

Regular Meeting of the Council of the Summer Village of Rochon Sands held  
On July 14, 2020 at 6:00 PM at Rochon Sands Community Hall

*Present*

Mayor D. Hiller  
Councillor R. Nichols  
Councillor B. Brinson  
Administrator Jason Olson

Public in Attendance:

Dougall Wood	Dave Nelson
Jim Blaney	Laurene Black
Darlene Hellmer	Joy Wood
Don Moxham	Angela Rea
Mel Dyck	Carol Dyck
Alvin Kuefler	Cliff Everett

**1. Call to Order**

Meeting called to order @ 6:00 PM by D. Hiller

**2. Approval of Agenda**

Res 2020-118 Motion by B. Brinson to approve agenda as presented with additions.

Carried

**3. Delegations/Guests**

- 3.1 Justin Tanner-Gitzel and Company-Summer Village of Rochon Sands  
2019 Financial Statement Presentation
- 3.2 Mr. Dougall Wood-Buffalo Lake South Shore Intermunicipal Plan  
Dispute Resolution Resident Concerns

Mr. Wood was introduced and welcomed by Council at 6:01 PM to present resident concerns regarding previous resolution of Council in amendment regarding the density levels and presented documents with resident signatures to present to Council. Mr. Woods' presentation and resident discussion ended at 6:52 PM with Council to consider their request with Agenda Item 7.11 later in the session.

All member of the public exited Council meeting at 6:53 PM.

Mr. Justin Tanner of Gitzel and Company was welcomed at 6:54 PM by Council to present audited Financial Statements for the Summer Village of Rochon Sands for the 2019 fiscal year.

Res 2020-119 Motion by R. Nichols to approve the 2019 Summer Village of Rochon Sands Audited Financial Statements as presented.

Carried

Mr. Tanner exited Council meeting @ 7:25 PM.

**4. Approval of Previous Minutes**

- 4.1 **Approval of Minutes of Regular Council Meeting June 9, 2020.**

Res 2020-120 Motion by D. Hiller to accept minutes of Regular Council Meeting June 9, 2020.

Carried

**5. Business Arising from Previous Minutes**

- 5.1 **Revised Quote for Swing Gates for Garbage Compound**

Res 2020-121 Motion by R. Nichols to accept the revised quote from Tru-Fence and approve the construction and installation of swing gates at the solid waste compound.

Carried

- 5.2 **Highway 835 Lot Extensions Update from Administration**

Res 2020-122 Motion by B. Brinson to accept the verbal update from Administration regarding the correspondence from Mr. Murray Young of Bemoco Land Surveys in regard to the subdivision rejection from Alberta Land Titles and Court application to correct past errors in registered survey plans.

Carried

**6. Financial**

**6.1 Cheque Register June 5, 2020-July 10, 2020**

Cheque register was presented as information.

**6.2 Bank Balances-General Account and Reserve Account**

Bank Statements were presented as information.

**6.3 Royal Bank Visa Statement**

Statement was presented for information.

**6.4 Profit and Loss Statement Village Operations**

**6.5 Profit and Loss Statement Park Operations**

Res 2020-123 Motion by D. Hiller to accept all financial reports as information.

Carried

**7. New Business**

**7.1 Intermunicipal Collaboration Framework (ICF) with Stettler County**

Res 2020-124 Motion by B. Brinson as follows:

**WHEREAS** the County of Stettler and the Summer Village of Rochon Sands acknowledge that advancement of their shared interests is best accomplished through effective and ongoing cooperation, collaboration, coordination, and communication; and

**WHEREAS** the County of Stettler and the Summer Village of Rochon Sands are committed to working cooperatively to meet future challenges and capitalize on future opportunities; and

**WHEREAS** the Municipal Government Act, as amended from time to time, requires municipalities that have common boundaries to create an Intermunicipal Collaboration Framework; and

**WHEREAS** the Municipal Government Act specifies the content and requirements of an Intermunicipal Collaboration Framework; and

**WHEREAS** the County of Stettler and the Summer Village of Rochon Sands have negotiated and mutually prepared an Intermunicipal Collaboration Framework, in accordance with the Municipal Government Act, and intended to be a master agreement from which a number of subsequent agreements flow.

**NOW THEREFORE**, Council of the Summer Village of Rochon Sands, duly assembled, resolves:

That the document titled “Summer Village of Rochon Sands and County of Stettler Intermunicipal Collaboration Framework” dated April 2020 is adopted.

Carried

**7.2 Purchase of Dump Trailer for Public Works**

Res 2020-125 Motion by D. Hiller accept and approve the purchase of dump trailer from Western Iron Trailers in Lacombe AB, with a purchase price of \$9995.00 + GST as presented from the 2020 Capital Budget.

Carried

- 7.3 Stettler Agri Centre Quote for Tractor Forks**
- Res 2020-126 Motion by R. Nichols to accept and approve the purchase of tractor forks as per quote provided by Agri Center in Stettler in the amount of \$2130.00 + GST as presented under the 2020 Capital Budget.
- Carried
- 7.4 Resident Annual General Meeting August 2020**
- Res 2020-127 Motion by B. Brinson to advertise the Resident Annual General Meeting as being held at the Rochon Sands Community Hall on Saturday August 1, 2020 at 10:00 AM.
- Carried
- 7.5 Buffalo Lake Intermunicipal Development Plan Revisions 2020**
- Res 2020-128 Motion by B. Brinson to present first reading of Bylaw #253-20 Buffalo Lake Intermunicipal Development Plan and schedule public hearing for August 11, 2020 at the Rochon Sands Community Hall at 6:00 PM.
- Carried
- 7.6 Bay View Extension of Roadway -Stettler County Correspondence**
- Res 2020-129 Motion by R. Nichols to accept as information regarding the Bay View Street extension as outlined in the Stettler County correspondence.
- Carried
- 7.7 Dock Replacement at Public Boat Launch**
- Res 2020-130 Motion by D. Hiller for Public Works to replace decking and upgrade existing dock at end of the 2020 season.
- Carried
- 7.8 Beach Street East Access Road-Alberta Transportation**
- Res 2020-131 Motion by D. Hiller to accept verbal report from R. Nichols regarding information obtained from the previous Buffalo Lake Management Team meeting regarding the construction of Beach Street East plans by Alberta Transportation and Alberta Environment and Parks.
- Carried
- 7.9 Regional Water Line Announcement from Stettler County**
- Res 2020-132 Motion by D. Hiller for administration to draft a Request For Proposal for engineering services for the Summer Village of Rochon Sands for current and future consulting services.
- Carried
- 7.10 Yard Whispers Tree Maintenance and Education**
- Res 2020-133 Motion by B. Brinson to accept as information.
- Carried
- 7.11 Buffalo Lake South Shore Intermunicipal Development Plan Dispute Resolution**
- Res 2020-134 Motion by D. Hiller for administration to communicate with Stettler County No. 6 that Summer Village of Rochon Sands has reconsidered their previous resolution #2020-096 to allow the revision of density of 325 lots (from 168) at Paradise Shores Resort (NE-20-40-20-W4) with public input received at Council meeting on July 14, 2020. The Summer Village of Rochon Sands will not be in favour of the increased density levels and will communicate as such at the Stage 4 Mediation process of the dispute process.
- Carried

## **8. Council Committee Reports**

- 8.1 Mayor Dan Hiller**-No report
- 8.2 Councillor Blaine Brinson**- No report
- 8.3 Councillor Roger Nichols**-Buffalo Lake Management Team

## **9. CAO Report**

- 9.1** CAO report presented to Council on administration activities.  
(See attached)

**10. Information/Correspondence**

- 10.1 Stettler Waste Management Authority Minutes June 19, 2020**
- 10.2 Chief Administrative Officer-Graduation University of Alberta 2000**
- 10.3 History Check App for Roadside Attractions**

Res 2020-135 Motion by B. Brinson to accept all reports as presented.

Carried

**11. In Camera**

**12. Next meeting date August 11, 2020 @ 6:00 PM.**

**13. Adjourn**

Res 2020-136 Motion by B. Brinson to adjourn meeting @ 9:15 PM.

Carried

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Mayor

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Administrator

CAO Report to Council July 14, 2020

**Kassian Pike Monument:** Final product was delivered and installed June 23, 2020 with Dinosaur Valley Studios, Village Staff and Resident Donor on site. To date over 58,000 facebook views on the Summer Village of Rochon Sands page.

-Administration has received directions from donor as to wished for recognition plaque to be placed at Northern Pike monument-should be installed by month end

-Structure of monument has been added to Summer Village Insurance policy as of June 25, 2020

-Landscaping has begun with vegetation being planted and bark chips being installed to control weed growth-well deserved appreciation for Village staff

-Phone interview was conducted on July 9, 2020 with reporter from Stettler Independent

-Summer Village Office has been contacted by the History Check Alberta and has added the big fish to roadside attractions on the official app of History Check

**Buffalo Lake Intermunicipal Development Plan**-staff from the 5 municipalities have met several times over the past two months with revisions brought to the BLIDP Committee meeting on June 26, 2020 with Draft Version to Council on July 14, 2020

**2019 Financial Statements Presentation:** Justin Tanner has presented financial statements to Council on July 14, 2020.

**Municipal Affairs MAP Review (2019):** Administration has started final report to Municipal Affairs as mandatory completion of review. Deadline for submission is on July 31, 2020.

**Summer Staffing:** Additional summer student has been added for the season with start date of July 6, 2020.

**Public Works:** Public Works has received the dump trailer and tractor forks as additional equipment purchased

**2020 Taxation Payments:** As of July 9, 2020, approximately 40% of taxes have been collected. Due date for 2020 taxes is September 30, 2020 with many residents taking advantage of the extended payment deadline.

**Canada Summer Jobs:** Confirmation on July 10, 2020 SV Rochon Sands was approved two positions for a total of \$8400.00 in grant funding for 2020 summer students

**CAO Vacation Days:** CAO Olson will take vacation days from July 27-July 31 (will be attending Resident AGM on August 1, 2020)