

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On October 10, 2017 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller, Councillor B. Brinson and Councillor R. Nichols
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 5:58 PM by D. Hiller

2. Approval of Agenda

Res 2017-132 Motion by R. Nichols to approve agenda.

Carried

3. Guests/Delegations:

4. Approval of Previous Minutes

4.1 Approval of Regular Council Meeting Minutes September 12, 2017.

Res 2017-133 Motion by B. Brinson to approve Council Meeting Minutes of September 12, 2017.

Carried

5. Business Arising from Previous Minutes

6. Financial

6.1 Cheque Register September 1, 2017-October 5, 2017

Cheque register was presented as information.

6.2 Bank Balances-General Account and MR Land Account

Bank Statements were presented as information.

6.4 Royal Bank Visa Statement

Statement was presented for information.

6.4 Village Operations Profit and Loss Statement

Profit and Loss Statement Operations presented for information.

Res 2017-134 Motion by R. Nichols to accept financial reports as information.

Carried

7. New Business

7.1 Shirley McLellan Regional Water Services Commission request for funding

Res 2017-135 Motion by D. Hiller for administration to request an application for funding by the SMRWSC on behalf of the Summer Village of Rochon Sands, for the regional waterline to be extended from the Summer Village of White Sands to the Summer Village of Rochon Sands

Carried

7.2 Emergency Shelter for SV Rochon Sands Community Hall

Res 2017-136 Motion by B. Brinson for administration to research costs for an emergency back up power source for the Rochon Sands Community Hall for resident emergency shelter purposes.

Carried

7.3 Fire Bylaw 227-17

Council was presented with draft Bylaw 227-17 for Control of Fires and Cost Recovery of Fire Protection Services.

- Res 2017-137 Motion by D. Hiller to give Fire Bylaw 227-17 first reading. Carried
- Res 2017-138 Motion by B. Brinson to give Fire Bylaw 227-17 second reading. Carried
- Res 2017-139 Motion by R. Nichols to give Fire Bylaw 227-17 third and final reading with unanimous consent. Carried

7.4 Final Report of Lakeview Drive Rehabilitation Project

Council was presented with final report prepared by administration Lakeview Drive Rehabilitation Project including grant funding with final costs.

- Res 2017-140 Motion by B. Brinson to accept final report for Lakeview Drive as information. Carried

7.5 Estimate for Solid Waste Bins Walkway

Council was presented with an estimate to replace walkway behind solid waste bins to allow resident access to the bins.

- Res 2017-141 Motion by D. Hiller to accept the estimate as information. Carried

7.6 Alberta Capital Finance Authority Borrowing Correspondence

Council was presented information regarding borrowing options for municipalities under the ACFA.

- Res 2017-142 Motion by R. Nichols to accept as information. Carried

8. Council Committee Reports

8.1 Mayor Dan Hiller-Buffalo Lake Management Team meeting, Buffalo Lake Intermunicipal Development Committee for Resolution Dispute

8.2 Councillor Blaine Brinson-Stettler Regional Fire Advisory Committee, Stettler Housing Authority, Rochon Sands Hall and Recreation Board

8.3 Councillor Roger Nichols-Parkland Regional Library Board, Buffalo Lake Management Team meeting

9. CAO Report

9.1 CAO report presented to Council on administration activities. (See attached)

Carried

10. Information/Correspondence

10.1 LM Waste Removal Correspondence

10.2 ASVA Membership Fees

10.3 ASVA Conference Agenda 2017

10.4 Statistics Canada Census Information

10.5 STEP Grant Funding Confirmation

- Res 2017-143 Motion by B. Brinson to accept all reports as information. Carried

11. In Camera

12. Next meeting date November 14, 2017 @ 6:00 PM.

13. Adjourn

Res 2017-144 Motion by D. Hiller to adjourn meeting @ 8:12 PM.

Carried

Mayor

Administrator

CAO Report to Council October 10, 2017

Village Square Project

Pre-construction meeting was held with Wallys' Backhoe, Carson McCulloch, Public Works Supervisor and CAO Olson on September 14, 2017. Details were discussed regarding construction timelines, safety procedures, etc., all parties have received meeting minutes. Council will be kept up to date on progress of the project.

Municipal Affairs Regional Training Sessions

CAO Olson attended two-day training sessions on September 12/13 in Camrose. Topics ranged from 2017 Municipal Elections, Elected Officials Orientation, to major changes regarding the Modernized Municipal Government Act and corresponding plans that will become mandatory and reporting requirements. Many changes will be made over the next 2-3 years with financial implications.

Strategic Planning Session for Summer Village of Rochon Sands

Administration has contacted Alberta Culture for a mediator to host a strategic planning session. Dates to be confirmed with Council/Mediator. This process outlines Council vision and future plans and projects for the Summer Village for the next 5 years.

Royal Bank Online Payments

Administration has completed forms to begin to accept online banking payments.

Buffalo Lake Intermunicipal Development Meeting

All CAO's met in Camrose on October 4, 2017 to discuss the Stettler County subdivision application which has been contested by Camrose County. Matter was referred to BLIDP Committee for mediation and final decision.

Community AED for Rochon Sands

CAO Olson has contacted a supplier for recommended models of AED to accompany letter of request for funding through the Stettler Health Foundation.