

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On March 10, 2020 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller
Councillor R. Nichols
Councillor B. Brinson
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 6:01 PM by Mayor Hiller

2. Approval of Agenda

Res 2020-035 Motion by B. Brinson to approve agenda as presented.

Carried

3. Delegations/Guests

3.1

4. Approval of Previous Minutes

4.1 Approval of Minutes of Regular Council Meeting February 11, 2020.

Res 2020-036 Motion by R. Nichols to accept minutes of Regular Council Meeting February 11, 2020.

Carried

5. Business Arising from Previous Minutes

5.1 Memo of Understanding Dinosaur Valley Studios-Kassian Monument

Res 2020-037 Motion by R. Nichols to accept for information the MOU signed by Dinosaur Valley Studios and the Summer Village of Rochon Sands for the creation of the Kassian Monument.

Carried

5.2 Memo of Understanding Kassian Family-Kassian Monument

Res 2020-038 Motion by D. Hiller to accept the MOU signed by the Kassian family and the Summer Village of Rochon Sands for the creation of the Kassian Monument.

Carried

5.3 Correspondence to Stettler County-Emergency Management Invoice

Res 2020-039 Motion by B. Brinson to accept the correspondence as information in response to the increased invoice amount for emergency management under the Stettler Regional Emergency Management Agency (SREMA).

Carried

5.4 Rochon Sands Hall And Recreation Board Insurance

Res 2020-040 Motion by R. Nichols to accept the correspondence to the Rochon Sands Hall and Recreation Board regarding the removal of the Rochon Sands Hall and Recreation Board from Village Insurance policies as of November 2020, as information.

Carried

5.5 Marina Board Insurance and Operating Agreement

Res 2020-041 Motion by D. Hiller for Administration to invite President of the Rochon Sands Marina Board to discuss insurance policies and current operating agreement with the Summer Village of Rochon Sands, for April 2020 Council meeting.

Carried

5.6 Final Sale of ChokeCherry Municipal Lands

Res 2020-042 Motion by B. Brinson to accept correspondence outlining final payment and transfer of MR lands to landowner as per previous sale agreement documents.

Carried

6. Financial

6.1 Cheque Register February 7, 2020-March 6, 2020

Cheque register was presented as information.

6.2 Bank Balances-General Account and Reserve Account

Bank Statements were presented as information.

6.3 Royal Bank Visa Statement

Statement was presented for information.

6.4 Profit and Loss Statement Village Operations

6.5 Profit and Loss Statement Park Operations

Res 2020-043 Motion by B. Brinson to accept all financial reports as information.

Carried

6.6 Draft Operating Budget Village 2020

Res 2020-044 Motion by R. Nichols to accept the Draft 2020 Village Operating Budget as information.

6.7 Draft Operating Budget Parks 2020

Res 2020-045 Motion by R. Nichols to accept the Draft 2020 Parks Operating Budget as information.

6.8 Draft Multi Year Operating Budget Village 2020-2024

Res 2020-046 Motion by R. Nichols to accept the Draft Multi Year Operating Budget Village 2020-2024 as information.

6.9 Draft Multi-Year Capital Budget Village 2020-2024

Res 2020-047 Motion by R. Nichols to accept the Draft Multi-Year Capital Budget Village 2020-2024 as information.

7. New Business

7.1 Chief Administrative Officer Vacation Days

Res 2020-048 Motion by B. Brinson to approve vacation days as presented for 2020.

Carried

7.2 2019 Assessment Report by Administration

Res 2020-049 Motion by D. Hiller to receive 2019 Assessment Report for information.

Carried

7.3 2020 Property Taxes Due Date

Res 2020-050 Motion by D. Hiller for the 2020 property taxes be due at 4:30 PM as of Friday July 3, 2020.

Carried

7.4 Inter Municipal Collaboration Framework (ICF) with Stettler County

Res 2020-051 Motion by B. Brinson to accept verbal report from Chief Administrative Officer regarding the draft workings of the ICF with Stettler County.

Carried

7.5 Stettler County Recreation Requisition 2020

Res 2020-052 Motion by D. Hiller to accept the correspondence in regard to an increase of funding requisition for the Stettler County Recreation fund for the 2020 year.

Carried

8. Council Committee Reports

- 8.1 Mayor Dan Hiller**-Stettler Housing Authority
- 8.2 Councillor Blaine Brinson**- Stettler And District Ambulance Authority
- 8.3 Councillor Roger Nichols**-No report

9. CAO Report

- 9.1** CAO report presented to Council on administration activities. (See attached)

10. Information/Correspondence

10.1

Res 2020-053 Motion by R. Nichols to accept all reports as presented.

Carried

11. In Camera

12. Next meeting date April 14, 2020 @ 6:00 PM.

13. Adjourn

Res 2020-054 Motion by R. Nichols to adjourn meeting @ 8:55 PM.

Carried

Mayor

Administrator

Tax Arrears for 2020: One property has been placed on tax notification for two years arrears in taxes. If taxes are not paid by March 31, 2021, public auction will take place.

Buffalo Lake Intermunicipal Development Plan Committee (BLIDP): Committee met on February 14, 2020 to discuss proposed changes to the BLIDP with continuing work done by staff in preparation of April 30, 2020 reconvening of the BLIDP Committee.

ChokeCherry Lane Land Sale: Land Sale for Tammy and Trevor Groves will be finalized with transfer documents and final monies transferred to the Summer Village.

Intermunicipal Collaboration Framework (ICF) w/Stettler County: The Summer Village has signed a shared agreement with Stettler County for creating an ICF prior to legislated date of April 2020. Parkland Community Planning Services has been contracted to create the documents, with staff review scheduled for March 13, 2020 of first draft and discussion.

Seasonal Staff Advertisements: Advertising for staff seasonal positions have been advertised on the website and social media.

Kassian Monument: Agreement with Dinosaur Valley Studios has been signed with first installment payment made to begin final design and production. Agreement with the Kassian family has been drafted and is attached for Council information.