

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On October 13, 2020 at 6:00 PM at Rochon Sands Community Hall

Present

Mayor D. Hiller
Councillor R. Nichols
Councillor B. Brinson
Administrator Jason Olson
Lorne Thurston-Mayor Summer Village of White Sands

1. Call to Order

Meeting called to order @ 6:02 PM by D. Hiller

2. Approval of Agenda

Res 2020-170 Motion by B. Brinson to approve agenda as presented.

Carried

3. Delegations/Guests

4. Approval of Previous Minutes

4.1 Approval of Minutes of Regular Council Meeting September 8, 2020.

Res 2020-171 Motion by D. Hiller to accept minutes of Regular Council Meeting September 8, 2020.

4.2 Approval of Special Meeting Minutes September 22, 2020.

Res 2020-172 Motion by B. Brinson to accept the minutes of Special Meeting September 22, 2020.

Carried

5. Business Arising from Previous Minutes

5.1 Proposed Land Swap/Subdivision for 23 Sands Street

Res 2020-173 Motion by B. Brinson to accept verbal update from CAO with conversation with resident to provide a Real Property Report prior to subdivision application.

Carried

5.2 Submitted Engineering Proposals for Review by Council

Res 2020-174 Motion by R. Nichols to table item to November 2020 Council Meeting to allow additional time for Council to review submitted proposals.

Carried

6. Financial

6.1 Cheque Register September 4, 2020-October 9, 2020

Cheque register was presented as information.

6.2 Bank Balances-General Account and Reserve Account

Bank Statements were presented as information.

6.3 Royal Bank Visa Statement

Statement was presented for information.

6.4 Profit and Loss Statement Village Operations-September 2020

6.5 Profit and Loss Statement Park Operations-September 2020

Res 2020-175 Motion by D. Hiller to accept all financial reports as information.

Carried

- 6.6 Parkland Regional Library Operations Budget 2021**
- Res 2020-176 Motion by R. Nichols to approve the Parkland Regional Library Operations Budget 2021 as presented. Carried
- 6.7 Canada Summer Jobs Confirmation of Grant Payment**
- Res 2020-177 Motion by D. Hiller to accept correspondence regarding Canada Summer Jobs Grant Payment as information. Carried
- Res 2020-178 **6.8 Flooring Estimates for Park Office and Village Office**
Motion by D. Hiller for administration to provide another quote for flooring for Park Office and Village Office. Carried
- 6.9 Revised Design for Solid Waste Compound**
- Res 2020-179 Motion by R. Nichols to accept verbal update from Administration regarding the solid waste compound gate replacement project Carried
- 6.10 BLSSIDP Mediation Costs Invoices-August 2020**
- Res 2020-180 Motion by B. Brinson to accept BLSSIDP mediators' invoices for 1/3 of shared costs with Stettler County and Summer Village of White Sands as information.
- 6.11 Municipal Office Designation by Council Resolution**
- Res 2020-181 Motion by D. Hiller to designate #1 Hall Street Rochon Sands, Alberta as the official address for the Municipal Office of the Summer Village of Rochon Sands Carried
- 7. New Business**
- 7.1 Alberta Provincial Policing Survey for Council Review**
- Res 2020-182 Motion by D. Hiller for Administration to submit Alberta Provincial Policing Survey on behalf of Council of Summer Village of Rochon Sands Carried
- 7.2 Follow Up to Resident Concerns-Fecal Matter in Buffalo Lake Summer 2020**
- Res 2020-183 Motion by R. Nichols to accept as information for correspondence from Summer Village of Rochon Sands Administration to resident concerns regarding directions and actions taken by Summer Village of Rochon Sands addressing this matter Carried
- 7.3 Sale of Surplus Piping Beach Walkway**
- Res 2020-184 Motion by B. Brinson to accept offer of Five Hundred Dollars (\$500.00) for surplus piping from Beach Walkway being removed by Public Works Carried
- 7.4 Resident Request for Speed Buoys in Rochon Sands Bay**
- Res 2020-185 Motion by D. Hiller for Administration to research costs for speed buoys to be placed in Rochon Sands Bay for the 2021 season. Carried
- 7.5 Public Disposal of Kiosk in Provincial Park**
- Res 2020-186 Motion by R. Nichols to accept correspondence from Alberta Parks regarding the removal and disposal of Kiosk in Provincial Park as Alberta Government Asset Carried
- 8. Council Committee Reports**
- 8.1 Mayor Dan Hiller**-Stettler Waste Management Authority
- 8.2 Councillor Blaine Brinson**- Stettler District Ambulance Authority/Stettler Regional Fire Advisory
- 8.3 Councillor Roger Nichols**-No report

9. CAO Report

- 9.1 CAO report presented to Council on administration activities.
(See attached)

10. Information/Correspondence

- 10.1 *Municipal Operating Support Transfer Program*
- 10.2 *Parkland Regional Library Board Meeting Minutes*
- 10.3 *Request to Stettler County for Assessment Review Board*

Res 2020-187 Motion by B. Brinson to accept all reports as presented.

Carried

11. In Camera

11.1 Chief Administrative Officer Position

Res 2020-188 Motion by D. Hiller to move meeting in camera under Freedom of Information and Privacy Act Section 24(1)(b)(1) Advice from Officials-Consultations or deliberations involving officers or employees of the public body @ 7:33 PM. Mr. Lorne Thurston was invited by Council to attend in camera session.

Mr. Thurston left Council meeting @ 8:13 PM.

**11.2 Buffalo Lake South Shore Intermunicipal Development Dispute
Resolution-Mediation Notes and Agendas**

In Camera session maintained under Section 21(1) Freedom of Information and Privacy Act -Disclosure Harmful to Intergovernmental Relations

Carried

Res 2020-189 Motion by D. Hiller to reconvene meeting to regular session @ 8:18 PM

Carried

Res 2020-190 Motion by R. Nichols for a new advertisement for the Chief Administrative Officer Position to be amended as to add the Summer Village of White Sands to share duties for a Chief Administrative Officer as a full time position between the two Summer Villages.

Carried

Res 2020-191 Motion by B. Brinson to accept BLSSIDP Mediation Notes and Agendas for future sessions as information.

Carried

12. Next meeting date November 10, 2020 @ 6:00 PM.

13. Adjourn

Res 2020-192 Motion by B. Brinson to adjourn meeting @ 8:20 PM.

Carried

Mayor

Administrator

Buffalo Lake South Shore Intermunicipal Development Plan Dispute Resolution- Administration has spent considerable amount of time with mediators and other parties outlining the mediation process and timelines. Negotiating teams have been agreed to with Mayor and CAO participating in electronic meetings with Stettler County, SV White Sands and the two agreed upon mediators. Meetings have progressed to a recess to January 14, 2021 for Stettler County to prepare an Area Structure Plan for the Paradise Shores parcel. All media releases are agreed upon by all three parties prior to release. Administration of all parties has been scheduled for progress meetings in October, November, and December 2020.

Buffalo Lake Intermunicipal Development Plan Committee Meetings: Staff have prepared proposed changes to the BLIDP with presentation of alternative definitions for dwelling units to development units with much discussion regarding overall capacity of development units and how existing numbers are recorded. Next Committee meeting will be November 20, 2020.

Emergency Management Committee Meeting October 8, 2020- Council along with Administration met with Director of Emergency Management, Mr. Lee Hardman, Protective Services Stettler County, for annual review/update of Emergency Management Plan for SV Rochon Sands.

Alberta Municipal Affairs-Municipal Elections 2021- Administration attend webinar on October 7, 2020 for an overview of Alberta Local Elections Authority Act changes for the 2021 election including nomination papers filing dates for Councillors.

2020 Property Tax Deadline- was October 1, 2020 prior to late penalties being applied as per Bylaw #251-20. Several properties (12 total) remain unpaid and subject to late penalties.

Village Parks and Recreation: Tot swing has been installed at Beach Playground and new park bench has been installed at Village Square Playground

Rochon Sands and Narrows Campgrounds: Remained open to the public until October 13, 2020 with seasonal weather in September being conducive to many camping nights in revenues. Public Works has completed fall work with many projects being undertaken that were overdue.

Engineering Proposals for Summer Village of Rochon Sands: Request for proposals were sent to five engineering firms for proposed projects within the Village in the coming years. All proposals will be presented to Council to award the contract at November Council Meeting.

Park Office Renovations: Contractor has been contacted for proposed timeline for metal roofing for Park Office, with work scheduled for week of October 13, 2020. Quotes have been obtained for new flooring and are included in Council Agenda.

Bottle Returns 2020: Bottle return monies have historically been kept to donate for Canada Day fireworks, with COVID 19 cancelling celebrations, bottle return monies have been deposited to general revenue for 2020.

Solid Waste Garbage Compound: Design for gates and enclosure have been brought back to Council for approval

Emergency Sign Installations: Alberta Traffic Supply has backorder on some materials for signs. Administration has been advised delivery of signs and posts will be week of October 13, 2020. Contractor has been advised of time delays.