

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On August 14, 2017 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller, Councillor B. Brinson and Councillor R. Nichols
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 6:57 PM by D. Hiller

2. Approval of Agenda

Res 2017-111 Motion by D. Hiller to approve agenda with addition of item 7.3 under New Business.

Carried

3. Guests/Delegations:

4. Approval of Previous Minutes

4.1 Approval of Regular Council Meeting Minutes July 11, 2017.

Res 2017-112 Motion by R. Nichols to approve Council Meeting Minutes of July 11, 2017.

Carried

5. Business Arising from Previous Minutes

5.1 ALTAGAS Franchise Agreement

ALTAGAS Franchise has been submitted to Alberta Utilities Commission for approval and was presented to Council for information.

Res 2017-113 Motion by B. Brinson to accept ALTAGAS Franchise Agreement as information.

Carried

5.2 County of Camrose Objection to Stettler County Subdivision

Council was presented with further information regarding the objection with a Buffalo Lake Intermunicipal Development Plan member meeting planned of August 21, 2017.

Res 2017-114 Motion by B. Brinson for Administration to attend meeting as representative for Summer Village of Rochon Sands

Carried

6. Financial

6.1 Cheque Register July 7, 2017- August 4, 2017

Cheque register was presented as information.

6.2 Bank Balances-General Account and MR Land Account

Bank Statements were presented as information.

6.4 Royal Bank Visa Statement

Statement was presented for information.

6.4 Village Operations Profit and Loss Statement

Profit and Loss Statement Operations presented for information.

Res 2017-115 Motion by R. Nichols to accept financial reports as information.

Carried

7. New Business

7.1 Septic Tank Inspection Invoice IJD Inspections

Res 2017-116 Motion by D. Hiller for the Summer Village forward IJD Inspections invoice to resident that requested the inspection as a false allegation and therefore, be responsible for paying the invoice.

Carried

7.2 Stettler County Request for Letter of Support

Res 2017-117 Motion by D. Hiller for administration to prepare letter of support to Stettler County for amendments to the Municipal Government Act for Uncollectable School Tax and Housing Requisitions from insolvent companies and therefore forcing the municipality to cover costs using operating budget funds.

Carried

7.3 Council Email Addresses'

Res 2017-118 Motion by B. Brinson for administration to arrange Councillors' email addresses with rochonsands.net for Village business communications.

Carried

8. Council Committee Reports

8.1 Mayor Dan Hiller-no report

8.2 Councillor Blaine Brinson-Rochon Sands Hall and Recreation Board Meeting for August 2017

8.3 Councillor Roger Nichols-no report

9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

Res 2017-119 Motion by R. Nichols to accept all reports as information.

Carried

10. Information/Correspondence

11. In Camera

12. Next meeting date September 12, 2017 @ 6:00 PM.

13. Adjourn

Res 2017-120 Motion by D. Hiller to adjourn meeting @ 8:23 PM.

Carried

Mayor

Administrator

CAO Report to Council August 8, 2017

Election Day

Election Day was August 5, 2017 and Council has been reconvened for the next four years.

Village Square Tender

Contract for Phase I has been signed with Wally's Backhoe for the initial earthwork and landscaping. ATCO Electric contracts have been signed for underground wiring and light fixtures to be installed. Playworks Inc. contract has been signed and deposit monies from the Hall and Rec Board and SV Rochon Sands have been paid. All construction slated is for start as of September 5, 2017.

Lakeview Drive Construction

Lakeview Drive construction has been completed with final density tests done by Thurber Engineering and passing all requirements set out in the tender. Final payment to Border Paving will be sent late July 2017 using Federal Gas Tax Fund Grant funding.

Shady Drive Water Well Decommission

The water well that was situated in the roadway of Shady Drive has been de-commissioned and the road bed has been remediated for traffic. Work was completed by Cliffs' Drilling Inc. on July 17, 2017 with the assistance of PW Foreman Schmidek.

Alberta Municipal Affairs Complaint to Summer Village of Rochon Sands

Alberta Municipal Affairs received a formal complaint against a resident suspected of discharging raw sewage to surface. Administration had contacted a Safety Codes Officer at IJD Inspections to review the property and submit written submission to The Summer Village of Rochon Sands and to Municipal Affairs representative. An inspection was conducted by Mr. Jerry Bond of IJD Inspections on July 11, 2017 and has concluded that the resident was not conducting discharge of raw sewage to surface as accused and complaint has been dismissed.

Parking Bylaw on Shady Drive

Council was apprised of the formal written letter from Schnell Hardy Jones regarding the lack of enforcement of the parking bylaw. As per motion from Council, letters were sent to all residents in Shady Drive regarding the future enforcement of parking within Shady Drive.

Letter to Minister of Justice and Solicitor General

Council directed Administration to correspond to Alberta Justice regarding the acquittal of criminal charges against former employee of Summer Village of Rochon Sands. Formal letter was addressed and sent as of July 14, 2017.

Parkland Community Planning Services

Attended session on August 1, 2017, with other municipalities regarding new planning and development regulations coming into force with the New Modernized Municipal Government Act.

Alberta Municipal Affairs-Municipal Development Plan Guidebooks

On behalf of the Summer Village of Rochon Sands, I have been requested to attend a focus group to form a template guidebook for preparing Municipal Development Plans that will be mandatory with the new Modernized Municipal Government Act.

Regional Training Sessions for Chief Administrative Officers

Will be attending CAO training in Camrose September 12 + 13 for CAO Training