

Regular Meeting of the Council of the Summer Village of Rochon Sands held  
On November 13, 2018 at 6:00 PM at the Rochon Sands Village Office

*Present* Mayor D. Hiller, Councillor B. Brinson and Councillor R. Nichols  
Administrator Jason Olson  
Leann Graham GRA-CORE Consulting

**1. Call to Order**

Meeting called to order @ 6:00 PM by D. Hiller

**2. Approval of Agenda**

**Res 2018-139** Motion by R. Nichols to approve agenda as presented with addition of item 7.10 under New Business.

Carried

**3. Guests/Delegations:**

**3.1 Leann Graham-GRA-CORE Consulting**

Ms. Graham represents GRA-CORE Consulting as the prime contractor to the Summer Village of Rochon Sands to provide the Summer Village of Rochon Sands Municipal Development Plan under Municipal Government Act legislation. Ms. Graham provided a draft copy of the Municipal Development Plan to Council for review.

**Res 2018-140** Motion by D. Hiller to move agenda item 7.1 to provide first reading of Bylaw #241-18 prior to Ms. Graham exiting meeting to set Public Hearing date.

Carried

**Res 2018-141** Motion by D. Hiller to present Bylaw #241-18 for first reading and to set Public Hearing for December 11, 2018 at 6:00 PM at the Village Office.

Carried

Ms. Graham exited Council Chambers @ 6:30 PM.

**4. Approval of Previous Minutes**

**4.1 Approval of Regular Council Meeting Minutes October 9, 2018.**

**Res 2018-142** Motion by D. Hiller to approve Council Meeting Minutes of October 9, 2018.

Carried

**5. Business Arising from Previous Minutes**

**5.1 Resident Invoice**

**Res 2018-143** Motion by R. Nichols to table resident invoice until more information is brought forward for Council consideration.

Carried

**6. Financial**

**6.1 Cheque Register -October 5, 2018-November 9, 2018**

Cheque register was presented as information.

**6.2 Bank Balances-General Account and Reserve Account**

Bank Statements were presented as information.

**6.3 Royal Bank Visa Statement**

Statement was presented for information.

**6.4 Village Operations Profit and Loss Statement**

Profit and Loss Statement of Operations presented for information.

**6.5 Parks Operations Profit and Loss Statement**

Profit and Loss Statement of Operations presented for information.

Res 2018-144 Motion by B. Brinson to accept all financial reports as information.

Carried

**7. New Business**

**7.1 Bylaw #241-18 Municipal Development Plan**

First reading and public hearing date set with motion Res 2018-141.

**7.2 Bylaw #239-18 to Revise Bylaw #229-17 Subdivision Authority Bylaw**

Res 2018-145 Motion by B. Brinson to present Bylaw #239-18 for first reading.

Carried

Res 2018-146 Motion by R. Nichols to present Bylaw #239-18 for second reading.

Carried

Res 2018-147 Motion by D. Hiller to present Bylaw #239-18 for third and final reading.

Carried

**7.3 Bylaw #240-18 to Revise Bylaw #228-17 Development Authority**

Res 2018-148 Motion by R. Nichols to present Bylaw #240-18 for first reading.

Carried

Res 2018-149 Motion by B. Brinson to present Bylaw #240-18 for second reading.

Carried

Res 2018-150 Motion by D. Hiller to present Bylaw #241-18 for third and final reading.

Carried

**7.4 Bylaw #238-18 Regional Subdivision and Development Appeal Board**

Res 2018-151 Motion by B. Brinson to present Bylaw #238-18 for first reading.

Carried

Res 2018-152 Motion by D. Hiller to present Bylaw #238-18 for second reading.

Carried

Res 2018-153 Motion by R. Nichols to present Bylaw #238-18 for third and final reading.

Carried

**7.5 Bylaw #237-18 Private Sewage Disposal Systems**

Res 2018-154 Motion by B. Brinson to accept Bylaw #237-18 for information only. Bylaw #237-18 to be brought to future Council meeting at Council request.

Carried

**7.6 Red Deer River Watershed Alliance Request for Funding**

Res 2018-155 Motion by R. Nichols to fund the request of 50¢ per capita with a resident count of 86 persons for Rochon Sands equalling \$43.00 cost.

Carried

**7.7 Notice of Development-Cannabis Production Lacombe County**

Res 2018-156 Motion B. Brinson to correspond with Lacombe County that Council of Rochon Sands has no objection to the proposed development as circulated.

Carried

**7.8 Proposed Washroom Building**

Res 2018-157 Motion by R. Nichols for administration to provide to Council estimates for renovation of existing building.

Carried

**7.9 ALTAGAS Franchise Fees**

**Res 2018-158** Motion by D. Hiller for administration to contact ALTAGAS to implement a 5% (five) franchise fee for The Summer Village of Rochon Sands with approval from the Alberta Utilities Board.

Carried

**7.10 Streetlight Installation Request for #37 Bay View Street**

**Res 2018-159** Motion by D. Hiller for administration to contact ATCO Electric to research cost for streetlight installation at #37 Bay View Street.

Carried

**8. Council Committee Reports**

**8.1 Mayor Dan Hiller**-No report

**8.2 Councillor Blaine Brinson**- No report

**8.3 Councillor Roger Nichols**-Buffalo Lake Management Team

**9. CAO Report**

**9.1** CAO report presented to Council on administration activities. (See attached)

**10. Information/Correspondence**

**10.1** Stettler County Subdivision and Development Appeal Board Decision- Paradise Shores RV Park

**10.2** Terry Chesla-Advertising Agreement

**10.3** Stettler County Response to smells at Charlotte Lake

**10.4** Parkland Community Planning Services Update

**Res 2018-160** Motion by R. Nichols to accept all reports as information.

Carried

**11. In Camera**

**11.1 Personnel-Chief Administrative Officer Employment Contract**

**Res 2018-161** Motion by R. Nichols to move meeting in camera at 8:48 PM

Carried

**Res 2018-162** Motion by B. Brinson to return to regular session at 9:10 PM

Carried

**Res 2018-163** Motion by D. Hiller to table Chief Administrative Officer Employment Contract to December 2018 Council Meeting

Carried

**12. Next meeting date December 11, 2018 @ 6:00 PM.**

**13. Adjourn**

**Res 2018-164** Motion by R. Nichols to adjourn meeting @ 9:20 PM.

Carried

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Mayor

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Administrator

CAO Report to Council November 13, 2018

**Summer Village of Rochon Sands Municipal Development Plan 2018:**

GRA-CORE Consulting has prepared draft document for Council review and presentation for November 13, 2018 Council meeting.

**Canada Day Celebrations 2019:** Application for grant funding has been completed with request for \$1500 from Heritage Canada

**Summer Village Advertising Agreement:** The Summer Village has entered into one agreement for advertising (picnic table in Village Square)

**Royal Bank of Canada GIC Investment:** Administration has invested reserve funds account into an interest bearing GIC to capture interest revenue until monies are required for Village Square projects

**ALTAGAS Franchise Fees:** Administration has contacted ALTAGAS for research implementation of franchise fees for Rochon Sands -information is included in Council Package

**Wastewater Bylaw #168 for SV of Rochon Sands-**has been prepared for Council review and approval-included in Council Package

**Regional Subdivision Development Appeal Board with Parkland Community**

**Planning Services:** Agreement for services has been completed and forward to PCPS for ratification. Bylaw #169 has been created to accompany the new agreement.

**Safety Codes Council Webinar:** Webinar on new Council Connect Website from Alberta Safety Codes Council November 7, 2018