

Regular Meeting of the Council of the Summer Village of Rochon Sands held  
On January 10, 2017 at 6:00 PM at the Rochon Sands Village Office

*Present* Mayor B. Brinson, Councillor D. Hiller, Councillor J. Byer  
Administrator Jason Olson

**1. Call to Order**

Meeting called to order @ 6:15 PM by B. Brinson

**2. Approval of Agenda**

**Res 2017-1** Motion by D. Hiller to approve agenda.

Carried

**3. Guests/Delegations:**

**4. Approval of Previous Minutes**

4.1 Approval of Regular Council Meeting Minutes December 13, 2016

**Res 2017-2** Motion by D. Hiller to approve Council Meeting Minutes of December 13, 2016.

Carried

**5. Business Arising from Previous Minutes**

**5.1 Stettler Waste Management Authority Letter**

**Res 2017-3** Council was presented with letter from Administration requesting agenda item discussion at next Stettler Waste Authority regarding the relocation of solid waste collection bins in the Summer Village of Rochon Sands as per Council resolution 2016-151 from December 8, 2016 Council Meeting.

Motion by J. Byer to accept the letter as information.

Carried

**5.2 Royal Bank of Canada Investment Certificates-Investment Confirmation**

**Res 2017-4** Council was presented with GIC investment confirmation from Royal Bank of Canada.

Motion by B. Brinson to accept as information.

Carried

**6. Financial**

**6.1 Cheque Register December 8, 2016 to January 6, 2017.**

Cheque register was presented as information.

**6.2 Bank Balances-General Account and MR Land Account**

Bank Statements were presented as information.

**6.4 Royal Bank Visa Statement**

Statement was presented for information.

**6.4 Profit and Loss Statement**

Profit and Loss Statement presented for information.

**6.5 Parks Operations Profit and Loss Statement**

Profit and Loss Statement Parks Operations presented for information.

**Res 2017-5** Motion by J. Byer to accept financial reports as information.

Carried

**7. New Business**

**7.1 Parkland Community Planning Services Contract 2017-2020**

**Res 2017-6** Council was presented with a proposed new contract for planning services from Parkland Community Planning Services for 2017-2020.  
Motion by B. Brinson to table item for discussion for next Council meeting on February 14, 2017.

Carried

**8. Council Committee Reports**

**8.1 Mayor Blaine Brinson**-no report

**8.2 Councillor Dan Hiller**-reported attendance at Stettler Housing Authority Meeting

**8.3 Councillor Jay Byer**-no report

**9. CAO Report**

9.1 CAO report presented to Council on administration activities. (See attached)

**Res 2017-7** Motion by D. Hiller to accept all reports as information.

Carried

**10. Information/Correspondence**

10.1 Alberta Municipal Affairs Linear Assessment

10.2 Alberta Electoral Boundaries Correspondence

10.3 Alberta Municipal Affairs-Municipal Sustainability Initiative Project  
Acceptance

**11. In Camera**

**12. Next meeting date February 14, 2017 @ 6:00 PM.**

**13. Adjourn**

**Res 2017-8** Motion by B. Brinson to adjourn meeting @ 7:23 PM.

Carried

---

Mayor

---

Administrator

# **CAO Report to Council January 10, 2017**

## **Year End Accounting**

Year-end accounting for the Summer Village has started with compilation of year end invoicing and accounting records being compiled for submission to accountant.

## **Bylaw 222-16 and Bylaw 223-16 (Road Closures)**

Communication has been received from Bemoco Land Surveys regarding the subdivision application and documentation has been forwarded to legal counsel for Summer Village.

## **Village Square Project (Carson McCulloch and Associates)**

Administration has communicated revised project scope outlined from December 13, 2016 Council meeting. Administration is continuing the conversation with Tim McCulloch @ Carson McCulloch regarding tender process and timelines for 2017.

## **Lakeview Drive Rehabilitation**

Administration is continuing communication with Watt Consulting regarding the rehabilitation of Lakeview Drive project.

## **Solid Waste Collection Bins-Stettler Waste Authority**

Administration has drafted letter to Stettler Waste Authority on behalf of Summer Village Council to explore options of relocation of solid waste collection bins in anticipation of Village Square construction and completion in 2017. Letter to Stettler Waste Authority is included in Council Agenda Package for Council Meeting January 10, 2017.

## **Government Grant Reporting**

All grant reporting has started in coordination with year-end invoices being received and projects being completed or scheduled for 2017 construction.

## **2016 Property Tax Arrears**

There are 2 properties that are in arrears regarding 2016 tax levies. Reminder letters dated December 15, 2016 outlining additional penalties were mailed to affected residents.