

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On December 12, 2017 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller, Councillor B. Brinson and Councillor R. Nichols
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 6:00 PM by D. Hiller

2. Approval of Agenda

Res 2017-162 Motion by D, Hiller to approve agenda as presented.

Carried

3. Guests/Delegations:

4. Approval of Previous Minutes

4.1 Approval of Regular Council Meeting Minutes November 14, 2017.

Res 2017-163 Motion by B. Brinson to approve Council Meeting Minutes of November 14, 2017.

Carried

5. Business Arising from Previous Minutes

5.1 TAKE IT OFF PROGRAM Lacombe County

Res 2017-164 Motion by R. Nichols to accept for information.

Carried

6. Financial

6.1 Cheque Register November 9, 2017-December 7, 2017

Cheque register was presented as information.

6.2 Bank Balances-General Account and MR Land Account

Bank Statements were presented as information.

6.4 Royal Bank Visa Statement

Statement was presented for information.

6.4 Village Operations Profit and Loss Statement

Profit and Loss Statement Operations presented for information.

Res 2017-165 Motion by B. Brinson to accept financial reports as information.

Carried

6.5 2018 Village Operating Interm Budget

2018 Village Operating Budget Draft was presented for discussion.

6.6 2018 Village Capital Interm Budget

2018 Village Capital Budget Draft was presented for discussion.

6.7 2018 Parks Operating Interm Budget

2018 Parks Operating Budget Draft was presented for discussion.

6.8 2018 Parks Capital Interm Budget

2018 Parks Capital Budget Draft was presented for discussion.

Res 2017-166 Motion by R. Nichols to accept all 2018 interm budgets as presented.

Carried

7. New Business

7.1 Village Square Construction Progress Payment-Wally's Backhoe

Res 2017-167 Motion by D. Hiller to accept progress payment as information.

7.2 Village Square-Playworks Playground Final Invoice

Res 2017-168 Motion by R. Nichols to accept final payment to Playworks Inc. for playground structure.

7.3 BYLAW #230-17 Summer Village of Rochon Sands Procedural Bylaw

Res 2017-169 Motion by D. Hiller for Bylaw #230-17 to receive first reading.

Carried

Res 2017-170 Motion by B. Brinson for Bylaw #230-17 to receive second reading.

Carried

Res 2017-171 Motion by R. Nichols for Bylaw #230-17 to receive third and final reading.

Carried Unanimously

8. Council Committee Reports

8.1 Mayor Dan Hiller-Stettler Waste Management Authority/Stettler Housing Authority

8.2 Councillor Blaine Brinson-Stettler and District Ambulance Association, Stettler Regional Fire Advisory Committee

8.3 Councillor Roger Nichols, Shirley McClellan Regional Water Services Commission/Parkland Community Planning Services/Buffalo Lake Management Team

9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

10. Information/Correspondence

10.1

Res 2017-172 Motion by B. Brinson to accept all reports as information.

Carried

11. In Camera

12. Next meeting date February 13, 2018 @ 6:00 PM.

13. Adjourn

Res 2017-173 Motion by D. Hiller to adjourn meeting @ 8:02 PM.

Carried

Mayor

Administrator

CAO Report to Council December 12, 2017

Village Square Project: As of December 15, 2017 all work for 2017 construction is complete. Final costs will be finalized in early 2018 for planning for funding/construction for phase 2 for 2018 season.

2018 Budget: Draft 2018 budget will be presented for Council for approval of interim budget until spring of 2018 final budget and tax rates are consideration.

Strategic Planning Session November 22, 2017-Council hosted a mediator from Alberta Culture and Tourism to formulate a 5 year strategic plan for the Summer Village. Session was very successful with plan being for Council review in early 2018.

Lot Extensions Bylaw 217-15 (Highway 835 Properties)- Administration has contacted Bemoco Land Surveys to discuss non-registration of land subdivision submitted at Alberta Land Titles-follow up conversation will be December 2017.

Safety Codes Alberta Audit-Summer Village of Rochon Sands has received notice of Safety Codes Audit of Joint Accreditation No. J0000145 regarding permits issued under Safety Codes Council

Tax Arrears Reminder Notices- Properties with outstanding taxes due were sent reminder notices of January 1, 2018 penalties if balances not paid.

Marina Lighting- Administration has contacted Bagshaw Electric for inspection/repair of lighting at Rochon Sands Marina

Community AED-Summer Village of Rochon Sands has received funds from Stettler Health Foundation to purchase AED unit and build an exterior housing unit for outside of Rochon Sand Community Hall