

Regular Meeting of the Council of the Summer Village of Rochon Sands held  
On April 10, 2018 at 6:00 PM at the Rochon Sands Village Office

*Present* Mayor D. Hiller, Councillor B. Brinson and Councillor R. Nichols  
Administrator Jason Olson, Justin Tanner Gitzel and Company, Robert Shorten Alberta  
Environment and Parks

**1. Call to Order**

Meeting called to order @ 6:05 PM by D. Hiller

**2. Approval of Agenda**

**Res 2018-030** Motion by D. Hiller to approve amended agenda with item 7.4 added.

Carried

**3. Guests/Delegations:**

Council welcomed Justin Tanner from Gitzel and Company to present audited financial statement of Summer Village of Rochon Sands for year ending 2017.

**Res 2018-031** Motion by D. Hiller to accept 2017 Summer Village of Rochon Sands Financial Statements as presented.

Carried

Justin Tanner left meeting at 6:50 PM.

Robert Shorten entered meeting at 6:51 PM to discuss Recreational Lease and Licence of Occupation agreements between the Summer Village of Rochon Sands and the Department of Environment and Parks. Mr. Shorten left meeting @ 7:35 PM.

**4. Approval of Previous Minutes**

**4.1** Approval of Regular Council Meeting Minutes March 13, 2018.

**Res 2018-032** Motion by B. Brinson to approve Council Meeting Minutes of March 13, 2018.

Carried

**5. Business Arising from Previous Minutes**

**6. Financial**

**6.1 Cheque Register March 10, 2018-April 6, 2018**

Cheque register was presented as information.

**6.2 Bank Balances-General Account and Reserve Account**

Bank Statements were presented as information.

**6.3 Royal Bank Visa Statement**

Statement was presented for information.

**6.4 Village Operations Profit and Loss Statement**

Profit and Loss Statement of Operations presented for information.

**6.5 Parks Operations Profit and Loss Statement**

Profit and Loss Statement of Operations presented for information.

**Res 2018-033** Motion by R. Nichols to accept all financial reports as information.

Carried

**6.6 Summer Village 2018 Budget Review**

Draft Village 2018 Operating and Capital Budgets for review.

**Res 2018-034** Motion by D. Hiller to table to May Council Meeting with revisions requested.

Carried

**6.7 Summer Village 2018 Tax Rate Bylaw #232-18**

**Res 2018-035** Motion by D. Hiller to table Tax Rate Bylaw #232-18 to May Council meeting for revisions.

Carried

**6.8 Municipal Development Plan Proposals for Summer Village of Rochon Sands**

**Res 2018-036** Motion by D. Hiller to award Municipal Development Plan Contract for Summer Village of Rochon Sands to Gra-Core Consulting of Stettler.

Carried

**7. New Business**

**7.1 Stettler Regional Fire Department Fire Services Agreement 2018**

**Res 2018-037** Motion by R. Nichols to accept new fire service agreement with updated costs as presented by Stettler Regional Fire Department.

Carried

**7.2 EFT Payments to Alberta School Foundation Requisitions**

**Res 2018-038** Motion by B. Brinson for administration to complete application for Summer Village of Rochon Sands to pay ASFF payments via ETF.

Carried

**7.3 Paradise Shores Legal Correspondence/Dispute Resolution**

**Res 2018-039** Motion by D. Hiller to accept correspondence as information.

Carried

**7.4 ATM Placement Inquiry**

**Res 2018-040** Motion by D. Hiller to accept for information, inquiry to place an ATM on Village property. Mayor Hiller to convey concerns to the individual who placed inquiry.

Carried

**8. Council Committee Reports**

**8.1 Mayor Dan Hiller**-Stettler and District Housing Authority

**8.2 Councillor Blaine Brinson**-Stettler Fire Department Fire Advisory Committee

**8.3 Councillor Roger Nichols**-Buffalo Lake Management Team Meeting

**9. CAO Report**

**9.1** CAO report presented to Council on administration activities. (See attached)

**10. Information/Correspondence**

**10.1** Alberta Community Partnership Confirmation for MDP Preparation

- 10.2* Alberta Justice Correspondence: Re: Police Funding
- 10.3* STEP Grant Funding Confirmation 2018
- 10.4* Stettler Housing Authority Requisition
- 10.5* SV Alberta Beach Letter to Environment Minister Philips
- 10.6* Canada Day Grant Confirmation Heritage Canada

**Res 2018-041** Motion by B. Brinson to accept all reports as information.

Carried

*11. In Camera*

*12. Next meeting date May 8, 2018 @ 6:00 PM.*

*13. Adjourn*

**Res 2018-042** Motion by R. Nichols to adjourn meeting @ 9:01 PM.

Carried

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Mayor

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Administrator

## **CAO Report to Council April 10, 2018**

**2018 Provincial Budget Announcements:** Provincial budget released 2018 Education Requisitions with SV Rochon Sands decreasing by \$723. There is also a one time increase in MSI Capital for 2018 of \$34,102 which 2018 MSI Capital total to \$131,201.

**2017 Financial Statements:** Justin Tanner from Gitzel and Company presented 2017 Financial Statements for Council approval at April 10, 2018 Council meeting.

**STEP Grant Funding 2018:** Confirmation of STEP Grant Funding received from Alberta Government

**Paradise Shores Development Stettler County:** Dispute process resolution will begin week of April 16, 2018.