

# SUMMER VILLAGE OF ROCHON SANDS MUNICIPAL POLICY

Category: AD 1.25 Administration

Title: Piers, Wharves, Docks, Moorings, and Boatlifts

Date Approved: June 9, 2020, Council Meeting

Date Reviewed/ April 13, 2022 Resolution: RES 2022-087

Purpose: This Council Policy is enacted to complement the Alberta Government Disturbance Standard for Temporary Seasonal Docks for Recreation Purposes (Disturbance Standard) (2021). This is also recognizing the ownership of the “Bed and Shore” of Buffalo Lake is Crown Land and under the control of Alberta Environment to regulate the placement of structures.

Statement: The Summer Village of Rochon Sands has no legal right to control the placement of docks, wharves, piers, buoys or moorings, or other structures in or on the bed and shore of Buffalo Lake. The Summer Village must support the Buffalo Lake Integrated Shoreline Management Plan (BLISMP 2011) and Provincial Management Right of Way (ROW) Lands plans and regulations under Alberta Environment Standards.

General: Under Alberta Environment regulations of a seasonal private dock, owners will be regulated by the Disturbance Standards. This allows all waterfront and semi-waterfront landowners to place docks under the Disturbance Standards and does not need additional permission from Alberta Environment or The Summer Village of Rochon Sands. Backlot owners or non-resident owners will need permission from the Summer Village of Rochon Sands as the semi-front owner to place a dock. To ensure consistent policy is implemented by Administration, all residents of the Summer Village of Rochon Sands must submit a yearly application for residents to cross the municipal reserve and place their structures in the water which must be removed by a determined date.

Parameters: Council recognizes that the municipality is the semi-waterfront owner and recognizes properties in proximity as attached in the Application Map will retain the right of first refusal of non-residents placing docks in front of adjacent properties highlighted in the Application. The Summer Village will not approve an application without written consent from the adjacent property owner, as outlined in the application and receiving the fee payment for said application.

Policy Administration is directed to grant permission to owners including backlot owners or non-residents of the Summer Village of Rochon to place seasonal

docks with permission from the semi-waterfront property owner, which is the Summer Village and requires written consent from the property owner affected by the placement of a dock or mooring that is in front of the land parcel. All submissions to the Summer Village of Rochon Sands must be completed in the form prescribed in this policy and accompanied by a fee payment of \$50.00 annually.

Summer Village of Rochon Sands  
**Application Guide**  
For  
**Piers/Docks and Boat Lifts**



**The Summer Village of Rochon Sands**  
#1 Hall Street  
Rochon Sands AB T0C 3B0  
Phone 403-742-4717 Fax 403-742-4771  
e-mail: [info@rochonsands.net](mailto:info@rochonsands.net)

# Application Guide Checklist

Before returning your application, the following **must** be included otherwise your application will not be processed.

- Review the [Docking and Mooring FAQ sheet](#)
- Review the [Docking and Mooring Disturbance Standards](#)
- Summer Village of Rochon Sands Application Form
- Application/Processing Fee of \$50.00 (paid online on the website or paid by cheque or cash in person or by mail).

**Figure 1**





#1 Hall Street  
 Rochon Sands, AB T0C 3B0  
 Phone: (403) 742-4717  
 Fax: (403) 742-4771  
 Website: [www.rochonsands.net](http://www.rochonsands.net)  
 Email: [info@rochonsands.net](mailto:info@rochonsands.net)

## AUTHORIZATION FOR TEMPORARY CROSSING ACCESS OF MUNICIPAL AND ENVIRONMENTAL RESERVE LAND.

APPLICANT INFORMATION		
NAME:		
HOME MAILING ADDRESS:		
LAKE ADDRESS:		
TELEPHONE:	E-MAIL:	
SITE INFORMATION – PROPOSED LOCATION OF DOCK OR MOORING STRUCTURE		
CIVIC ADDRESS OF LOT ADJACENT TO MR and ER:		
LOT:	BLOCK:	PLAN:
PROPERTY OWNER OF LOT ADJACENT TO MUNICIPAL OR ENVIRONMENTAL RESERVE LANDS? <span style="float: right;">YES    NO</span>		
<i>If you mark NO on the above question, please have the adjacent owner fill out the "Consent of Landowners" form to authorize your requested placement of the structure and attach it to this application.</i>		
GPS COORDINATES FOR THE STRUCTURES:		
NUMBER OF DOCKS OR MOORING STRUCTURES:	NUMBER OF BOATS:	NUMBER OF PERSONAL WATERCRAFT:
REQUEST DETAILS		
ARE YOU A PROPERTY OWNER IN THE SUMMER VILLAGE	<input type="checkbox"/> YES	NO <input type="checkbox"/>
AGREEMENT TO CONDITIONS FOR THE AUTHORIZATION OF USE		
Attach the following documentation/information		
<input type="checkbox"/> If you are NOT a semi-waterfront owner, please submit your written permission and signature from the land parcel owner affected by the placement of a dock and mooring structure.		
<input type="checkbox"/> Include with your application a \$50.00 application/processing fee		
Other information:		
<ul style="list-style-type: none"> <li>Approved authorizations are for the applicant's access to their seasonal dock, boat lifts and mooring structures.</li> <li>Authorization does <b>NOT</b> give unrestrictive access to the lands for the applicant, nor does it restrict access by others. Reserve lands and Municipal Reserve are for Public use and enjoyment. I acknowledge by my signature that the Summer Village of White Sands assumes no responsibility for damage done to docks, moorings, watercraft, their content, or accessories thereon due to fire, theft, accident, vandalism, or acts of nature.</li> <li>I agree to hold the Summer Village of Rochon Sands harmless and further acknowledge that I am not receiving any compensation for the use of my dock space.</li> <li>Docks, Boatlifts, and other Mooring Structures are <b>NOT</b> to be stored on Municipal and Environmental Reserve lands within the Summer Village of Rochon Sands.</li> <li>Clearing of trees or brush on Municipal and Environmental Reserve lands is <b>NOT</b> permitted.</li> <li><b>No structures are to be constructed or stored upon the Municipal and Environmental Reserve Lands.</b></li> <li>The Summer Village of Rochon Sands may consent, deny, or revoke this agreement at any time upon written notice.</li> </ul>		
_____ Applicant Signature 1	_____ Applicant Signature 2	

**Consent of Landowner as Required in Figure 1**

(If the applicant is not the registered owner of the parcel of land adjacent to the municipal reserve land where the dock is being located, the LANDOWNER must complete this section)

I/We, \_\_\_\_\_, \_\_\_\_\_, being the registered owner(s) of the property located at \_\_\_\_\_, Legal Description : Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ do hereby authorize \_\_\_\_\_ to submit a Temporary Field Authorization application to Alberta Environment and Parks to provide for the installation of a dock or mooring structure adjacent to the Environmental Reserve land abutting my property.

\_\_\_\_\_  
Land Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Land Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Additional Information:

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