

Regular Meeting of the Council of the Summer Village of Rochon Sands held  
On February 11, 2020 at 6:00 PM at the Rochon Sands Village Office

*Present* Mayor D. Hiller  
Councillor R. Nichols  
Councillor B. Brinson-absent with notice  
Administrator Jason Olson  
Natasha Wright-Parkland Community Planning Services  
Harvey Kassian-Resident of SV Rochon Sands

**1. Call to Order**

Meeting called to order @ 6:01 PM by Mayor Hiller

**2. Approval of Agenda**

**Res 2020-020** Motion by D. Hiller to approve agenda as presented.

Carried

**3. Delegations/Guests**

**3.1** Frank Hadfield-Dinosaur Valley Studios

**3.1** Harvey Kassian-Rochon Sands Resident

Mr. Frank Hadfield from Dinosaur Valley Studios entered Council Chambers @ 6:32 PM as invited by Council to discuss the Kassian Memorial Monument to be placed in the Summer Village of Rochon Sands Marina. Mr. Hadfield presented a small-scale model of proposed monument with estimated costs and requested further details from Council and Mr. Kassian.

Mr. Hadfield and Mr. Kassian exited Council Chambers @ 7:05 PM.

**4. Approval of Previous Minutes**

**4.1 Approval of Minutes of Regular Council Meeting January 14, 2020.**

**Res 2020-021** Motion by D. Hiller to accept minutes of Regular Council Meeting January 14, 2020.

Carried

**5. Business Arising from Previous Minutes**

**5.1 Public Hearing for Bylaw #247-19 and Bylaw #248-19**

Public hearing was called to order @ 6:02 PM with Ms. Natasha Wright presentation with background on Bylaw #247-19 and Bylaw #248-19 for the disposal of a portion of MR land to be purchased by adjacent landowner. First readings for both Bylaw #247-19 and Bylaw #248-19 were passed on January 11, 2020. Mayor Hiller asked for any verbal presentations from the public or Council members regarding Bylaw #247-19 or Bylaw #248-19. No comments from the public or Council members in attendance.

Mayor Hiller called the public hearing adjournment @ 6:09 PM.

**5.1 (1) Bylaw #247-19 Municipal Reserve Designation Removal**

**Res 2020-022** Motion by R. Nichols to present Bylaw #247-19 for second reading.

Carried

**Res 2020-023** Motion by D. Hiller to present Bylaw #247-19 for third and final reading.

Carried

**5.1(2) Bylaw #248-19 Land Use Designation Change under Land Use Bylaw #244-19**

**Res 2020-024** Motion by D. Hiller to present Bylaw #248-19 for second reading.

Carried

**Res 2020-025** Motion by R. Nichols to present Bylaw #248-19 for third and final reading.

Carried

## 6. Financial

### 6.1 *Cheque Register January 9, 2020-February 7, 2020*

Cheque register was presented as information.

### 6.2 *Bank Balances-General Account and Reserve Account*

Bank Statements were presented as information.

### 6.3 *Royal Bank Visa Statement*

Statement was presented for information.

### 6.4 *Profit and Loss Statement Village Operations*

### 6.5 *Profit and Loss Statement Park Operations*

Res 2020-026 Motion by D. Hiller to accept all financial reports as information.

Carried

## 7. New Business

### 7.1 *Seasonal Summer Student Staffing Levels*

Res 2020-027 Motion by R. Nichols to receive staff report as information.

Carried

### 7.2 *Provincial Dock Mooring Policy*

Res 2020-028 Motion by D. Hiller to receive staff report for information.

Carried

### 7.3 *Insurance Coverage for Rochon Sands Hall and Recreation Board and Rochon Sands Marina Board*

Res 2020-029 Motion by D. Hiller for administration to inform both Rochon Sands Hall Board and Rochon Sands Marina Board regarding the removal of insurance coverage of both boards under the Summer Village of Rochon Sands insurance policies for 2021. Both organizations are to seek appropriate insurance coverage as determined by their respective boards.

Carried

### 7.4 *Copier Purchase from Stettler County*

Res 2020-030 Motion by D. Hiller to approve purchase of used copier from Stettler County in the amount of \$750.00 + GST as outlined by staff proposal.

Carried

### 7.5 *Emergency Management Services-Stettler County*

Res 2020-031 Motion by D. Hiller for administration to request Stettler County to provide a cost formula or cost sharing agreement to justify the significant increase in Emergency Management Requisition for 2020.

Carried

### 7.6 *Kassian Memorial Monument*

Res 2020-032 Motion by R. Nichols for administration to draft an agreement with the Kassian family and the Summer Village of Rochon Sands regarding the final ownership, maintenance costs or other issues regarding the final placement of the monument. The Summer Village to enter contract with Dinosaur Valley Studios for the design, construction and placement of monument on behalf of the Kassian family. The Summer Village will hold financial trust funds on behalf of the Kassian family funding the project.

Carried

## 8. Council Committee Reports

8.1 *Mayor Dan Hiller*-Stettler Housing Authority

8.2 *Councillor Blaine Brinson*- Absent

8.3 *Councillor Roger Nichols*-Buffalo Lake Management Team

## 9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

**10. Information/Correspondence**

**10.1 AUMA Membership**

**10.2 Designated Industrial Property Assessment Fees-Alberta Municipal Affairs**

**10.3 ICF/IDP Agreement Update from Deputy Minister Wynnyk**

**Res 2020-033** Motion by R. Nichols to accept all reports as presented.

Carried

**11. In Camera**

**12. Next meeting date March 10, 2020 @ 6:00 PM.**

**13. Adjourn**

**Res 2020-034** Motion by R. Nichols to adjourn meeting @ 8:20 PM.

Carried

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Mayor

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Administrator

CAO Report to Council February 11, 2020

**Assessment Review Board Creation:** Administration has contacted Stettler County and drafting joint sharing document for costs for training of board members and clerks to satisfy legislation regarding Assessment Review Board-Stettler County is working on a shared services agreement.

**Buffalo Lake Intermunicipal Development Plan:** Staff from member municipalities have met in January and February 2020 to review the BLIDP and bring comments and suggestions for changes to the BLIDP Committee as part of a minor review for 2020

**Public Hearings for Bylaw #247-19 and Bylaw #248-19:**Held on February 11, 2020 with all landowners receiving hard copy of notice of public hearing. After second and third readings, the subdivision application will be received for the disposal of the MR lands to adjacent landowner

**Snak Shak Lease Agreement:** Business from January Council meeting for administration to draft lease agreement for the Snak Shak has been prepared for review at February meeting

**Canada Summer Jobs Application 2020:** Application has been made for grant funding under the CSJ program, the provincial STEP program has been cancelled for 2020

**Year End Financial Audit:** Administration has been in contact with Gitzel and Company and has begun preparing files for year end audit