

## **SUMMER VILLAGE OF ROCHON SANDS MUNICIPAL POLICY**

Category: AD 1.25 Administration

Title: Piers, Wharves, Docks, Moorings, and Boatlifts

Date Approved: June 9, 2020, Council Meeting

Date Reviewed/ April 13, 2022 Resolution: RES 2022-087

Purpose: This Council Policy is enacted to complement the Alberta Government Disturbance Standard for Temporary Seasonal Docks for Recreation Purposes (Disturbance Standard) (2021). This is also recognizing the ownership of the “Bed and Shore” of Buffalo Lake is Crown Land and under the control of Alberta Environment to regulate the placement of structures.

Statement: The Summer Village of Rochon Sands has no legal right to control the placement of docks, wharves, piers, buoys or moorings, or other structures in or on the bed and shore of Buffalo Lake. The Summer Village must support the Buffalo Lake Integrated Shoreline Management Plan (BLISMP 2011) and Provincial Management Right of Way (ROW) Lands plans and regulations under Alberta Environment Standards.

General: Under Alberta Environment regulations of seasonal private dock, owners will be regulated by the Disturbance Standards. This allows all waterfront and semi-waterfront landowners to place docks under the Disturbance Standards and does not need additional permission from Alberta Environment or The Summer Village of Rochon Sands. Backlot owners or non-resident owners will need permission from the Summer Village of Rochon Sands as the semi-front owner to obtain a Temporary Field Authorization owner to place a dock. To ensure consistent policy is implemented by Administration, Municipal Council needs to provide an owner approval policy for applications to Alberta Environment for a TFA within the boundaries of the Summer Village of Rochon Sands, for Administration to provide consent to the backlot/non-resident as part of the TFA process.

Parameters: Council recognizes that the municipality is the semi-waterfront owner and recognizes properties in close proximity as attached in the Application Map will retain the right of first refusal of non-residents placing docks in front of adjacent properties highlighted in the Application. The Summer Village will not approve an application without written consent from the adjacent property owner, as outlined in the application and receiving the fee payment for said application.

Policy

Administration is directed to grant permission to owners including backlot owners or non-residents of the Summer Village of Rochon Sands to obtain a Temporary Field Authorization from Alberta Environment to place seasonal docks with permission from the semi-waterfront property owner, which is the Summer Village and requires written consent from the property owner affected by the placement of a dock or mooring that is in front of the land parcel. All submissions to the Summer Village of Rochon Sands must be completed in the form prescribed in this policy.

Summer Village of Rochon Sands  
**Application Guide**  
For  
**Piers/Docks and Boat Lifts**



**The Summer Village of Rochon Sands**  
#1 Hall Street  
Rochon Sands AB T0C 3B0  
Phone 403-742-4717 Fax 403-742-4771  
e-mail: [info@rochonsands.net](mailto:info@rochonsands.net)

# Application Guide Checklist

- Apply for Alberta Environment Client ID
- Submit Rochon Sands Application and TFA document with a payment fee of \$25.00 for processing.
- Once you receive an approval letter from the Summer Village of Rochon Sands, you need to submit with your TFA to Alberta Environment
- Read the Docking and Mooring FAQ sheet  
<https://www.stettlercounty.ca/DocumentCenter/View/1890/Docking-and-Mooring-Standards-Fact-Sheet>
- Read the Disturbance Standards  
<https://www.stettlercounty.ca/DocumentCenter/View/1891/Docking-and-Mooring-Disturbance-Standard>

**Alberta Environment will review and then provide you with a permit allowing**

## **Docking and Mooring in Buffalo Lake**

Figure 1



## Summer Village of Rochon Sands Application for Temporary Crossing of Municipal and Environment Reserve Land

Piers/Dock and/or Boatlift Owner Information		
Name of Owner/Applicant		
Mailing Address		
Street Address (if different than above)		
City/Town	Province	Postal Code
Telephone No.	Cell Phone No.	Email
Legal Land Description		
Lot	Block	Plan
If the placement of the pier/dock/boat lift is not the same as above, please provide physical address or Lot, Block, and Plan.		
Address:		
Lot	Block	Plan
Description of Pier/Dock and/or Boatlift		
Is the Pier/Dock and Boatlift Permanent or Temporary	Status of the Pier/Dock and Boatlift (Circle appropriate) New__ Existing__ Addition__ Repair__	
Proposed Start Date (DD/MM/YYYY)	Proposed End Date (DD/MM/YYYY)	
What to Send with the Application		
Attach the following documentation/information:		
<input type="checkbox"/> If you are NOT a semi-waterfront owner, please submit your written permission and signature from the land parcel owner affected by the placement of a dock or mooring structure.		
<input type="checkbox"/> Temporary Field Agreement (TFA) ( <a href="https://www.alberta.ca/assets/documents/aep-application-for-dock-authorizations-application-form.pdf">https://www.alberta.ca/assets/documents/aep-application-for-dock-authorizations-application-form.pdf</a> )		
<input type="checkbox"/> Include with your Application a <b>\$25.00 Application/Processing Fee</b>		
Other Information:		
<ul style="list-style-type: none"> <li>• Approved authorizations are for the applicant's access to their seasonal dock, boat lifts and mooring structures.</li> <li>• Authorization does <b>NOT</b> give unrestrictive access to the lands for the applicant, nor does it restrict access by others. Reserve lands and Municipal Reserve are for Public use and enjoyment. I acknowledge by my signature that the Summer Village of Rochon Sands assumes no responsibility for damage done to docks, moorings, watercraft, their content, or accessories thereon due to fire, theft, accident, vandalism, or acts of nature.</li> <li>• I agree to hold the Summer Village of Rochon Sands harmless and further acknowledge that I am not receiving any compensation for the use of my dock space.</li> <li>• Docks, Boatlifts, and other Mooring Structures are <b>NOT</b> to be stored on Municipal and Environmental Reserve lands within the Summer Village of Rochon Sands.</li> <li>• Clearing of trees or brush on Municipal and Environmental Reserve lands is <b>NOT</b> permitted.</li> <li>• <b>No structures are to be constructed or stored upon the Municipal and Environmental Reserve Lands.</b></li> <li>• The Summer Village of Rochon Sands may consent, deny, or revoke this agreement at any time upon written notice.</li> </ul>		
By signing this application, the Applicant shall at all times indemnify and save harmless The Summer Village of Rochon Sands, its officers, directors, employees, and agents from and against any and all liabilities, claims, demands, losses, costs, charges, expenses		
Date	Name	Signature

**Consent of Landowner as Required in Figure 1**

(If the applicant is not the registered owner of the parcel of land adjacent to the municipal reserve land where the dock is being located, the LANDOWNER must complete this section)

I/We, \_\_\_\_\_, \_\_\_\_\_, being the registered owner(s) of the property located at \_\_\_\_\_, Legal Description : Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ do hereby authorize \_\_\_\_\_ to submit a Temporary Field Authorization application to Alberta Environment and Parks to provide for the installation of a dock or mooring structure adjacent to the Environmental Reserve land abutting my property.

\_\_\_\_\_  
Land Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Land Owner

\_\_\_\_\_  
Date

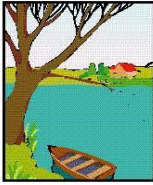
\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Additional Information:

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approval Letter



# Summer Village of Rochon Sands

#1 Hall Street  
Rochon Sands, AB T0C 3B0  
Phone (403) 742-4717  
Fax (403) 742-4771  
Website: www.rochonsands.net  
Email: info@rochonsands.net

Administrator

**Authorization No: «Authorization\_No»**

«Name»  
«address»  
«CityProvince»

To Whom it May Concern:

**RE: 2022 PIER/DOCK CROSSING PERMISSION**

The Summer Village of Rochon Sands hereby approves temporary crossing access for the back lot owner:

**Name:** \_\_«Name»\_\_\_\_\_

**Civic Address:** \_\_\_\_\_«address»\_\_\_\_\_

As per submitted documents of the TFA application:

**ER/MR Crossing Access Location:** \_\_\_\_\_«EnvironmentalMR\_»\_\_\_\_\_

for the purpose of obtaining a Temporary Field Authorization from Alberta Environment and Parks to provide for the installation of docking and mooring structures located within the municipal boundary for the 2022 calendar year.

\_\_\_\_\_  
Approval Date:

\_\_\_\_\_  
Designated Officer  
SV of Rochon Sands

The Summer Village of Rochon Sands has no legal right to control the placement of docks, wharves, piers, buoys or moorings, or other structures in or on the bed and shore of Buffalo Lake. **The Summer Village of Rochon Sands under the new standards is considered the semi-water front owner under the legislation and applications will require crossing permission from the Summer Village as part of the TFA application process.** The Summer Village must support the Buffalo Lake Integrated Shoreline Management Plan (BLISMP 2011) and Provincial Management Right of Way (ROW) Lands plans and regulations under Alberta Environment Standard.