

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On April 14, 2020 at 6:00 PM via electronic devices by all members

Present (via video link)

Mayor D. Hiller
Councillor R. Nichols
Councillor B. Brinson
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 6:01 PM by DM Brinson

2. Approval of Agenda

Res 2020-055 Motion by R. Nichols to approve agenda as presented.

Carried

3. Delegations/Guests

3.1

Mayor D. Hiller entered the video meeting at 6:10 PM and assumed Chair from DM Brinson.

4. Approval of Previous Minutes

4.1 Approval of Minutes of Regular Council Meeting March 10, 2020.

Res 2020-056 Motion by R. Nichols to accept minutes of Regular Council Meeting March 10, 2020.

Carried

5. Business Arising from Previous Minutes

5.1

6. Financial

6.1 Cheque Register March 6, 2020-April 11, 2020

Cheque register was presented as information.

6.2 Bank Balances-General Account and Reserve Account

Bank Statements were presented as information.

6.3 Royal Bank Visa Statement

Statement was presented for information.

6.4 Profit and Loss Statement Village Operations

6.5 Profit and Loss Statement Park Operations

Res 2020-057 Motion by B. Brinson to accept all financial reports as information.

Carried

6.6 COVID 19 Issues-Draft Operating Budget 2020-Addendum for Discussion

Res 2020-058 Motion by D. Hiller to accept the revised draft budget 2020 as presented and approve it as 2020 Operating Budget with Administration to present Tax Penalty Bylaw #221-15 to May 2020 Council Meeting for review in regard to Provincial Government recommendations for COVID-19 tax deferrals for the 2020 calendar year.

6.7 Multi Year Operating Budget Village 2020-2023

Res 2020-059 Motion by D. Hiller to approve the Summer Village of Rochon Sands Multi-Year Operating Budget Village 2020-2023 as presented.

6.9 Multi-Year Capital Budget Village 2020-2024

Res 2020-060 Motion by R. Nichols to approve the Summer Village of Rochon Sands Multi-Year Capital Budget Village 2020-2024 as presented.

7. New Business

7.1 Tax Penalty Waiver Request

Res 2020-061 Motion by D. Hiller to waive current tax penalties in the amount of \$1004.09 as per resident request to Tax Roll #81. Carried

7.2 Parkland Regional Library Representative

Res 2020-062 Motion by B. Brinson to appoint Mr. Bruce Gartside as the Summer Village of Rochon Sands Parkland Regional Library Representative for the current term. Carried

7.3 Alberta Park Boat Mooring 2020 Correspondence

Res 2020-063 Motion by R. Nichols for administration to contact Mr. Bob Shorten of Alberta Environment and Parks for clarification on boat mooring requirements for the 2020 season. Carried

7.4 COVID 19-Municipal Governance Updates (Multiple FAQ's)

Res 2020-064 Motion by B. Brinson to accept correspondence as information. Carried

7.5 Stettler County-COVID 19 Directions for Rochon Sands Hall

Res 2020-065 Motion by R. Nichols to accept as information. Carried

8. Council Committee Reports

8.1 Mayor Dan Hiller-Stettler Waste Authority

8.2 Councillor Blaine Brinson- No Report

8.3 Councillor Roger Nichols-SMRWSC via teleconference

9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

10. Information/Correspondence

10.1 Designated Industrial Requisition-Minister of Municipal Affairs

Res 2020-066 Motion by R. Nichols to accept all reports as presented. Carried

11. In Camera

12. Next meeting date May 12, 2020 @ 6:00 PM.

13. Adjourn

Res 2020-067 Motion by R. Nichols to adjourn meeting @ 7:48 PM. Carried

Mayor

Administrator

CAO Report to Council April 14, 2020

Tax Arrears for 2020: Administration has contacted the property owners that were subject to tax notification for 2020 and payment has been received as of April 9, 2020. Owner has requested tax penalties waived as per agenda item at April 9, 2020 Council Meeting.

Buffalo Lake Intermunicipal Development Plan Committee (BLIDP): Staff of all municipalities were to meet regarding recommendations and requested changes from the BLIDP Committee Meeting held on February 14, 2020. Administration Meeting has been scheduled for a electronic meeting on April 30, 2020 in place of the BLIDP Committee meeting.

ChokeCherry Lane Land Sale: Final Payment has been received from Trevor and Tammy Groves with final land transfer documents signed and forwarded to Parkland Community Planning Services. Documents regarding the subdivision and registration at Alberta Land Titles will be completed by the survey company hired for this project.

Intermunicipal Collaboration Framework (ICF) w/Stettler County: The Summer Village has signed a shared agreement with Stettler County for creating an ICF prior to legislated date of April 2020. Parkland Community Planning Services has been contracted to create the documents, with staff reviewing the initial document on March 13, 2020. The deadline to complete the ICF has been extended to April 1, 2021. Conference call with all staff parties on April 9, 2020 has instituted a package for Council to review by April 17, 2020. An all municipality conference call has been scheduled for May 1, 2020 @ 1:30 PM (details to follow).

Seasonal Staff Advertisements: Administration has advertised seasonal positions and has two students accept positions. Start dates have been compromised with COVID-19 and have been communicated to the prospective students.

Emergency Management: Playgrounds have been closed for public access in accordance to Provincial Health Order. Residents that are not full time in Rochon Sands have been directed to stay at their principal residences for COVID-19.

Highway 835 Lot Extensions: Administration has contacted the Alberta Land Surveyors Association (ALSA) to inquire regarding the resolution of the rejected subdivision plan. Options discussed was a formal complaint against the surveyor to the Board regarding the rejected plan, lack of work to resolve the issue and length of time that has expired on this project. This communication was discussed with our survey company involved and they have been given a timeline to complete the court application process previously discussed prior to a formal complaint being submitted to the ALSA on behalf of the Summer Village.

Village Square 2020: Administration has contacted Wallys' Backhoe to get a re-quote for the washroom building and additional bench for Village Square. Construction timelines have booked for the season of 2020 but may be accommodated.

Village Square Donor Recognition: Recognition items have been received for Village Square donors (Council package for April 14, 2020 has photos)

