

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On January 8, 2019 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller (Absent with Notice)
Councillor B. Brinson and Councillor R. Nichols
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 6:03 PM by Deputy Mayor B. Brinson

2. Approval of Agenda

Res 2019-001 Motion by B. Brinson to approve agenda as presented.

Carried

3. Delegation/Guests

4. Approval of Previous Minutes

4.1 Approval of Regular Council Meeting Minutes December 11, 2018.

Res 2019-002 Motion by R. Nichols to approve Council Meeting Minutes of December 11, 2018.

Carried

5. Business Arising from Previous Minutes

5.1 ALTAGAS Franchise Fees

Res 2019-003 Motion by R. Nichols for Motion #2018-158 for implementation of franchise fee for ALTAGAS be rescinded with franchise fees to remain at zero percentage.

Carried

5.2 ATCO Electric Streetlight #37 Bay View Street

Res 2019-004 Motion by B. Brinson to table this agenda item to February Council meeting for more information to be brought forward by administration.

Carried

6. Financial

6.1 Cheque Register -December 9, 2018- January 4, 2019

Cheque register was presented as information.

6.2 Bank Balances-General Account and Reserve Account

Bank Statements were presented as information.

6.3 Royal Bank Visa Statement

Statement was presented for information.

6.4 Village Operations Profit and Loss Statement

Profit and Loss Statement of Operations presented for information.

6.5 Parks Operations Profit and Loss Statement

Profit and Loss Statement of Operations presented for information.

Res 2019-005 Motion by B. Brinson to accept all financial reports as information.

Carried

7. New Business

7.1 Village Computer System Security

Res 2019-006 Motion by B. Brinson to table this agenda item to March 2019 Council meeting for administration to bring more information for consideration.

Carried

7.2 Repeal of Existing Bylaws

Res 2019-007 Motion by B. Brinson to repeal Bylaws #73, #102, #105, #128 and #185 under Section 63(2) of the Municipal Government Act as Bylaws that are inoperative, obsolete, expired, spent or otherwise ineffective;

Carried

7.3 Bylaw #208-10 Revisions

Res 2019-008 Motion by B. Brinson for first reading of Bylaw #208-10 with revisions as presented.

Carried

Res 2019-009 Motion by R. Nichols to present Bylaw #208-10 for second reading.

Carried

Res 2019-010 Motion by B. Brinson to present Bylaw #208-10 for third and final reading.

Carried

7.4 Municipal Development Plan Invoice-GRA CORE Consulting

Res 2019-011 Motion by B. Brinson to accept invoice for information.

Carried

7.5 Tax Arrears Update

Res 2019-012 Motion by R. Nichols to accept report as presented by administration.

Carried

8. Council Committee Reports

8.1 Mayor Dan Hiller-absent

8.2 Councillor Blaine Brinson- Rochon Sands Recreation and Hall Board

8.3 Councillor Roger Nichols-Shirley McLellan Regional Water Services Commission

9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

10. Information/Correspondence

10.1 Carson McCulloch Termination of Services Village Square

10.2 Jay Kay Computer Consulting Correspondence

Res 2019-013 Motion by R. Nichols to accept all reports as information.

Carried

11. In Camera

11.1 Personnel-Chief Administrative Officer Employment Contract

Res 2019-014 Motion by B. Brinson to table CAO Appraisal to February Council meeting in absence of Mayor Hiller.

Carried

12. Next meeting date February 12, 2019 @ 6:00 PM.

13. Adjourn

Res 2019-015 Motion by R. Nichols to adjourn meeting @ 8:03 PM

Carried

Mayor

Administrator

CAO Report to Council January 2019

Updating Bylaw Index/Repealed Bylaws: Bylaw index has been updated and repealed bylaws and bylaws that require repealing are in January Council Package

Year End Financial Reporting Requirements: Year End procedures have begun for audit function with Gitzel and Company

2019 Operating and 2019 Capital Budgets: Budget will be prepared over the next couple of months anticipation of finalizing for 2019 taxation

Hall and Marina Boards' Year End Invoicing: Invoices have been created and sent to prospective boards for recoverable costs for 2018

Tax Penalties for Outstanding Balances: Penalties have been applied as per Bylaw #221-16 for outstanding tax balances as of January 1, 2019

Alberta STEP Program (Summer Employment Grant): Applications have been submitted for Summer Student Labour Grants

Canada Summer Jobs Program Grant: Canada Summer Jobs Grant has been submitted for CSJ Grants