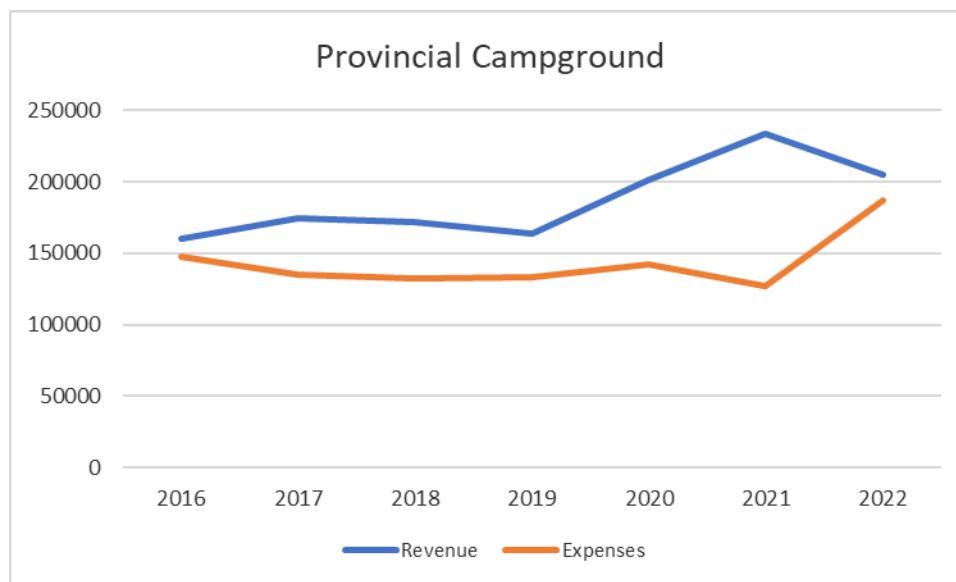
Provincial Park:

The provincial park operations in 2022 saw a decrease in revenues of 14% over 2021 operational year, down \$33,148 to \$205,824, largely due to a wet June and July. However there was also a corresponding reduction in the 2022 expenses down \$27,883. The \$48,620 Surplus included \$30,132 allocated to Reserves.

Based on Policy AD 1.27 Operating Profit from Provincial Parks council had an allocation of 75% profit realized for the fiscal year to be allocated to Capital Expenditures which worked out to be \$48,620 and remaining 25% was allocated to the municipal general revenue. In 2022 Council vote to allocate 40% of Parks reserves to general municipal revenues.

The 2022 allocation saw a portion being used for Provincial Park waterline repairs \$10,000, Narrows Bathroom Roof Repairs \$5000, with \$30,132 allocated to reserves, and \$18,488 in surplus remaining.

The Narrows Campground washrooms received new metal roofs, which has an allocation of \$5,000 from parks capital reserves, which will not affect the overall Provincial Park Budgets. As part of the Provincial Park agreement, any replacement of signage, benches, tables, etc. will be approved through council resolution as required and allocated costs through the provincial park capital reserve account. Council also approved an increase in the camping fees, which will be reflected in revenues for 2023-year end.



Municipal Expenses:

2023 Operating budget reflects the increased costs in salaries, and overall operating expenses, such as:

- Inflation (Cost of Living increased by 5.0%, Energy increased by 35%, Transportation costs increased by 10.3%)
- Carbon Tax (increased April 1st to 25%, which increased 3.7 cents per litre of gas for a total of 14.0 cents per litre.)
- Insurance increased by 20%
- Equipment repairs to trucks, tractor and mowers.
- Building repairs to Parks Office, washrooms.
- Creation of New Parks trailer and tenting group sites.
- Municipal Policing Requisition, Year 2 increase out of five years.(noted in the 3 year Operating budget)

Administration:

Increases for operating budget for inflationary increases for all categories. Draft budget for 2022 includes additional support for administration in part time position @ 28 hours/week. Funding allocated for employer paid health benefits and pension plan premiums CAO, as laid out in a shared contract agreement between the two Summer Villages.

Insurance:

Insurance premiums are expected to increase with the industry predicting higher premiums.

Roads and Streets:

Salaries for PW Supervisor and Seasonal Staff are under the category of Roads and Streets. Anticipated higher salaries for all salaried and wage staff for 2023.

All other categories have been maintained with slight increases such as contracted services, fuel, and equipment repairs, based on inflation and supply and demand issues. The age of the equipment is starting to demand higher maintenance costs for operations, such as Sander Truck repairs in 2022.

Water Line and Bucket Fill Service:

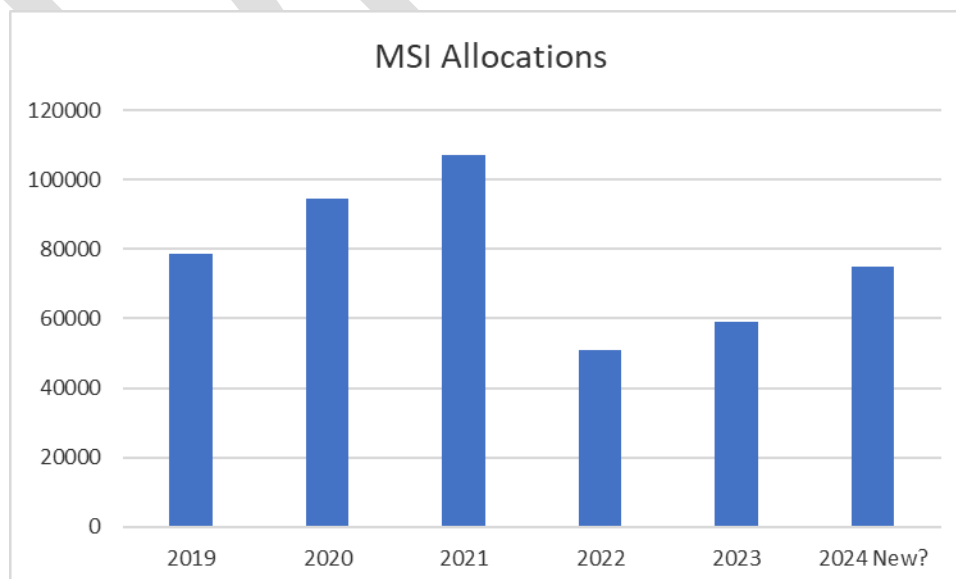
The Shirley McLellan Water Services Commission (SMRWSC) costs are increasing, therefore SMRWSC requisitions will increase as the regional water line was extended into the Summer Village in the Fall 2022. The new Bucket fill site and services will be available in Summer 2023. Any construction costs regarding the water line in the Summer Village not covered by the SMRWSC may be eligible for grants funding under the MSI Capital program or the Provincial Water For Life program grants.

Water Line and Wastewater:

In 2021, under the MSI Grant, WSP Engineering prepared a conceptual water system design of the water distribution system requirements for future servicing needs of the community. WSP Engineering will continue to advise and oversee any future construction, general specifications, right of way requirements, and any other aspects of the water line servicing within the Summer Village Boundary. General engineering fees for specific projects will be eligible to be included and claimed under either the MSI Capital Grant Funding or the Federal Gas Tax Fund (FGTF)/ Canada Community Building Fund (CCBF) grants program. Any future water dline construction costs regarding the water line in the Village not covered by the Shirley McLellan Water Services Commission could be eligible for grant funding under the MSI.

MSI Grant Funding:

The MSI grant funding has seen a reduction of funding of 50% from the 2021 allocation of \$107,024 to \$51,096 for 2022 and 2023. Grant funding and General Reserves are documented as part of the 5-Year Capital Plan once approved.



Recreation and Culture:

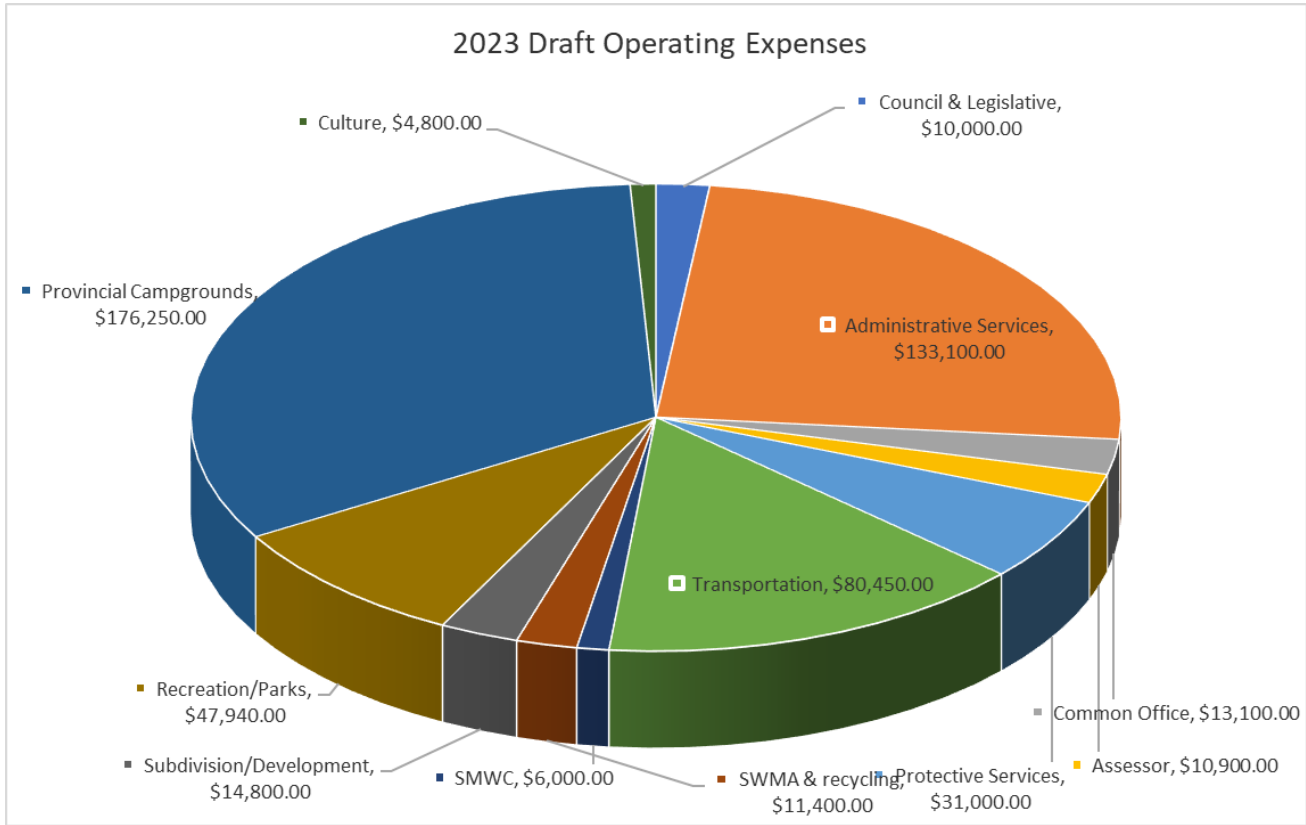
All costs are predicted to remain stable for 2023.

Requisitions:

- Requisitions are monies collected on behalf of other organizations or levels of government by the Summer Village and are costs calculated as expenses as part of the municipal budget for the following:
- Alberta School Foundation (Provincial), and
- Stettler Housing Authority (Seniors) are separated rates on the tax notice and not part of the municipal tax rate.

Municipal Agreements and Contracts:

- Municipally Shared Service agreements are part of the municipal tax rate, which are as follows:
 - Stettler Fire Service Agreement, may change in 2023.
 - Stettler Regional Waste Management – expecting a significant increase in 2023
 - Stettler Regional Emergency Management Agency (SREMA) agreement.
 - Stettler County Recreation Fund
 - Parkland Library
 - Shirley McClellan Water Commission (SMRWSC), Water Line
 - Parkland Regional Subdivision Development Appeal Board Agency
 - Capital Regional Assessment Review Board Agency
 - Parkland Community Planning Services - for Planning Services and SDAB.
 - Assessment Services Agreement
 - Capital Region Appeal Services Commission – CRASC.



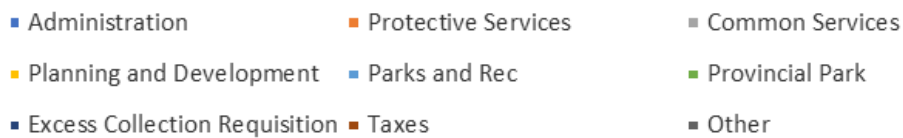
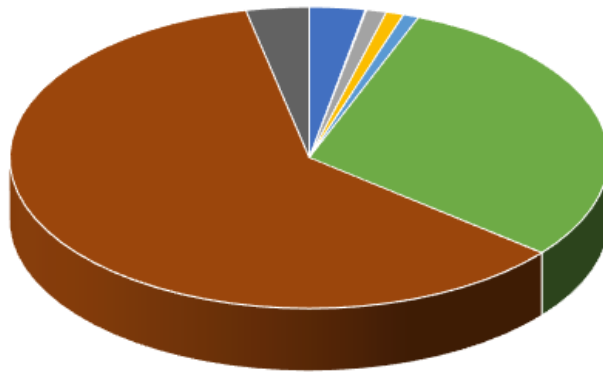
Overall:

Deficit operating budgets are not allowed to be passed by Council. Council has recognized surplus budgets in the past years with a healthy reserve for operations.

1. To mitigate a tax increase Council has the option to move surplus/reserve funds to offset tax increases and maintain current AD 1.27 Operating Profit from Provincial Parks to allocate 75% profit realized per 2022 fiscal year to next year’s Capital Expenditures Provincial Park reserve with remaining 25% to General Revenue, which would entail a 5% tax rate increase to cover a \$17,448 deficit. **OR**
2. To increase the tax rate by 3% or Council has the option to move surplus/reserve funds to offset tax increase to cover the 2023 Draft Budget deficit and do a motion to allocate 50% profit realized per 2022 fiscal year to next years Capital Expenditures Provincial Park reserve with remaining 50% to General Revenue as per the AD1.27 Operating Profit from Provincial Parks Policy

Example: 3% tax rate increase would change the mill rate to 4.170, which would offset the deficit.

2023 Draft Operating Revenue



(2023 Operating Budget Spreadsheet)-Attached for review

Motions for Consideration:

- Council to approve the 2023 Draft Operating Budget amount of \$752,240 to include a 3% mill rate increase or transfer from reserves and approve the 2023 to 2026, 3-year draft operating budget.
- Council to allocate 60% profit realized for 2023 fiscal year to next years Capital Expenditures Provincial Park reserve with remaining 40% to general revenue as per AD 1.27 Policy.
- The 2023 Operating Budget Spreadsheet includes a 20100 Contingency Transfer to Reserves which can be used to offset any increase in Operating Expenses.

A 3% Municipal Mill Rate change over 2023 based on assessment value would be as follows:

Assessment	2022 Tax Rate	2023 Tax Rate	Annual	Monthly
\$200,000.00	\$788.00	\$811.64	\$23.64	\$1.97
\$250,000.00	\$985.00	\$1,014.55	\$29.55	\$2.46
\$300,000.00	\$1,182.00	\$1,217.46	\$35.46	\$2.96
\$350,000.00	\$1,379.00	\$1,420.37	\$41.37	\$3.45
\$400,000.00	\$1,576.00	\$1,623.28	\$47.28	\$3.94
\$450,000.00	\$1,773.00	\$1,826.19	\$53.19	\$4.43
\$500,000.00	\$1,970.00	\$2,029.10	\$59.10	\$4.93
\$600,000.00	\$2,364.00	\$2,434.92	\$70.92	\$5.91
\$700,000.00	\$2,758.00	\$2,840.74	\$82.74	\$6.89
\$800,000.00	\$3,152.00	\$3,246.56	\$94.56	\$7.88



SUMMER VILLAGE OF ROCHON SANDS

Budget 2023

Council Budgeting for 2023

General Ledger	Description	2022 Budget	2022 Actual	2023 Budget	2024 Budget at 3%	2025 Budget at 3%
REVENUES						
Administration						
1-12-01-00-00-590	Admin - Other Revenue	(200.00)	(1,342.31)	(500.00)	(500.00)	(500.00)
1-12-01-00-00-595	Admin - Bottle Donation	(2,500.00)	(2,860.90)	(2,500.00)	(2,500.00)	(2,500.00)
1-12-01-00-01-490	Admin - Tax Info/Certificate	(50.00)	(125.00)	(150.00)	(150.00)	(150.00)
1-12-01-00-00-510	Admin - Penalties	0.00	0.00	0.00	0.00	0.00
1-12-01-00-01-520	Admin - Dock Permit	0.00	(925.00)	(1,000.00)	(1,000.00)	(1,000.00)
1-12-01-00-01-560	Admin - SVWS Rent	(2,500.00)	(2,500.00)	(2,500.00)	2,800.00	2,800.00
1-12-01-00-01-840	Admin - Provincial Grant	(7,696.00)	(7,696.00)	(15,392.00)	(15,392.00)	(15,392.00)
1-12-99-94-00-990	Admin - Cont Fr Surplus	0.00	0.00	0.00	0.00	0.00
*P	Total Administration Revenue	(12,946.00)	(15,449.21)	(22,042.00)	(16,742.00)	(16,742.00)
Protective Services						
1-25-00-00-00-560	Ambulance - Rent	(480.00)	(480.00)	(480.00)	(480.00)	(480.00)
*P	Total Protective Services Reve	(480.00)	(480.00)	(480.00)	(480.00)	(480.00)
Common Services						
1-32-00-00-00-830	Trans - Federal Gas - Tax Grant	0.00	0.00	0.00	0.00	0.00
1-32-00-00-00-832	Trans - Federal Summer Wages Grant	(3,970.00)	(2,520.00)	(4,000.00)	(4,000.00)	(4,000.00)
1-32-00-00-00-840	Trans - MSI Grant	0.00	0.00	0.00	0.00	0.00
1-32-00-00-00-841	Trans - BMTG Grant	0.00	0.00	0.00	0.00	0.00
1-32-00-00-00-842	Inactive Trans - Summer Wages Grant	0.00	0.00	(3,970.00)	(3,970.00)	(3,970.00)
*P	Total Common Services Revenue	(3,970.00)	(2,520.00)	(7,970.00)	(7,970.00)	(7,970.00)

Planning & Development

1-61-00-00-00-520	Planning & Dev - Development Permit	(350.00)	(4,065.00)	0.00	0.00	0.00
1-61-00-00-00-521	Planning & Dev Development Permit	0.00	0.00	(4,000.00)	(4,000.00)	(4,000.00)
1-61-00-00-00-522	Planning & Dev Other	0.00	0.00	0.00	0.00	0.00
1-61-00-00-01-520	Planning & Dev - Building Permit	(3,000.00)	(4,380.73)	0.00	0.00	0.00
1-61-00-00-05-520	Planning & Dev - PGE Permit	(2,000.00)	(3,710.00)	(3,970.00)	(3,970.00)	(3,970.00)
1-66-00-00-00-400	Subd Land Dev - Land Sale	0.00	0.00	0.00	0.00	0.00
*	Total Planning & Dev Revenue	(5,350.00)	(12,155.73)	(7,000.00)	(7,970.00)	(7,970.00)

Parks & Recreation

1-72-80-00-00-563	Prov Park - Rochon - Amendment Fee	0.00	(85.69)	0.00	0.00	0.00
1-74-00-00-00-595	Culture - Bottle Donation	0.00	(1,154.80)	(1,200.00)	(1,200.00)	(1,200.00)
1-74-00-00-00-830	Culture - Canada Day Grant	(1,100.00)	(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)
*P	Total Parks & Recreation Reven	(1,100.00)	(6,240.49)	(6,200.00)	(6,200.00)	(6,200.00)

Provincial Parks

1-72-80-00-00-411	Prov Park - Rochon - Sani Dump Fee	(500.00)	(644.84)	(1,000.00)	(1,000.00)	(1,000.00)
1-72-80-00-00-490	Prov Park - Rochon - Ice Sales	(2,400.00)	(2,312.80)	(2,000.00)	(2,000.00)	(2,000.00)
1-72-80-00-00-491	Prov Park - Rochon - Firewood Sales	(16,000.00)	(19,246.70)	(16,000.00)	(16,000.00)	(16,000.00)
1-72-80-00-00-492	Prov Park - Rochon - Misc Sales	(100.00)	(284.74)	(300.00)	(300.00)	(300.00)
1-72-80-00-00-560	Prov Park - Rochon - Camping Fee	(100,000.00)	(93,956.85)	(100,000.00)	(100,000.00)	(100,000.00)
1-72-80-00-00-561	Prov Park - Rochon - Reservation Fee	(14,000.00)	(9,375.27)	(14,000.00)	(14,000.00)	(14,000.00)
1-72-80-00-00-562	Prov Park - Rochon - Group Site Fee	(30,000.00)	(37,669.52)	(38,000.00)	(38,000.00)	(38,000.00)
1-72-80-00-00-590	Prov Park - Rochon - Day Use Honourarium	(1,500.00)	(3,029.95)	(3,000.00)	(3,000.00)	(3,000.00)
1-72-80-00-00-595	Prov Park - Rochon - Bottle Donations	0.00	0.00	0.00	0.00	0.00
1-72-90-00-00-560	Prov Park - Narrows - Camping Fee	(40,000.00)	(35,438.10)	(40,000.00)	(40,000.00)	(40,000.00)
1-72-80-00-00-832	Prov Park - Federal Summer Wage Grant	(5,480.00)	(3,780.00)	(5,500.00)	(5,500.00)	(5,500.00)
*P	Total Provincial Parks Revenue	(209,980.00)	(205,738.77)	(219,800.00)	(219,800.00)	(219,800.00)

Excess Collection of Req

1-97-00-00-00-990	Excess Collection of Requisition	(250.00)	(0.01)	(250.00)	(250.00)	(250.00)
*	Total Excess Collection of Req	(250.00)	(0.01)	(250.00)	(250.00)	(250.00)

Taxes

1-99-01-00-01-111	Taxes - Municipal	(244,975.72)	(252,324.99)	(252,500.00)	(252,500.00)	(252,500.00)
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1-99-01-00-02-111	Taxes - School - Residential	(158,463.64)	(162,742.19)	(162,500.00)	(162,500.00)	(162,500.00)
1-99-01-00-03-111	Taxes - School - Non Residential	(1,510.13)	0.00	(1,500.00)	(1,500.00)	(1,500.00)
1-99-01-00-05-111	Taxes - Senior Housing	(29,000.00)	(28,885.93)	(29,500.00)	(29,500.00)	(29,500.00)
1-99-01-00-06-111	Taxes - Designated Industrial (DIP)	(31.29)	(25.85)	(50.00)	(50.00)	(50.00)
*P	Total Taxes	(433,980.78)	(443,978.96)	(446,050.00)	(446,050.00)	(446,050.00)

Other

1-99-02-00-01-510	Penalties & Cost on Taxes	(1,000.00)	(2,745.44)	(1,000.00)	(1,000.00)	(1,000.00)
1-99-02-00-02-550	Return on Investments	0.00	(380.79)	(24,000.00)	(24,000.00)	(24,000.00)
*P	Total Other Revenue	(1,000.00)	(3,126.23)	(25,000.00)	(25,000.00)	(25,000.00)

**	TOTAL REVENUE	(669,056.78)	(689,689.40)	(734,792.00)	(730,462.00)	(730,462.00)
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EXPENSES

Council & Legislative

2-11-00-00-00-151	Legislative - Mayor Honorarium	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2-11-00-00-01-151	Legislative - Council Honorarium	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
2-11-00-00-01-211	Legislative - Council Meeting	500.00	279.35	500.00	500.00	500.00
2-11-00-00-00-510	Legislative - Other Goods & Services	500.00	99.00	500.00	500.00	500.00
*P	Total Council & Legislative Ex	10,000.00	9,378.35	10,000.00	10,000.00	10,000.00

Administrative Services

2-12-01-00-00-111	Admin - Salary	54,000.00	49,502.12	55,000.00	56,650.00	58,349.50
2-12-01-00-00-112	Admin - Wages	29,000.00	23,771.86	30,000.00	30,900.00	31,827.00
2-12-01-00-00-130	Admin - Benefits	4,000.00	668.68	4,000.00	4,120.00	4,243.60
2-12-01-00-00-131	Admin - WCB Premium	1,200.00	660.54	1,200.00	1,236.00	1,273.08
2-12-01-00-00-200	Admin - Contracted Services	7,500.00	7,371.10	7,500.00	7,725.00	7,956.75
2-12-01-00-00-211	Admin - Travel & Subsistence	1,000.00	1,135.96	1,200.00	1,236.00	1,273.08
2-12-01-00-00-214	Admin - Association Membership	3,000.00	2,105.03	3,000.00	3,090.00	3,182.70
2-12-01-00-00-216	Admin - Training	2,000.00	295.00	2,000.00	2,060.00	2,121.80
2-12-01-00-00-225	Admin - Land Title	100.00	0.00	200.00	206.00	212.18
2-12-01-00-00-231	Admin - Accounting & Audit	10,000.00	10,965.00	11,000.00	11,330.00	11,669.90
2-12-01-00-00-232	Admin - Legal Fees	2,000.00	0.00	2,000.00	2,060.00	2,121.80
2-12-01-00-00-239	Admin - Computer Maintenance	3,000.00	376.35	3,000.00	3,090.00	3,182.70
2-12-01-00-00-240	Admin - IT Support	4,000.00	2,183.86	4,000.00	4,120.00	4,243.60
2-12-01-00-00-273	Admin - Web Site Maintenance	250.00	202.87	500.00	515.00	530.45

2-12-01-00-00-274	Admin - Insurance	3,000.00	1,962.06	3,000.00	3,090.00	3,182.70
2-12-01-00-00-510	Admin - Other Goods & Services	1,000.00	1,012.79	2,000.00	2,060.00	2,121.80
2-12-01-00-00-810	Admin - Bank Fees	400.00	1,036.33	500.00	515.00	530.45
2-12-01-00-00-811	Admin - Credit Card Fees	6,200.00	2,110.45	500.00	515.00	530.45
2-12-01-00-00-920	Admin - Uncollectable Accounts	2,000.00	0.00	2,000.00	2,060.00	2,121.80
2-12-01-00-00-991	Admin - Cash over/short	0.00	(85.79)	0.00	0.00	0.00
2-12-01-00-01-520	Admin - Dock Permit	0.00	135.00	500.00	515.00	530.45
2-12-99-92-00-762	Admin - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
* Total Administrative Services		133,650.00	105,409.21	133,100.00	137,093.00	141,205.79

Common Office

2-12-02-00-00-221	Office - Advertising	500.00	466.05	500.00	515.00	530.45
2-12-02-00-00-222	Office - Telephone	2,000.00	1,666.80	2,000.00	2,060.00	2,121.80
2-12-02-00-00-223	Office - Postage	850.00	850.10	1,000.00	1,030.00	1,060.90
2-12-02-00-00-273	Office - Internet	1,000.00	935.50	1,200.00	1,236.00	1,273.08
2-12-02-00-00-511	Office - Other Goods & Services	4,000.00	3,401.49	4,000.00	4,120.00	4,243.60
2-12-02-00-00-581	Office - Natural Gas	2,000.00	1,110.99	2,000.00	2,060.00	2,121.80
2-12-02-00-00-582	Office - Power	2,000.00	1,913.64	2,400.00	2,472.00	2,546.16
*P Total Common Office Expense		12,350.00	10,344.57	13,100.00	13,493.00	13,897.79

Assessor

2-12-11-00-00-239	Assessor	7,700.00	12,274.44	10,000.00	10,300.00	10,609.00
2-12-11-00-02-239	Regional ARB	0.00	0.00	900.00	927.00	954.81
*P Total Assessor Expense		7,700.00	12,274.44	10,900.00	11,227.00	11,563.81

Municipal Election

2-12-12-00-00-227	Election	200.00	0.00	200.00	5,000.00	500.00
*P Total Municipal Election Expen		200.00	0.00	200.00	5,000.00	500.00

Municipal Protective Service

2-21-00-00-00-200	Police - Enhanced Policing	5,325.00	5,349.00	5,400.00	5,562.00	5,728.86
2-23-00-00-00-200	Fire - Regional Agreement	20,000.00	17,578.00	17,500.00	18,025.00	18,565.75
2-24-00-00-00-200	Disaster - Regional Agreement	5,000.00	7,091.23	7,100.00	7,313.00	7,532.39
2-26-00-00-00-200	Bylaw - Enforcement	1,000.00	0.00	1,000.00	1,030.00	1,060.90
*P Total Protective Service Expen		31,325.00	30,018.23	31,000.00	31,930.00	32,887.90

Transportation

2-32-00-00-00-112	Trans - Supervisor Wages	11,000.00	16,374.28	18,000.00	18,540.00	19,096.20
2-32-00-00-00-113	Trans - Casual Wages	1,000.00	44.04	1,000.00	1,030.00	1,060.90
2-32-00-00-00-116	Trans - Summer Casual	15,000.00	10,319.76	15,000.00	15,450.00	15,913.50
2-32-00-00-00-130	Trans - Staff Appreciation	900.00	623.56	900.00	927.00	954.81
2-32-00-00-00-131	Trans - WCB Premium	750.00	1,202.43	1,200.00	1,236.00	1,273.08
2-32-00-00-00-200	Trans - Contracted Services	5,000.00	2,369.88	5,000.00	5,150.00	5,304.50
2-32-00-00-00-254	Trans - Purchase Equip Repair	1,100.00	3,211.35	2,000.00	2,060.00	2,121.80
2-32-00-00-00-274	Trans - Insurance	250.00	926.05	950.00	978.50	1,007.86
2-32-00-00-00-510	Trans - Other Goods & Services	2,700.00	2,714.44	2,800.00	2,884.00	2,970.52
2-32-00-00-00-521	Trans - Fuel	5,500.00	7,778.80	6,000.00	6,180.00	6,365.40
2-32-00-00-00-529	Trans - Equip Repair Parts	1,300.00	759.92	1,500.00	1,545.00	1,591.35
2-32-01-00-00-582	Trans - Bldg Power	2,600.00	2,188.33	2,600.00	2,678.00	2,758.34
2-32-02-00-00-540	Trans - Street Lights - Other	500.00	0.00	500.00	515.00	530.45
2-32-03-00-01-239	Trans - Snow Removal - Contractor	1,000.00	2,488.14	2,500.00	2,575.00	2,652.25
2-32-03-00-01-510	Trans - Snow Removal Supply	1,000.00	3,476.01	3,500.00	3,605.00	3,713.15
2-32-02-00-00-582	Trans - Street Lights Power	14,500.00	17,193.16	17,000.00	17,510.00	18,035.30
*P	Total Transportation Expense	64,100.00	71,670.15	80,450.00	82,863.50	85,349.41

Water Supply

2-41-00-00-00-831	Water - SMRWSC Interest	3,000.00	2,196.65	3,000.00	3,000.00	3,000.00
2-41-00-00-00-832	Water - SMRWSC Principal	6,000.00	0.00	3,000.00	3,000.00	3,000.00
*P	Total Water Supply Expense	9,000.00	2,196.65	6,000.00	6,000.00	6,000.00

Landfill & Recycling

2-43-00-00-00-200	Landfill - SRWMA Agreement	10,000.00	9,588.00	10,000.00	10,300.00	10,609.00
2-43-10-00-00-239	Recycling - Contracted Services	1,300.00	1,330.00	1,400.00	1,442.00	1,485.26
*P	Total Landfill & Recycling Exp	11,300.00	10,918.00	11,400.00	11,742.00	12,094.26

Subdivision & Development

2-61-00-00-00-200	Plan & Dev - Contracted Services	5,000.00	3,608.99	4,000.00	4,120.00	4,243.60
2-61-00-00-00-201	Plan & Dev - Mediation	0.00	586.67	500.00	515.00	530.45
2-61-00-00-00-214	Plan & Dev - SDAB Membership	500.00	480.00	500.00	515.00	530.45
2-61-00-00-00-232	Plan & Dev - South Shore IDP	0.00	0.00	500.00	515.00	530.45
2-61-00-00-00-300	Plan & Dev - Referral Costs	5,000.00	0.00	3,000.00	3,090.00	3,182.70
2-61-00-00-01-519	Plan & Dev - Safety Code Inspect	4,100.00	5,289.19	5,300.00	5,459.00	5,622.77

2-66-00-00-00-200	Subd Land Dev - Subdivison Fees	1,000.00	0.00	1,000.00	1,030.00	1,060.90
*P	Total Subd & Dev Expense	15,600.00	9,964.85	14,800.00	15,244.00	15,701.32

Recreation & Parks

2-72-00-00-00-200	Parks & Rec- County Recreation Agreement	2,500.00	2,607.50	3,500.00	3,605.00	3,713.15
2-72-00-00-00-274	Parks & Rec - Insurance	150.00	813.34	850.00	875.50	901.77
2-72-00-00-00-510	Parks & Rec - Other Goods & Services	600.00	6,703.21	6,000.00	6,180.00	6,365.40
2-72-10-00-00-582	Parks & Rec - Golf Power	450.00	0.00	450.00	463.50	477.41
2-72-20-00-00-582	Parks & Rec - Marina - Power	0.00	0.00	240.00	247.20	254.62
2-72-30-00-00-239	Parks & Rec - Village Sq Services	1,000.00	0.00	1,000.00	1,030.00	1,060.90
2-72-30-00-00-510	Parks & Rec - Village Sq - Sewer Pumpout	1,900.00	1,600.00	1,900.00	1,957.00	2,015.71
2-72-30-00-00-582	Parks & Rec - Village Sq - Power	0.00	0.00	0.00	0.00	0.00
2-72-40-00-00-290	Parks & Rec - Disc Golf - Goods&Services	0.00	0.00	500.00	515.00	530.45
2-72-99-91-00-764	Parks - Transfer to Reserve	33,469.00	30,132.15	33,500.00	34,505.00	35,540.15
*P	Total Recreation & Parks Expen	40,069.00	41,856.20	47,940.00	49,378.20	50,859.55

Provincial Campgrounds

2-72-80-00-00-111	Prov Park - Rochon - Admin Salary	6,000.00	6,000.00	6,000.00	6,180.00	6,365.40
2-72-80-00-00-112	Prov Park - Rochon - Office Manager	8,200.00	4,174.04	9,000.00	9,270.00	9,548.10
2-72-80-00-00-113	Prov Park - Rochon - Office Wages	12,000.00	7,284.59	12,000.00	12,360.00	12,730.80
2-72-80-00-00-131	Prov Park - Rochon - WCB Fee	1,200.00	1,191.95	1,200.00	1,236.00	1,273.08
2-72-80-00-00-214	Prov Park - Rochon - License	1.00	1.00	100.00	103.00	106.09
2-72-80-00-00-221	Prov Park - Rochon - Adveristing	1,000.00	0.00	1,000.00	1,030.00	1,060.90
2-72-80-00-00-222	Prov Park - Rochon - Telephone	600.00	514.33	600.00	618.00	636.54
2-72-80-00-00-239	Prov Park - Rochon- Computer Maintenance	1,000.00	0.00	1,000.00	1,030.00	1,060.90
2-72-80-00-00-252	Prov Park - Rochon - Pur Bldg Repair	12,000.00	605.00	12,000.00	12,360.00	12,730.80
2-72-80-00-00-253	Prov Park - Rochon - Pur Site Repair	0.00	10,403.88	0.00	0.00	0.00
2-72-80-00-00-254	Prov Park - Rochon - Pur Equip Repair	1,000.00	694.52	1,000.00	1,030.00	1,060.90
2-72-80-00-00-273	Prov Park - Rochon - Internet	900.00	495.00	900.00	927.00	954.81
2-72-80-00-00-274	Prov Park - Rochon - Insurance	2,000.00	2,250.00	2,250.00	2,317.50	2,387.03
2-72-80-00-00-275	Prov Park - Rochon - Security	3,500.00	3,500.00	3,500.00	3,605.00	3,713.15
2-72-80-00-00-510	Prov Park - Rochon - Goods & Services	2,100.00	9,736.06	8,000.00	8,240.00	8,487.20
2-72-80-00-00-511	Prov Park - Rochon - Office Supply	500.00	0.00	800.00	824.00	848.72
2-72-80-00-00-512	Prov Park - Rochon - Ice Supply	1,000.00	1,487.50	1,500.00	1,545.00	1,591.35
2-72-80-00-00-513	Prov Park - Rochon - Firewood Supply	15,000.00	12,522.45	15,000.00	15,450.00	15,913.50
2-72-80-00-00-514	Prov Park - Rochon - Other Resale Supply	0.00	0.00	0.00	0.00	0.00
2-72-80-00-00-519	Prov Park - Rochon - Supplies	5,100.00	1,678.23	5,000.00	5,150.00	5,304.50
2-72-80-00-00-521	Prov Park - Rochon - Fuel	600.00	4,371.56	2,000.00	2,060.00	2,121.80

2-72-80-00-00-554	Prov Park - Rochon - Repair Materials	3,500.00	2,132.18	3,500.00	3,605.00	3,713.15
2-72-80-00-00-581	Prov Park - Rochon - Natural Gas	3,000.00	3,291.19	3,000.00	3,090.00	3,182.70
2-72-80-00-00-582	Prov Park - Rochon - Power	6,000.00	8,817.14	8,000.00	8,240.00	8,487.20
2-72-80-00-00-583	Prov Park - Rochon - Potable Water	800.00	500.00	800.00	824.00	848.72
2-72-80-00-00-584	Prov Park - Rochon - Garbage	5,800.00	5,424.00	5,800.00	5,974.00	6,153.22
2-72-80-00-00-810	Prov Park - Rochon - Bank Fee	500.00	977.36	1,000.00	1,030.00	1,060.90
2-72-80-00-00-811	Prov Park - Rochon - Credit Card Fee	5,000.00	3,501.87	2,000.00	2,060.00	2,121.80
2-72-80-00-00-991	Prov Park - Rochon - Cash short/over	100.00	0.00	100.00	103.00	106.09
2-72-80-00-01-112	Prov Park - Rochon - Maintenance Manager	20,600.00	17,296.26	22,000.00	22,660.00	23,339.80
2-72-80-00-01-113	Prov Park - Rochon - Casual Wages	0.00	4,513.79	4,500.00	4,635.00	4,774.05
2-72-80-00-01-116	Prov Park - Rochon - Summer Wages	12,000.00	19,954.74	20,000.00	20,600.00	21,218.00
2-72-80-00-01-221	Prov Park - Rochon - Promotion	200.00	137.81	200.00	206.00	212.18
2-72-80-00-01-252	Prov Park - Rochon - Sewer Pumpout	6,000.00	2,450.00	6,000.00	6,180.00	6,365.40
2-72-90-00-00-200	Prov Park - Narrows - Campground Manager	11,517.00	11,517.00	12,000.00	12,360.00	12,730.80
2-72-90-00-00-510	Prov Park - Narrows - Goods & Services	0.00	3,666.95	1,000.00	1,030.00	1,060.90
2-72-90-00-01-113	Prov Park - Narrows - Casual Wages	0.00	4,513.81	3,500.00	3,605.00	3,713.15
*P	Total Provincial Campgrounds	148,718.00	155,604.21	176,250.00	181,537.50	186,983.63

Cuture

2-74-00-00-00-510	Culture - Canada Day	2,700.00	6,623.85	3,000.00	3,090.00	3,182.70
2-74-11-00-00-214	Library - Parkland Membership	800.00	718.20	800.00	824.00	848.72
2-74-40-00-00-510	Com Hall - Other Goods & Services	0.00	1,882.48	1,000.00	1,030.00	1,060.90
2-74-40-00-00-582	Culture - Com Hall - Power	0.00	0.00	0.00	0.00	0.00
*P	Total Cuture Expense	3,500.00	9,224.53	4,800.00	4,944.00	5,092.32

Contingency

2-99-99-91-00-764	Contingency - Trsf to Reserve	0.00	20,088.10	20,100.00	20,703.00	21,324.09
*	Total Contingency	0.00	20,088.10	20,100.00	20,703.00	21,324.09

Non-Municipal Requisition

2-99-01-00-00-743	Requisitions - Alberta School Foundation	159,973.77	162,742.13	162,700.00	167,581.00	172,608.43
2-99-01-00-00-746	Requisitions - Senior Housing	28,886.00	28,886.00	29,500.00	30,385.00	31,296.55
*P	Total Non-Municipal Requisitio	188,859.77	191,628.13	192,200.00	197,966.00	203,904.98

**P	TOTAL EXPENDITURES	676,371.77	680,575.62	752,240.00	779,121.20	797,364.84
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***	CURRENT YEAR SURPLUS/DEFICIT	7,314.99	(9,113.78)	17,448.00	48,659.20	66,902.84
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Amortization

2-98-99-32-00-900	Trans - Amortization Expense	0.00	23,166.92	0.00	0.00	0.00
2-98-99-72-00-900	Parks & Rec - Amortization Expense	0.00	39,308.06	0.00	0.00	0.00
2-98-99-12-00-900	Admin - Amortization Expense	0.00	4,660.82	0.00	0.00	0.00
2-98-99-31-00-900	Com Ser - Amortization Expense	0.00	8,444.20	0.00	0.00	0.00
2-98-99-41-00-900	Water - Amortization Expense	0.00	464.22	0.00	0.00	0.00
2-98-99-43-00-900	Landfill - Amortization Expense	0.00	290.52	0.00	0.00	0.00
*	Total Amortization Expense	0.00	76,334.74	0.00	0.00	0.00
****	Current Year Surplus (Deficit)	7,314.99	67,220.96	17,448.00	17,448.00	17,448.00

*** End of Report ***

Summer Village of Rochon Sands

2022 Assessment		Amount
Res & Vac	Linear	64,210,060
Non-Res/	Linear	337,530
Res/Vac/Farm	Linear	416,240
Non-Res/	Linear	64,216,260
Res/Vac/Farm	Linear	64,216,260
Non-Res	Linear	78,710
Farm	Linear	3,100
Municipal Assessment		64,629,400

Assessment Summary
 Assessment Year: 2022
 Taxation Year: 2023

Code	Description	Records	Status	Land	Impr.	Other	Total	2022 Rate	2023 Rate	2022 Rate	2023 Rate	2023 Rate	
								2022	3%	plus 3%	4%	5%	
								4.05820	4.179946	4.179946	4.220528	4.26111	
								7.21000	7.4263	7.4263	7.4984	7.5705	
1	Residential	158	T	40,197,490	22,781,940	0	62,979,430	4.05820	\$255,583.12	\$263,250.62	\$268,407.54	\$265,806.45	\$268,362.28
2	Vac Residential	6	T	1,230,630	0	0	1,230,630	4.05820	\$4,994.14	\$5,143.97		\$5,193.91	\$5,243.85
3	Commercial	1	T	59,350	19,360	0	78,710	7.21000	\$567.50	\$584.52		\$590.20	\$595.87
4	Farmland	1	T	3,100	0	0	3,100	4.05820	\$12.58	\$12.96		\$13.08	\$13.21
Taxable Total:		166		41,490,570	22,801,300	0	64,291,870		\$261,157.35	\$268,992.07	\$268,407.54	\$271,603.64	\$274,215.21
Sub Total:		166		41,490,570	22,801,300	0	64,291,870		\$2,727.23	\$2,753.71		\$2,753.71	\$2,780.19
Exempt Total:		12		2,699,860	142,270	0	2,842,130						
Total:		178		44,190,430	22,943,570	0	67,134,000						

Code	Description	Records	Status	Land	Impr.	Other	Total	2023 @ 3%	2023 @ 4%	2023 @ 5%
10	Exempt Residential	2	E	446,000	15,350	0	461,350			
11	Exempt Public Vac	7	E	1,553,340	0	0	1,553,340			
12	Exempt Vac Res	1	E	4,200	0	0	4,200			
13	Exempt Public	2	E	696,320	126,920	0	823,240			
Exempt Total:		12		2,699,860	142,270	0	2,842,130			
Total:		178		44,190,430	22,943,570	0	67,134,000			

Note	Education Equalized Assessment 2022 Alberta Foundation	Assessment	Requ	2022 Rate	2023 Rate
	Residential & Farm	64,213,160	\$162,742.00	2.53440	2.535
	Non Res	445,950	\$1,573.81	3.52912	3.530
	Total Requisition Statement Amount Apr 6/2023		\$164,315.81		

linear	2023 @ 3%	2023 @ 4%	2023 @ 5%		
Non Residential / Linear	367,240	7.21000	\$2,727.23	\$2,753.71	\$2,780.19
Designated Industrial (DI)		0.0746	\$27.40	\$27.40	\$27.40
Residential School	162,741.17	2.56	\$164,385.69		
Non Residential / Linear School	1,573.81	3.76	\$59.00		
Senior Housing Requisition	28,688.00	0.443680713	\$28,688.00	\$28,688.00	\$28,688.00
29096.5995	0.45	TOTAL	\$261,157.35	\$271,746.70	\$276,995.40

Assessment Value	2022 Tax Rate	2023 Tax Rate	2023 Tax Rate	2023 Tax Rate	2023 Tax Rate	Annual	monthly
\$100,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$200,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$250,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$300,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$350,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$400,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$450,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$500,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$600,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$700,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00
\$800,000.00	4.05820	4.0582	4.1799	4.2205	4.2611	\$0.00	\$0.00

Linear - Designated Industrial (DI)	2022 Linear	Mun Tax	Seniors
ATCO Electric	203,720	1,512.89	90.39
APEX Gas	117,290	871.03	52.04
Telus	16,520	122.68	7.33
Total	337,530	2,506.60	149.76
2023 DI	367,240		

Summer Village of Rochon Sands Capital Funding Budget 2022-2026

Funding Program	2022			2023			2024			2025			2026		
	MSI	FGTF/ CCBF	RESERVES	MSI	CCBF	RES	LGFF	CCBF	RES	LGFF	CCBF	RES	LGFF	CCBF	RES
New Funding	\$43,400	\$10,154	\$10,000	\$59,400	\$10,154	\$10,000	\$59,400	\$10,154	\$10,000	\$59,400	\$10,154	\$10,000	\$59,400	\$10,154	\$10,000
Carry Forward	\$314,269	\$43,292	\$98,806	\$357,669	\$53,446	\$100,806	\$417,069	\$63,600	\$110,806	\$476,469	\$73,754	\$120,806	\$535,869	\$83,908	\$130,806
Total Available Funding	\$357,669	\$53,446	\$108,806	\$417,069	\$63,600	\$110,806	\$476,469	\$73,754	\$120,806	\$535,869	\$83,908	\$130,806	\$595,269	\$94,062	\$140,806
Village Square Phase I- CAP 7562															
Hall Street Paving Project				\$100,000											
Village Square Phase II- CAP 10605															
Pickup Basketball pad, pole, backboard and hoop (donation/park reserve)					\$34,000										
Municipal Building - Replacement of Snak Shak															
Business/Building Viability Plan				\$20,000			\$200,000			\$200,000			\$200,000		
Walking Trail - CAP #12368		\$9,000					\$20,000			\$20,000			\$20,000		
Bay View Street Paving Overlay-CAP #12367	\$200,000														
Water Distribution Line Servicing							50000			200000			200000		
Boat Launch Construction/Upgrades				\$30,000			\$50,000			50000					
Boat Launch Parking Lot Expansion							\$30,000								
Tennis Court Lighting (completed in 2022)			\$8,000												
Equipment Replacement-CAP #12366															
1. Tractor Replacement (Moved to 2024)				\$15,000			\$30,000								
2. Kubota Mower Replacement (moved 2023) (Shared with Park Budget 50%)	\$18,000														
3. Zero Turn Mower							\$15,000			\$15,000					
Dump Trailer-Village				\$10,000											
Public Works Shop															
Shirley McLellan Water Line Debenture	\$77,246	\$25,000													
Total Spending Allocated Year	\$95,246	\$34,000	\$8,000	\$75,000	\$34,000	\$0	\$395,000	\$0	\$0	\$485,000	\$0	\$0	\$420,000	\$0	\$0
Carry Forward Funding	\$262,423	\$19,446	\$100,806	\$342,069	\$29,600	\$110,806	\$81,469	\$73,754	\$120,806	\$50,869	\$83,908	\$130,806	\$175,269	\$94,062	\$140,806

Capital Revenue Parks	2019	2020	2021	2022	2023	2024	2025	2026	2027
Budgeted Surplus (2 calendar years previous)	\$29,500	\$36,380	\$84,318	\$33,469	\$47,000	\$40,000	\$40,000	\$40,000	\$40,000
Transfer from Reserves Unspent (previous year)	\$1,573	\$23,000	\$35,000	\$18,495	\$36,999	\$68,000	\$40,000	\$40,000	\$40,000
Additional Parks Capital CFEP Grants	\$1,574	\$9,647	\$34,027	\$134,850	\$0	\$50,000	\$50,000	\$50,000	\$50,000
Parks Tree Planting Grants					\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Revenues and Transfers	\$32,647	\$69,027	\$153,345	\$186,814	\$93,999	\$158,000	\$130,000	\$130,000	\$130,000

Capital Expenses Parks	2019	2020	2021	2022	2023	2024	2025	2026	2027
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Rochon Sands Provincial Park									
Provincial Park Development Plan					\$3,000				
Grounds Maintenance (Trenching Pwr & Water)				\$10,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000
Buildings Maintenance	\$20,000	\$25,000	\$16,995		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Vehicle Replacement	\$0					\$5,000	\$5,000	\$5,000	\$5,000
Parks Tree Planting					\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Equipment Replacement/additions			\$1,500			\$5,000		5000	
Firepits/Tables/Signage/Bench Replacement	\$3,000	\$3,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Parks Office Interior Buildings Renovations		\$7,000	\$0		\$10,000				
Reservation Software				\$1,500					

Narrows Provincial Park									
Narrows Park Development Plan					\$3,000				
Narrows Tree Planting					\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Narrows Beaver Control					\$5,000				
Playground Equipment					\$10,000				
New RV and Tenting Sites Expansion					\$5,000				
Buildings and Washrooms				\$5,000			\$5,000		\$5,000
Total Expenses	\$23,000	\$35,000	\$18,495	\$21,500	\$68,000	\$40,000	\$40,000	\$40,000	\$40,000

Total Revenue	\$32,647	\$69,027	\$153,345	\$186,814	\$93,999	\$158,000	\$130,000	\$130,000	\$130,000
Total Expenses	\$23,000	\$35,000	\$18,495	\$21,500	\$68,000	\$40,000	\$40,000	\$40,000	\$40,000
Transfer to Reserve Next Calendar Year	\$9,647	\$34,027	\$134,850	\$165,314	\$25,999	\$118,000	\$90,000	\$90,000	\$90,000

Notes:

- 2021 Expenditures** Roofing on Brown Shops **Completed**
- 2022 Expenditures** Narrows Washrooms Roof **Completed**
- 2022 Expenditures** Additional Power to 2 -sites, Ground Maintenance Services to Top Site above office of 2-30 amp & 2-10 Amp & Water
- 2023 Expenditures** New Kubota Mower with zero turn mower (50% Municipal) **Completed**
- 2023 Expenditures** New Playground structure in Narrows, Replace Observation tower, or add Gazebo to Hill Lookout
- 2024 Expenditures** Replace Playground in Day Use Area, New Playstructure at Narrows
- 2025 Expenditures** Replace Kobota Mower with zero turn mower (50% Municipal)
- 2026 Expenditures** Replace Kobota Tractor with a Cab Tractor with high flow for attachments

MUNICIPAL SUSTAINABILITY INITIATIVE
SUMMARY

SVRS	Description	MSI GRANT Received	MSI GRANT Eligible	Interest Allocated	Project Expense	Available
2007	MSI	(14,561.00)	(14,561.00)	(394.00)		
2008	MSI	(24,359.00)	(24,359.00)	(411.00)		
2009	MSI	(19,472.00)	(19,472.00)	(174.00)		
2010	MSI	(84,100.00)	(84,100.00)	(890.00)		
2010	Construction of Parking Facilities				3,021.00	
2011	MSI	(84,878.00)	(84,878.00)	(1,397.00)		
2012	MSI	(86,960.00)	(86,960.00)	-		
2012	Waste Water Study				20,497.00	
2012	Infrastructure Study				28,776.00	
2013	MSI	(88,665.00)	(88,665.00)	(3,000.00)		
2013	Snow Plow				22,600.00	
2013	Water and Wastewater Assessment Project				50,000.00	
2013	Campground Rehabilitation				11,097.00	
2014	MSI	(101,649.00)	(101,649.00)	(3,559.00)		
2014	Buffalo Lake Distribution Line				18,974.00	
2015	MSI	(101,999.00)	(101,999.00)	(3,595.00)		
2015	Village Square Upgrade				15,250.00	
2016	MSI	(98,082.00)	(98,082.00)	(2,249.00)		
2016	Village Square Upgrade				36,986.00	
2017	MSI	(97,099.00)	(97,099.00)	(1,026.00)		
2017	Village Square Upgrade				474,681.00	
2018	MSI	(113,303.00)	(113,303.00)	(2,322.00)		
2018	Village Square Upgrade				90,950.00	
2019	MSI	(78,797.00)	(78,797.00)	-		
2019	Village Square - Swings/Trees/Shrubs				33,362.00	
2020	MSI	(94,532.00)	(94,532.00)			
2020	Seaweed Forks				2,130.00	
2020	Zero Turn Mower				3,680.00	
2020	Dump Trailer				10,011.00	
2020	Emergency Property Address Signs				6,052.00	
2020	Village Square - Swings				2,527.00	
2021	MSI	(107,024.00)	(107,024.00)	(729.38)		
2021	Emergency Property Address Signs				9,750.00	
2021	Municipal Office Upgrade				30,667.16	
2021	Municipal Water Servicing				23,492.81	
2021	Bayview Safety Devices				6,453.71	
2022	MSI		(43,400.00)			
	Balance per G/L Oct 31/22	(1,195,480.00)	(1,238,880.00)	(19,746.38)	900,957.68	(357,668.70)
						MSI Grant Funding Available

CCBF - FGTF - NDCC
SUMMARY

SVRS	Description	Received	Eligible	Interest Allocated	Project Expense	Available
2005	NDCC	(2,004.00)	(2,004.00)			
2006	NDCC	(2,004.00)	(2,004.00)			
2007	NDCC	(2,673.00)	(2,673.00)			
2008	NDCC	(3,527.00)	(3,527.00)	(219.00)		
2009	NDCC	(7,050.00)	(7,050.00)	(219.00)		
2010	FGTF	(8,678.00)	(8,678.00)	(431.00)		
2011	FGTF	(8,678.00)	(8,678.00)	(866.00)		
2012	FGTF	(8,678.00)	(8,678.00)	(563.00)		
2013	FGTF	(8,678.00)	(8,678.00)	(649.00)		
2014	FGTF	(8,532.00)	(8,532.00)	(769.00)		
2015	FGTF	(8,407.00)	(8,407.00)	(60.00)		
2016	FGTF	(8,504.00)	(8,504.00)	(605.00)		
2016	Lakeview Drive Rehabilitation				8,543.00	
2017	FGTF	(8,516.00)	(8,516.00)	-		
2017	Lakeview Drive Rehabilitation				86,335.00	
2018	FGTF	(9,743.00)	(9,743.00)	(17.00)		
2019	FGTF	(19,718.00)	(19,718.00)	-		
2020	FGTF	(9,919.00)	(9,919.00)	-		
2020	Solid Waste Compound Upgrade				8,715.00	
2021	CCBF	(20,069.00)	(20,069.00)	(104.45)		
2021	Hall Street Paving				2,995.00	
2022	CCBF	(10,154.00)	(10,154.00)			
	Balance per G/L Oct 31/22	(155,532.00)	(155,532.00)	(4,502.45)	106,588.00	(53,446.45)
						CCBF Grant Funding Available

The Summer Village of Rochon Sands

Request for Decision

Meeting: Regular Council
Meeting Date: April 11, 2023
Originated by: Dean Pickering - Chief Administrative Officer
Title: 2022/2023 Canadian Consumer Price Index (CPI)
Agenda Item Number: 8.1

Background/Proposal/Issue:

The Canadian Consumer Price Index (CPI) Annual Average CPI for 2022 is 6.8%, whereas the 12-month change to February 2023 is only 5.8%. The change in CPI will have a material impact on the following items on the 2023 Budget:

- Fuel
- Power
- Natural Gas
- Goods and Supplies
- Shipping rates
- Mileage
- Salaries and wages
- Benefits

Discussion/Options/Benefits/Disadvantages:

The Canadian Consumer Price Index (CPI) figures will have a material impact on the Summer Village 2023 Budget.

The Alberta Government Budget for the Department of Municipal Affairs 2023/2024 budget has increased the MSI Operating amount by double in 2023, however the increased amount does very little to cover the increased costs of running the municipality. The Summer Village has been facing increased costs due to increased inflation as well as increased taxes such as the Federal Carbon Tax.

On April 1, 2023, additional Carbon Taxes came into effect that will increase fuel costs, to \$0.14 per litre, and this will also affect costs across the board for products, services and shipping.

Furthermore, the government of Canada has posted the new vehicle mileage rate posted on the Canada.ca website, "For 2023, they are: 68¢ per kilometre for the first 5,000 kilometres driven. 62¢ per kilometre driven after that." Jan 27, 2023

Recommended Action/Options:

1. Administration is recommending Council adopt the Consumer Price Index (CPI) as a guideline for adjusting costs for salaries, wages, benefits, mileage, and other costs.
2. Or, to adopt an annual cap on budgetary costs and budgetary increases at 3%, 4%, 5%, up to the CPI as published by Statistics Canada.

The screenshot shows the Statistics Canada website interface. At the top, there is a navigation bar with the Canadian flag, the text 'Statistics Canada / Statistique Canada', and a search box. Below this is a dark blue menu bar with categories: Subjects, Data, Analysis, Reference, Geography, Census, Surveys and statistical programs, About StatCan, and Canada.ca. The main content area is titled 'Consumer price index portal' and features a large blue banner with a shopping cart icon and the text 'CONSUMER PRICE INDEX PORTAL'. Below the banner, there is a paragraph explaining the CPI and a social media follow button for 'My StatCan'. The page is divided into three main sections: 'Find information on' with icons for 'The Daily', 'Data', 'Analysis', 'About CPI', 'Reference', and 'Frequently asked'; 'Features' with a blue hourglass icon and a link to 'An Analysis of the 2022 Consumer Price Index Basket Update, Based on 2021 Expenditures'; and 'Key indicators' with a dropdown menu set to 'Canada' and two data points: 'Consumer Price Index (February 2023)' at 5.2% (12-month change) and 'Annual Average CPI (2022)' at 151.2 (6.8% annual change).

Home

Consumer price index portal

 **CONSUMER PRICE INDEX**
PORTAL

The Consumer Price Index (CPI) represents changes in prices as experienced by Canadian consumers. It measures price change by comparing, through time, the cost of a fixed basket of goods and services.

The goods and services in the CPI basket are divided into 8 major components: Food; Shelter; Household operations, furnishings and equipment; Clothing and footwear; Transportation; Health and personal care; Recreation, education and reading, and Alcoholic beverages, tobacco products and recreational cannabis. CPI data are published at various levels of geography including Canada, the ten provinces, Whitehorse, Yellowknife and Iqaluit, and select cities.

Follow:       

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Find information on

-  [The Daily](#)
-  [Data](#)
-  [Analysis](#)
-  [About CPI](#)
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-  [Frequently asked](#)

Features



[An Analysis of the 2022 Consumer Price Index Basket Update, Based on 2021 Expenditures](#)

Item

Key indicators | All indicators

Canada

Consumer Price Index (February 2023)	5.2% ↑ (12-month change)
Annual Average CPI (2022)	151.2 6.8% ↑ (annual change)

From: [Darren Benson](#)
To: info@rochonsands.net
Cc: danhillier@rochonsands.net; blainebrinson@rochonsands.net; jaybyer@rochonsands.net
Subject: Ice Shack Storage
Date: Tuesday, March 21, 2023 11:01:42 AM

Good Morning,

I am inquiring about storage of my ice shack on village property over the summer. It has been brought to my attention from other Rochon Sands residents that they store their shacks near the village shop behind the provincial park. I have a 6'x8' insulated panel shack on skids. I am asking for permission to store my shack over the summer for the upcoming open-water season.

My shack is currently on the ice in the bay, but will be coming off the ice shortly. Thank you.

Sincerely,

Darren Benson

Stettler Regional Emergency Management Partnership Agreement

MEMORANDUM OF AGREEMENT BETWEEN:

The County of Stettler No. 6, a Municipal Corporation of the Province of Alberta;

- and -

The Village of Big Valley, a Municipal Corporation of the Province of Alberta;

- and -

The Village of Donalda, a Municipal Corporation of the Province of Alberta;

- and -

The Summer Village of Rochon Sands, a Municipal Corporation of the Province of Alberta;

- and -

The Summer Village of White Sands, a Municipal Corporation of the Province of Alberta;

- and -

The Town of Stettler, a Municipal Corporation of the Province of Alberta;

INTRODUCTION

1. WHEREAS:

- (a) The Municipal Corporations of **The County of Stettler No. 6, The Village of Big Valley, The Village of Donalda, The Summer Village of Rochon Sands, The Summer Village of White Sands, and The Town of Stettler** (referred to hereinafter as "the Parties") are local authorities situated within the Stettler region, of the Province of Alberta;
- (b) Each of the Parties have appointed a Director of Emergency Management pursuant to the provisions set out in *The Emergency Management Act R.S.A. 2000*, c. E-6.8;
- (c) The Parties recognize that many of the local resources controlled by one of the Parties could be required by more than one municipality, in order to cope with a Disaster or Emergency that affects one or more of the Parties;

- (d) The Parties desire to form a Regional Emergency Management Agency for the purposes of emergency planning, preparedness, mitigation, response and recovery;
- (e) Pursuant to S. 11.3(1)(b) of the Act, if authorized by Ministerial Order, a Local Authority may delegate its powers and duties under the Act to a joint committee representing 2 or more Local Authorities that is composed of one or more members appointed by each of the Local Authorities; and
- (f) The Minister responsible for the Act has issued a Ministerial Order for the hereto contemplated Regional Emergency Management initiative.

NOW THEREFORE, the parties hereto agree as follows:

DEFINITIONS

- 2. For the purpose of this Agreement, the following words and terms shall have the following meanings:
 - (a) "**Act**" meaning the *Emergency Management Act*, R.S.A 2000, Chapter E-6.8, amendments thereto, including provincial regulations such as the Local Authority Emergency Management Regulation 203/2018 and amendments thereto.
 - (b) "**CEMP**" meaning Community Emergency Management Program, an internet-based application for the evaluation and development of regional emergency preparedness plans;
 - (c) "**Stettler Emergency Management Region**" or "**Stettler Region**" meaning the region as defined by the accumulated municipal boundaries of the parties to this agreement;
 - (d) "**Director of Emergency Management**" or "DEM" meaning the person appointed by resolution of the Council of each of the Parties, who shall be responsible for the Emergency Management Program in their respective municipalities;
 - (e) "**Disaster**" meaning an event that results in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - (f) "**Emergency**" meaning an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property;
 - (g) "**Emergency Management Advisory Committee**" meaning the Stettler Regional Emergency Management Committee as established by this Agreement and the bylaws of the respective Municipal Council of the Parties hereto. The Emergency Management Advisory Committee shall consist of

elected members appointed by and from each of the Councils, and the Directors of Emergency Management;

- (h) **"ECC"** meaning an Emergency Coordination Centre. Described as the physical location at which the coordination of information and resources to support incident management activities normally takes place. An ECC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. ECCs may be organized by major functional disciplines (e.g., fire, law enforcement or medical services), by jurisdiction or some combination thereof. Sometimes informally referred to as an Emergency Operations Centres (EOC).
- (i) **"ESS"** meaning Emergency Social Services, including registration and inquiry, emergency food services, emergency lodging, emergency clothing and personal services;
- (j) **"ICP"** meaning Incident Command Post, which is described as the location where the Incident Commander operates during response operations. There is only one ICP for each incident or event, but it may change locations during the event. Every incident or event must have some form of an Incident Command Post. The ICP may be located in a vehicle, trailer, tent, or within a building. The ICP must be positioned outside of the present and potential hazard zone but still close enough to the zone to maintain command.
- (k) **"Local Authority"** meaning, where a Municipality has a Council within the meaning of the Municipal Government Act, that Council;
- (l) **"Managing Partner"** shall mean the County of Stettler No. 6
- (m) **"Minister"** means the Minister charged with administration of the Act;
- (n) **"NGO"** means a Non-Government Organization;
- (o) **"Regional Emergency Management Agency"** meaning the Stettler Regional Emergency Management Agency as established by this Agreement and the bylaws of the respective Municipal Councils of the Parties hereto;
- (p) **"Regional Emergency Plan"** means the Stettler Regional Emergency Management Plan prepared by the Directors of Emergency Management to coordinate the response to an emergency or disaster; and
- (q) **"Regional Director of Emergency Management"** means the person appointed by the Stettler Regional Emergency Management Committee who is delegated the responsibility for program administration and any other duties described in Schedule A.

ESTABLISHMENT OF STETTLER EMERGENCY MANAGEMENT PARTNERSHIP

3. The Municipal Council of each of the Parties within this Agreement have resolved to enter such Agreements as may be required to establish a Regional Emergency Management Partnership, up to and including this Agreement.
4. Supported by the registration of a Ministerial Order issued pursuant to s. 11.3(1)(b) of the Act, the Parties in this Agreement hereby collectively form a Regional Emergency Management Partnership for the purposes of emergency planning, preparedness, mitigation, response, and recovery.

ESTABLISHMENT OF STETTLER REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE

5. The Municipal Council of each of the Parties in this Agreement have passed a bylaw in order to establish the Stettler Regional Emergency Management Advisory Committee (the "Committee"). Upon issuance of a Ministerial Order pursuant to s. 11.3(1)(b) of the Act, the partner Municipalities will, through their respective Regional Emergency Management Bylaw, delegate their powers and duties under the Act to the Stettler Regional Emergency Management Advisory Committee (the "Committee") which delegations include the authority to:
 - a) cause the Regional Emergency Plan or any related plans or programs to be put into operation;
 - b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c) authorize or require or make an order to authorize or require any qualified person to render aid of a type the person is qualified to provide;
 - d) control or prohibit or make an order to control or prohibit travel to or from any area of the Stettler Region;
 - e) provide for or make an order to provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the Stettler Region;
 - f) order the evacuation of persons and the removal of livestock and personal property from any area of the Stettler Region that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - g) authorize the entry into any building or onto any land, without warrant, by any person in the course of implementing and emergency plan or program;
 - h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;

- i) procure or fix prices or make an order for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources, or equipment within the Stettler Region for the duration of the state of local emergency;
 - j) authorize the conscription or make an order for the conscription of persons needed to meet an emergency; and
 - k) authorize any persons at any time to exercise, in the operation of the Regional Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of a Municipality within the Stettler Emergency Management Region affected by a state of local emergency including as part of a Regional Emergency affecting more than one Municipality for which a declaration of State of Local Emergency has been made.
6. The Committee shall consist of elected Municipal Councillors appointed by each of the Parties, with each municipality appointing one member excepting for the County of Stettler No. 6 and the Town of Stettler, whom shall each have two members appointed. Each member shall have one vote regarding any matter that is coming before the Committee. Each party shall also appoint at least one alternate Council Member to the Committee, to attend and vote when the Party Member is unable to do so. Notwithstanding the foregoing, however, all members of the partner Municipalities shall be entitled to attend Committee meetings.
7. For regular meetings and business, four Committee Members shall constitute a quorum of the Committee and a motion or resolution of the Committee may only be passed by an affirmative vote of the majority of the members voting on the motion or resolution.
8. In addition, the Committee may seek the advice of agency staff and others, as deemed appropriate. However such advisors will have no right to vote on the Committee and such advice is not binding.
9. The Committee shall oversee and approve activities of Emergency Planning; preparedness, mitigation, response, and recovery within the Stettler Emergency Management Region.
10. The Committee shall also cause a Regional Emergency Management Plan ("Stettler Regional Emergency Management Plan") to be developed and approved. Which shall meet the requirements of the Act.

ESTABLISHMENT OF STETTLER REGIONAL EMERGENCY MANAGEMENT AGENCY

11. Each of the Parties in this Agreement have passed bylaws to create the Stettler Regional Emergency Management Agency, which will act as the Operational Agent for the Parties herewithin in exercising the powers and duties of the Parties under the Act. Agency staff may include and also utilize, but not be limited to, DEMs and deputies, key staff of the partners of the agreement, and representatives from such organizations as the RCMP, Emergency Social Services, Fire Services, Alberta Health Services, EMS, Stettler Hospital,

Public Utilities, Alberta Energy Regulator, Alberta Environment, Alberta Forestry, School Divisions, Industry and others as deemed appropriate.

12. Each of the Parties shall continue to have a "Director of Emergency Management" who shall be responsible for performing the duties, powers and functions set out in s. 11.2(2) of the Act, with advice and assistance from the Regional Director of Emergency Management
13. Staff and resources of the Parties shall be available to the Agency during emergency operations.
14. The Regional Director of Emergency Management shall ensure that the Regional Emergency Response Plan has up-to-date contact information for all members of the Agency.

Regional Director of Emergency Management

15. The Managing Partner shall employ a Regional Director of Emergency Management who shall be responsible to advise and assist the Director(s) of Emergency Management for each of the Parties with fulfillment of their responsibilities under the Act.
16. The Regional Director of Emergency Management will be responsible for those matters set out in Schedule "A" to this Agreement, or otherwise contemplated by the Act or the bylaws of the Parties.
17. The Regional Director of Emergency Management will be confirmed by an Annual Resolution of the Stettler Regional Emergency Management Advisory Committee and must be an employee of the Managing Partner.

PREPAREDNESS

18. Incident Command Posts (ICPs) and Emergency Coordination Centres (ECCs) will be established and maintained as identified in the Stettler Regional Emergency Management Plan.
19. Public education or public awareness programs may be undertaken within the Region.
20. Key senior management, supervisory and support staff of each of the Parties will be assigned emergency operations roles suitable to their area of responsibility or skillset.
21. Personnel will be provided with the training to fulfill their designated emergency operations role. Training will be done in accordance with the Regional Training Plan as voted on by the Regional Advisory Committee.
22. A list of all personnel assigned and trained for each emergency operations role shall be maintained within the Stettler Region Emergency Management Plan.
23. All Parties shall endeavor to prepare in advance of an emergency event; a delegation of

authority in regards to spending, including who has the authority, and what the initial funding to be spent during the event shall be.

HAZARD IDENTIFICATIONS AND RISK ASSESSMENT

24. A hazard identification and risk assessment shall be undertaken by/for each of the Parties as per the requirements of the Act using the risk assessment matrix provided by Alberta Emergency Management Agency in CEMP.
25. Results of the individual municipal risk assessments shall be shared with the Committee as a whole to identify commonalities among the parties and identify opportunities for shared mitigation opportunities.

MITIGATION OF RISK

26. In response to a risk any one of the Parties may direct that:
 - a) A program be established to mitigate the risk within their boundaries.
 - b) A program be jointly undertaken with one or more of the Parties to mitigate the risk.
 - c) No action be taken where the Party believes that the cost of mitigation is greater than the potential benefit, the benefit is not achievable, or such other reasons as the Party may deem appropriate.

RECOVERY

27. Recovery program efforts undertaken by the Agency shall be prioritized by the ability to accomplish the greatest good for the most people.
28. Business continuity programs will be the responsibility of each jurisdiction for their own Municipality, but any Party may request regional assistance.

INSURANCE & INDEMNITY

29. The Parties each agree to obtain and maintain during the term of this Agreement: public liability and property damage insurance in the amount of no less than \$10 million, which is normally offered by Municipal Insurers in the Province of Alberta. Each Party shall give evidence of this insurance to another other party upon request.
30. Each Party must forward a copy of this Agreement to their Municipal Insurer and to absorb any decrease or increase in premiums which may result.
31. The each party shall indemnify and save harmless any other party to this Agreement from and against any and all claims, demands, losses, costs, damages, actions, suits and proceedings arising out of the performance of that Party's obligations under this Agreement.

BINDING AGREEMENT

32. Upon coming into effect, this Agreement shall supersede any and all previous disaster ~~and emergency mutual aid~~ agreements, among the Parties, ~~or either of them, except the following:~~

- ~~a) Stettler Fire Services Mutual Aid Agreement~~
- ~~b) Stettler Region Emergency Management Mutual Aid~~

COMPENSATION & BUDGET

33. Each of the parties shall contribute to the current expenditures of the Board, Regional Director of Emergency Management, Deputy Regional Directors of Emergency Management, and regional exercises and training on an annual basis in accordance with Schedule B.

34. The Managing Partner shall annually prepare and present

- a) an accounting of the prior year's actual expenses;
- b) a budget for the current year's projected expenses; and
- c) a plan for the following three years' projected expenses.

~~33-35.~~ Except for those expenses described in Section 33, each Party is responsible for the compensation, Workers Compensation Board premiums, and liability insurance of their own staff, personnel, volunteers, and Council during their duties as outlined in this agreement or when the Emergency Response Plan is activated.

~~34-36.~~ All time and equipment use during an emergency event shall be tracked and submitted to the jurisdiction having the event, as part of their records management.

~~35-37.~~ If there is a potential of reimbursement for the event by the province or a private insurance company, the resources tracked may be added to the expense of the event for consideration of reimbursement.

~~36-38.~~ Each Party is responsible for their own operating budget to cover emergency management program expenses, including but not limited to:

- a) training course costs; Councillors, staff, volunteers, other personnel (wages, tuition, travel, etc.)
- b) compensation, as described above
- c) materials, such as office supplies and ICP/ECC supplies
- d) hazard identification, risk assessment, mitigation, response, and recovery planning

~~37-39.~~ For regional training, tabletop and full exercises; each Party shall participate in regional

exercises. A Regional Training Plan will be developed for a maximum of 3-year blocks by the Agency as part of the Regional Emergency Plan to ensure all Parties can budget for these expenses. This plan shall incorporate the schedules for courses, tabletop exercises, and full-scale exercises.

38-40. Each Party is responsible for their own expenses to cover the activation of the Emergency Response Plan occurring in its jurisdiction.

39-41. Should a Regional State of Local Emergency be declared, all Municipalities involved shall run under one Regional Emergency Response Plan using Unified Command, and all expenses are to be tracked through the Regional ECC/ICP.

40-42. Cost of response and recovery operations will be the responsibility of the Municipality(ies) who have ordered the work which is occurring within their boundaries. Many aspects of the emergency/disaster recovery work will be the responsibility of the property owners, their insurer or other government programming.

TERM AND TERMINATION

41-43. This Agreement shall come into effect when it has been signed by all of the Parties herein, and the Ministerial Order referred to herein has been issued and has come into effect. The term of this Agreement shall be for a period of five years thereafter, or until such time as the Parties mutually agree otherwise (the "Term"). However, any Party may withdraw from this Agreement by giving all other Parties not less than 90 days of written notice. In the event that one or more Parties withdraw from this Agreement, this Agreement shall be deemed to have terminated in regard to the withdrawing Parties, but shall continue to survive and be effective for all other Parties. A withdrawing Party shall have no right or claim to any assets, or for a refund of contributions made pursuant to this Agreement.

42-44. Unless a party gives written notice to the contrary no later than 90 days prior to the expiry of the Term or any renewal Term, as the case may be, the Term of this Agreement shall be automatically renewed for successive periods of five years and all of the terms of this agreement shall remain in force.

43-45. Should any provision of this Agreement become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the Agreement and the remainder shall remain in force and be binding as though such provision had not been invalid.

IN WITNESS WHEREOF this agreement is executed on behalf of the participating Municipalities, by the hands of their officers, duly authorized in that behalf and under each Municipal Seal affixed:

THE COUNTY OF STETTLER NO. 6

Larry Clarke
Reeve

Yvette Cassidy
CAO

THE TOWN OF STETTLER

Sean Nolls
Mayor

Greg Switenky
CAO

THE VILLAGE OF BIG VALLEY

Daniel Houle
Mayor

Elaine MacDonald
CAO

THE VILLAGE OF DONALDA

Doug Booker
Mayor

Kristie Vallet
CAO

THE SUMMER VILLAGE OF ROCHON SANDS

Dan Hiller
Mayor

Dean Pickering
CAO

THE SUMMER VILLAGE OF WHITE SANDS

Lorne Thurston
Mayor

Dean Pickering
CAO

Schedule A: Stettler Regional Emergency Management Partnership Agreement

Responsibilities of the *Regional Director of Emergency Management*

Duties of Position Related to Emergency Management:

- Provide advice to each of the Parties Chief Administrative Officer, Council and DEM of the parties relating to Emergency Management.
- Develop and maintain the Regional Emergency Management Plan and other specific contingency plans as required.
- Develop, implement and maintain the Regional Training Plan as required.
- Develop and implement training programs for staff and volunteers relating to Emergency Management.
- Liaise with federal, provincial, local and non-government agencies relating to Emergency Management.
- Plan and coordinate tabletop or full exercises for the ICP/ECC and volunteer staff.
- Plan and chair Emergency Management Advisory and Agency Committee meetings.
- Plan and prepare Emergency Social Services meetings (or as part of Agency Meetings).
- Liaise with industrial operators relating to municipal involvement in industrial Emergency Management plans.
- Liaise with local stakeholders relating to preparedness, response, and recovery plans.
- Attend industrial emergency exercises and meetings to represent SREMA on behalf of the municipal partners.
- Complete program self-assessment for the Regional Partnership in the "*CEMP*" Website.
- Facilitate Hazard identification/Risk Assessments for the Regional Partnership in CEMP.
- Manage mitigation programs (where appropriate) as necessitated due to risk assessments.
- Advise and assist the DEMs to fulfill duties of as required by the Act.
- Such other duties as may be assigned by the Stettler Regional Emergency Management Advisory Committee or Agency

Schedule B: Annual Funding Formula

The actual annual cost of operating Stettler Regional Emergency Management shall be distributed as follows:

- 50% of the actual annual cost shall be proportioned to each Municipality on the basis of their portion of the regional equalized assessment, as reported by Alberta Municipal Affairs;
- 25% of the actual annual cost shall be divided equally between all Municipalities;
- 12.5% of the actual annual cost shall be proportioned to each Municipality on the basis of their portion of the regional dwellings, as reported by Statistics Canada; and
- 12.5% of the actual annual cost shall be proportioned to each Municipality on the basis of their portion of the regional population, as reported by Statistics Canada.

Municipalities' Share

$$\begin{aligned} &= \left(50\% \times \frac{\text{Municipality's Equalized Assessment}}{\text{Regional Equalized Assessment}} \times \text{Total Actual Cost} \right) \\ &+ \left(25\% \times \frac{1}{6} \times \text{Total Actual Cost} \right) \\ &+ \left(12.5\% \times \frac{\text{Municipality's Population}}{\text{Regional Population}} \times \text{Total Actual Cost} \right) \\ &+ \left(12.5\% \times \frac{\text{Municipality's Dwelling Count}}{\text{Regional Dwelling Count}} \times \text{Total Actual Cost} \right) \end{aligned}$$

SUMMER VILLAGE OF ROCHON SANDS
BYLAW NO. 263-23

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE SUMMER VILLAGE OF ROCHON SANDS OF ALBERTA FOR THE 2023 TAXATION YEAR.

WHEREAS, the Summer Village of Rochon Sands of Alberta has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on April 11, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of Rochon Sands of Alberta for 2023 total \$752,240: and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$499,740 and the balance of \$288,500 is to be raised by general municipal taxation;

WHEREAS, the requisitions are:

Alberta School Foundation	
Residential/Farmland	\$162,500
Non-Residential	\$1,500
County of Stettler Housing Foundation	\$28,688

WHEREAS, the Council of the Summer Village of Rochon Sands is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, R.S.A. 2000, C. M-26, as amended or replaced from time to time: and

WHEREAS, the assessed value of all property in the Summer Village of Rochon Sands as shown on the assessment roll is:

Residential	\$64,213,160
Non-Residential	<u>\$ 445,950</u>
	\$64,213,160

NOW WHEREAS, under the Authority of the Municipal Government Act, the Council of the Summer Village of Rochon Sands, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Rochon Sands

	Tax Levy	Assessment	Tax Rate
Residential Municipal	\$288,404	\$64,213,160	4.179946
Non-Residential/Linear Municipal	\$3,311.76	\$445,950	7.4263
Designated Industrial Property Levy	\$27.42	\$367,240	0.07466
Residential School Foundation	\$162,742	\$64,213,160	2.62
Non-Residential School Foundation	\$1,574	\$445,950	3.85
Seniors Housing Authority	\$28,688	\$64,213,160	0.46695

DRAFT MILLRATE BYLAW 2023

2. That this Bylaw shall take effect on the date of the third and final reading.

Read a first time this _____ day of May 2023.

Read a second time this _____ of May 2023.

Given UNANIMOUS consent to go to third reading on this _____ day of May 2023

Read a third time and final time on this _____ day of May 2023.

Chief Elected Official

Chief Administrative Officer

Background and Evaluation of Proposals for South Shore Traffic Study

Summary of Project Purpose and Objectives

The County of Stettler, the Summer Village of Rochon Sands and the Summer Village of White Sands are partners in the Buffalo Lake Intermunicipal Development Plan. This IDP identifies a growth node along the south shore of Buffalo Lake made up of lands in the County and lands in the two Summer Villages. The purpose of this project is to identify the long-term intersection and road network improvements needed to accommodate traffic and manage traffic related impacts as the growth node is further developed. Early identification of the required intersection and road improvements will position the County and the two Summer Villages to collect contributions of the anticipated capital costs as development progresses.

The project involves the following objectives:

1. Identify the best routes to upgrade to disperse traffic, avoid putting excessive traffic load on Bayview Street, and provide the best value for capital cost involved based on full build out of the entire growth node (County lands and lands in the two Summer Villages).
2. Identify the improvements needed to municipally controlled intersections and provincially controlled intersections based on the results of objective 1 above.
3. Identify interim measures to manage and direct traffic until such time as the long-term road network has been constructed (i.e. seasonal access gate along Bayview Street east of the marina or similar measures).
4. Provide cost estimates of options and improvements to allow consideration in decision making and setting of funding and cost recovery mechanisms.

Request for Proposal Process

A written request for proposals was sent to four selected firms on February 3, 2023. The closing date for proposals to be received by the County was March 3, 2023.

Four proposals were submitted before the deadline as follows:

- Castleglenn Consultants Inc. *(estimated cost of \$95,790 excluding GST)*
- ISL Engineering and Land Services Ltd. *(estimated cost of \$43,354 excluding GST)*
- Stantec Consulting Ltd. *(estimated cost of \$38,395 excluding GST)*
- WSP Canada Inc. *(estimated cost of \$39,154 excluding GST)*

The four proposals were reviewed and evaluated by an Administrative team consisting of the CAO for the Summer Villages of Rochon Sands and White Sands, the County's Director of Operations, the County's Manager of Engineering and Facilities and the County's Director of Planning & Development.

Evaluation Results

The evaluation of the proposals used a set of four weighted criteria. These were:

- Corporate profile, experience and references (10 points)
- Project understanding and proposed methodology (25 points)
- Proposed consulting team qualifications and relevant project experience (35 points)
- Pricing (30 points)

Using the above criteria and weighting, the Administrative team consensus on the relative ranking of the four proposals was as follows:

- 91.75 points for the Stantec Consulting Ltd. proposal
- 81.00 points for the WSP Canada Inc. proposal
- 73.25 points for the ISL Engineering and Land Services Ltd. proposal
- 63.75 points for the Castleglenn Consultants Inc. proposal

Three of the four proposals were relatively close in their estimated costs. When the assigned points are tallied without the price criteria the order of ranking for the Stantec, WSP and ISL proposals remains the same with the Stantec proposal having the highest number of points.

Each of the submitted proposals had a solid methodology for approaching the project. The main factors contributing to the relative strength of the Stantec proposal were:

1. A consulting team with each core member having more than 10 years experience on similar projects and having worked together; and
2. The ability to meet the desired project schedule.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Shaw

AR110742

March 21, 2023

Reeve Lawrence Clarke
County of Stettler No. 6
PO Box 1270
Stettler AB T0C 2L0

Dear Reeve Clarke:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the County of Stettler has been approved for a grant of \$75,000 under the Intermunicipal Collaboration component of the 2022/23 ACP in support of your Buffalo Lake South Shore Growth Node Traffic Study project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your Chief Administrative Officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by first dialing 310-0000, then 780-422-7125, or at acp.grants@gov.ab.ca.

.../2

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Schulz". The signature is fluid and cursive, with the first name "Rebecca" being larger and more prominent than the last name "Schulz".

Rebecca Schulz
Minister

cc: Honourable Nate Horner, MLA, Drumheller-Stettler
Honourable Ronald Orr, MLA, Lacombe-Ponoka
Mayor Dan Hiller, Summer Village of Rochon Sands
Mayor Lorne Thurston, Summer Village of White Sands
Yvette Cassidy, Chief Administrative Officer, County of Stettler No. 6
Dean Pickering, Chief Administrative Officer, Summer Village of Rochon Sands, and
Interim Chief Administrative Officer, Summer Village of White Sands



BAR W RESORT OPEN HOUSE

APRIL 19, 2023 | DOORS OPEN AT 6:00PM | PRESENTATION AT 6:30PM
STETTLER COMMUNITY HALL - 5101 46 AVE, STETTLER, AB

INTRODUCTION

Please join us at the Bar W Resort Open House to learn about the new development plans and share your thoughts with us. There will be opportunities to review materials, speak with development representatives, and provide your feedback.

THE DEVELOPER

The project is now under new direction. The developer is working with a new consulting team to alleviate previous concerns with the development and move the project forward. Public engagement is an important part of this process.

THE PROJECT

Bar W Resort is located on the south side of Buffalo Lake in the County of Stettler on the NE ¼ Section 20-40-20-W4M, adjacent to Range Road 204 and north of Bay View Street. The site is approximately 33.75 ha (83.4 ac) and is currently zoned Recreation Facility (RF) District.

The development proposes 318 seasonal recreation vehicle (RV) stalls that would be used from May to October. We acknowledge that there has been a history on this site and we are looking to move forward with a new project in place.

Additional information regarding the proposed development can be found at

<http://ibiengage.com/barw>

MINUTES OF THE STETTLER REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE MEETING HELD AT THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA ON FRIDAY, MARCH 17, 2023 AT 10:00 A.M.

PRESENT: County of Stettler
Paul McKay
Justin Stevens
Director of Municipal Services Andrew Brysiuk
CAO Yvette Cassidy
Town of Stettler
Cheryl Barros
Mayor Sean Nolls
CAO Greg Switenky
Village of Donalda
Doug Brooker
CAO Kristie Vallet
Village of Big Valley
Dan Houle
CAO Elaine MacDonald
Summer Village of Rochon Sands
Jay Byer
Blaine Brinson
CAO Dean Pickering
Summer Village of White Sands
Mayor Lorne Thurston
CAO Dean Pickering

Clint Sime, Director of Emergency Management
Kyle Benna, Deputy Director of Emergency Management
Marlene Hanson, Executive Assistant

ABSENT County of Stettler
Reeve Larry Clarke
Summer Village of Rochon Sands
Mayor Dan Hiller
Summer Village of White Sands
Ed Waugh
Bob Huff
Village of Donalda
Derrick Williams
Village of Big Valley
Amber Hoogenberg

Brian Boutin, Alberta Emergency Management Agency (AEMA)

CALL TO ORDER

The meeting was called to order at 10:00 a.m. Friday, March 17, 2023 by Clint Sime.

INTRODUCTIONS

Introductions were completed.

ADOPTION OF AGENDA

Moved by Cheryl Barrow

"that the March 17, 2023 agenda for the Stettler Regional Emergency Management Advisory Committee Meeting be approved, with the addition of:

- Stettler Emergency Management Partnership Agreement.”

Carried Unanimously

NEW BUSINESS

Stettler Regional Emergency Management Plan (SREMP) RE: Updated Version:

- Currently working on the main plan – to be completed by the end of March.
- Aislinn Reule and Clint Sime have taken Emergency Management Training.

Hazard Identification and Risk Assessment (HIRA):

- Clint Sime will assist if requested.
- To be updated regularly due to changes such as new businesses, etc.
- In the event of an incident involving hazmat materials, the Fire Department is trained to deal with small amounts and if larger amounts a mutual aid agreement would be activated.

Alberta Hazard Incident Management Team (AHIMT):

- The Central Region Alberta Hazard Incident Management Team (CRAHMIT) consists of members from a number of SREMA partners, which is awesome. If interested in becoming part of CRAHMIT contact Clint Sime. Training is a free.

Inventory Lists:

Inventory Lists are required and need to be developed for all Emergency Management equipment and supplies. The Emergency Management Act states that the lists must be kept up-to-date. Clint Sime will begin working on these by reaching out to all involved.

- Lorne Thurston reported that inventory does change every year and noted that it is important to make sure everything is ready to go and working. (There will be a maintenance plan put in place.)
- The County has a generator on a trailer and one at the shop that automatically switches on. The generators are tested monthly. Noted that buildings need to be specifically wired and that there has to be a switch so that the power does not go into the grid – will check this.
- Donalda has a generator all set-up as well.

Red Cross Agreement will be entered into after our agreements are in place.

December 15th Tabletop After Action Report:

- The exercise went very well.
- After Action Report identified:
 - Fire services members required ICS training which will be arranged for all fire fighters
 - Monthly workshops will be implemented to keep all staff familiarized and updated (offered virtually, as well) – discussing forms, how they fit in and the audit process.

Emergency Management Training:

- Municipal Elected Official course (for regional Councillors)
 - All councillors should have taken the course (Notify Clint Sime if you require the course, to receive required links/information in order to access the course.) This course may be completed online or in person.
- May 1, 8 and 15, 2023 - ICS 300 course at the Stettler Community Hall (free)
 - 10 people have registered with some being participants from outside our region
 - Must have taken ICS 200
 - Must be taken in person
 - If you have staff requiring the course please contact Clint Sime.

Alberta Emergency Management Agency (AEMA) CEMP Review:

- All ICS certificates were gone through – everyone needs to have the courses – Clint Sime can teach the courses in-house.

Ministerial Order:

- Upon receiving all signed Emergency Regional Emergency Management Partnership Agreements, the Ministerial Order will be applied for and hopefully received by June or July. Election season may affect the timing of this.

Stettler Regional Emergency Management Agreement

A copy of the Stettler Regional Emergency Management Agreement was made available to all, which identified changes in red.

- Greg Switenky thanked Clint Sime for adding number 34 which clarifies items and goes well with schedule B.
- On number 32 it was requested that 32. a) “Stettler Fire Services Mutual Aide Agreement” be removed.

ROUND TABLE

Yvette Cassidy identified that Stettler Ambulance employees have taken the ICS courses. The Manager and Shift Supervisors have up to ICS 300. (Clint Sime will request copies of the certificates and offer additional courses to them, if desired.)

CORRESPONDENCE (None)

INFORMATION ITEMS (None)

NEXT MEETING

The next Meeting will be at the call of the Director of Emergency Management.

Clint Sime will visit each municipality to have the agreements signed and submitted. It was noted that it is always a good idea to have each Council approve the agreement by resolution. Clint Sime will send the amended copy out to be presented to Councils.

ADJOURNMENT

Declared by Clint Sime

“that the Regional Advisory Committee Meeting adjourned at 10:34 a.m.”

Director of Emergency Management
(Clint Sime)

Deputy Director of Emergency
Management



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Shaw

AR110902

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards by June 10, 2023.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this deadline. My colleague, the Honourable Adriana LaGrange, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards to June 10, 2025, to provide sufficient time to complete these agreements.

In addition to this extension granted as per Ministerial Order No. MSD:013/23, the Ministry of Municipal Affairs can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca or call the number above for more information.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:013/23

cc: Honourable Adriana LaGrange, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:013/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act (MGA)*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *MGA*, is extended to June 10, 2025.

This order shall come into force on April 1, 2023.

Dated at Edmonton, Alberta, this 8th day of March, 2023.

Rebecca Schulz
Minister of Municipal Affairs