

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On March 13, 2018 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller, Councillor B. Brinson and Councillor R. Nichols
Administrator Jason Olson, SGT Phil Penny Stettler RCMP Detachment

1. Call to Order

Meeting called to order @ 6:02 PM by D. Hiller

2. Approval of Agenda

Res 2018-016 Motion by D. Hiller to approve agenda as presented.

Carried

3. Guests/Delegations:

Council welcomed SGT Phil Penny to Council Chambers @ 6:21 PM as a delegation to discuss RCMP priorities and discuss issues or concerns with Rochon Sands Council. SGT Penny left Council Chambers @ 7:08PM.

4. Approval of Previous Minutes

4.1 Approval of Regular Council Meeting Minutes February 13, 2018.

Res 2018-017 Motion by B. Brinson to approve Council Meeting Minutes of February 13, 2018.

Carried

5. Business Arising from Previous Minutes

5.1 Strategic Plan 2018-2020

Res 2018-018 Motion by D. Hiller to table strategic plan document review to April Council Meeting.

Carried

6. Financial

6.1 Cheque Register February 8, 2018-March 10, 2018

Cheque register was presented as information.

6.2 Bank Balances-General Account and MR Land Account

Bank Statements were presented as information.

6.4 Royal Bank Visa Statement

Statement was presented for information.

6.4 Village Operations Profit and Loss Statement

Profit and Loss Statement Operations presented for information.

Res 2018-019 Motion by B. Brinson to accept financial reports as information.

Carried

7. New Business

7.1 Lot Extensions Bylaw 217-15 Subdivision Registration

Res 2018-020 Motion by D. Hiller for the Summer Village of Rochon Sands administration draft correspondence to all landowners involved to update progress and delays with the Director of Surveys at Alberta Land Titles regarding the registration of the new subdivision plan.

Carried

7.2 Municipal Development Plan Proposals

Res 2018-021 Motion by D. Hiller to accept as information the proposals received for completing the Municipal Development Plans for Summer Village of Rochon Sands, and table this item for April 2018 Council meeting for review.

Carried

7.3 Banking Requirements for Electronic Payments to Summer Village of Rochon Sands

Res 2018-022 Motion by R. Nichols for accept administration information regarding accepting banking requirements to accept electronic payments to the Summer Village of Rochon Sands.

Carried

7.4 Chief Administrative Officer Bylaw #231-18

Res 2018-023 Motion by B. Brinson to present Bylaw #231-18 for first reading.

Carried

Res 2018-024 Motion by D. Hiller to present Bylaw #231-18 for second reading.

Carried

Res 2018-025 Motion by R. Nichols to present Bylaw #231-18 for consideration of third and final reading.

Carried

Res 2018-026 Motion by R. Nichols to present Bylaw #231-18 for third and final reading.

Carried

7.5 Paradise Shores RV Park Development Stettler County

Res 2018-027 Motion by D. Hiller to accept for information letters of objection presented to Stettler County by administration under the Buffalo Lake South Shore Intermunicipal Development Plan as outlined as Stage 1 of the resolution dispute process. In accordance with possible legal litigation, Summer Village of Rochon Sands allocate up to a maximum of \$10,000 for legal opinion or third party consultation regarding the dispute process.

Carried

8. Council Committee Reports

8.1 Mayor Dan Hiller- No reports

8.2 Councillor Blaine Brinson-Stettler and District Ambulance Authority

8.3 Councillor Roger Nichols-Parkland Regional Library

9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

10. Information/Correspondence

10.1 Property Assessment Review by Administration

10.2 Village Square Project Review Year End 2017 by Administration

10.3 AUMA Proposal for Police Funding-Letter to MLA Strankman

Res 2018-028 Motion by B. Brinson to accept all reports as information.

Carried

11. In Camera

12. Next meeting date April 10, 2018 @ 6:00 PM.

13. Adjourn

Res 2018-029 Motion by R. Nichols to adjourn meeting @ 8:03 PM.

Carried

Mayor

Administrator

CAO Report to Council March 13, 2018

Job Descriptions for Personnel: in conjunction with upcoming season, job descriptions for Public Works Supervisor and Summer Maintenance Personnel have been reviewed/revised

Paradise Shores RV Park (Stettler County): Administration had attended Stettler County Council meeting regarding first reading of Bylaw 1588-18 and Bylaw 1589-18 regarding Paradise Shores RV Park. Administration has also had contact with the SV White Sands for discussion regarding the development. Administration also attended the Buffalo Lake Intermunicipal Development Plan Committee meeting regarding the same development. Public Hearing is scheduled for March 17, 2018 which administration plans to attend.

Seasonal Staffing for Rochon Sands- Seasonal staff have been confirmed for all positions with advertising for our student positions to coincide with STEP grant funding and Canada Summer Jobs applications, to date we have not received confirmation of funding. Camping reservations are being confirmed for 2018 season with staff attending Park office starting in January 2018.

Tax Recovery List-Alberta Land Titles-Tax recovery notification list has been prepared in accordance with Section 412 of the Alberta Municipal Government Act. The SV of Rochon Sands has one tax notification to file regarding property tax arrears.