**Summer Village of Rochon Sands**

**Election 2021 for 3 Positions of Councillor**

**Candidate Package**

**Returning Officer Contact:**

Erin Weinzierl

Phone: 403-742-4338

Email: [park@rochonsands.net](mailto:park@rochonsands.net)

**Key Election Dates:**

Nomination Day: July 3 – 10:00 a.m. to noon – *deadline to hand in Completed Nomination forms. The Candidate or Agent must appear with the applicable forms*.

Election Day: July 31 – 10:00 a.m. to 7:00 p.m.

The Rochon Sands Village Office will be used for all 2 of the above activities.

**General Information:**

The Summer Village of Rochon Sands does *not* require a deposit from candidates to file nomination forms.

**Council Information:**

Council Meetings – second Tuesday of each month at the Rochon Sands Village Office

At the organizational meeting in August, Council members will be appointed to various committees. Those committees are:

* Buffalo Lake Intermunicipal Development Committee
* Buffalo Lake Intermunicipal Development Committee South Shore Plan
* Buffalo Lake Management Team
* County of Stettler Housing Authority
* District Ambulance Association
* Local and/or Composite Assessment Review Board
* Municipal Emergency Management Agency
* Regional Emergency Advisory Committee
* Regional Fire Advisory
* Regional Waste Management Authority
* Shirley McClellan Regional Water Services Commission

Training for New Council Members is mandatory. Dates will be announced.

**Included in this Package are the Following Forms and Documents:**

Form 4: Nomination Form & Candidates Acceptance – *This completed form must be presented to the Returning Officer on Nomination Day. The form will be sworn/affirmed in the presence of the Returning Officer at this meeting.*

Form 5: Candidate Financial Information – *This completed form must be presented to the Returning Officer on Nomination Day.*

Form 12: Campaign Worker Proof of Identification – *Must be signed by the Candidate if they wish to have someone present at the Election Polls.*

Form 26: Campaign Disclosures Statement and Financial Statement – *On or before March 1, 2022, this form must be filed – even if no funds were raised.*

Code of Conduct for Council of Rochon Sands, Bylaw 234-18

Roles and Responsibilities of Municipal Officials

Pecuniary Interest for Municipal Councillors

**Links to Find Information:**

Local Authorities Election Act:

<https://www.qp.alberta.ca/documents/Acts/L21.pdf>

* Specific Sections to Review: Summer Villages S12

Eligibility to Run S21, 22

Form of Nomination S27

Village of Rochon Sands Bylaws:

<http://www.rochonsands.net/bylaws-and-governance.html>