

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On May 14, 2019 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller
Councillor B. Brinson and Councillor R. Nichols
Administrator Jason Olson
PW Supervisor Lorne Schmidek

1. Call to Order

Meeting called to order @ 6:07 PM by Mayor Hiller

2. Approval of Agenda

Res 2019-062 Motion by D. Hiller to approve agenda as presented.

Carried

3. Delegation/Guests

3.1

4. Approval of Previous Minutes

4.1 Approval of Regular Council Meeting Minutes April 9, 2019.

Res 2019-063 Motion by R. Nichols to approve Council Meeting Minutes of April 9, 2019.

Carried

5. Business Arising from Previous Minutes

6. Financial

6.1 Cheque Register -March 7, 2019-April 5, 2019

Cheque register was presented as information.

6.2 Bank Balances-General Account and Reserve Account

Bank Statements were presented as information.

6.3 Royal Bank Visa Statement

Statement was presented for information.

6.4 Profit and Loss Statement Village Operations

6.5 Profit and Loss Statement Park Operations

Res 2019-064 Motion by B. Brinson to accept all financial reports as information.

Carried

6.6 Tax Rate Bylaw #242-19 for 2019 Taxation

Res 2019-065 Motion by R. Nichols to present Bylaw #242-19 for first reading.

Carried

Res 2019-066 Motion by B. Brinson to present Bylaw #242-19 for second reading.

Carried

Res 2019-067 Motion by D. Hiller to present Bylaw #242-19 for consideration for third and final reading.

Carried Unanimously

Res 2019-068 Motion by B. Brinson to present Bylaw #242-19 for third and final reading.

Carried

6.7 Capital Purchase for Public Works Trucks

Res 2019-069 Motion by D. Hiller to transfer the amount of \$15,500 net GST from RBC Reserve Account to General Operating Account for the purchase of truck from Automotive Buy and Sell as per invoice. Purchase of second vehicle (Ford F-150 for \$7350.00) be recorded as a general operating expense from the 2019 Parks Budget as per invoice.

Carried

6.8 Highway 835 Lot Extensions

Res 2019-070 Motion by R. Nichols for administration to proceed with court application with Schnell Hardy Jones and Bemoco Land Surveys to address the subdivision rejection as per outlined documentation provided by Alberta Parks and Environment-Director of Surveys.
Carried

6.9 Village Square Tree Planting

Res 2019-071 Motion by B. Brinson to award project to Valley Green Landscaping as per quote received.
Carried

6.10 Truck Decals

Res 2019-072 Motion by D. Hiller for administration to order truck decals for both new trucks for the Public Works department.

6.11 Tot Swings for Beach Playground

Res 2019-073 Motion by D. Hiller for administration to research costs for replacement of tot swings on the Beach Playground.

7. New Business

8. Council Committee Reports

8.1 Mayor Dan Hiller- Stettler Housing Authority

8.2 Councillor Blaine Brinson- Stettler and District Ambulance/Stettler Regional Fire Services

8.3 Councillor Roger Nichols- Shirley McClellan Regional Water Services Commission

8.4 Public Works Lorne Schmidek-verbal update on Public Works projects

9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

Res 2019-074 Motion by R. Nichols to accept all reports as presented.

Carried

10. Information/Correspondence

11. In Camera

11.1 Retro Pay for Chief Administrative Officer Employment Contract (2019-2020)

Res 2019-075 Motion by D. Hiller to move meeting in camera @ 8:00 PM under section 18(1)(b) of the Alberta Freedom of Information and Protection of Privacy Regulation AR 186/2008.

Carried

Res 2019-076 Motion by B. Brinson to move meeting back to regular session @ 8:10 PM

Carried

12. Next meeting date June 11, 2019 @ 6:00 PM.

13. Adjourn

Res 2019-077 Motion by B. Brinson to adjourn meeting @ 8:11 PM

Carried

Mayor

Administrator

CAO Report to Council May 14, 2019

2019 Tax Rate Bylaw #242-19: Tax Rate Bylaw #242-19 has been prepared and is included on the May 14, 2019 Council Meeting agenda.

Emergency Management Agency Meeting: Emergency Management Agency meeting was held on April 26, 2019 at Stettler County with CAO Olson and Public Works Supervisor Lorne Schmidek in attendance. Council members along with Mr. Schmidek are scheduled for May 7, 2019 Emergency Management training at Stettler County.

Continuing work on the Summer Village of Rochon Sands Community Emergency Management Plan (CEMP) will continue throughout the year, with Council input.

Village Square Construction: Trees and vegetation have arrived and pricing for installation has been requested from two landscaping contractors. Irrigation costs have been discussed with both contractors and discussion is needed with Council regarding costs.

Swing set has been ordered from Playworks Inc. with install date sometime late June 2019 with Wallys' Backhoe preparing ground prior to installation.

Highway 835 Lot Extensions: Administration has attended meeting April 29, 2019 with staff from Alberta Environment and Parks (Office of the Director of Surveys) regarding the Section 9 (Alberta Surveys Act) request for investigation regarding a boundary discrepancy in registering the subdivision plan at Alberta Land Titles. Information has been brought to Council at May 14, 2019 meeting.

Seasonal Staffing: Seasonal staff have been orientated with start date of May 13, 2019 with two students. Third student qualifying for the Canada Summer Jobs Grant will start on July 3, 2019 to August 26, 2019.