

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On September 10, 2019 at 6:00 PM at the Rochon Sands Village Office

Present Mayor D. Hiller
Councillor R. Nichols
Councillor B. Brinson
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 6:15 PM by Mayor Hiller

2. Approval of Agenda

Res 2019-120 Motion by R. Nichols to approve agenda as presented.

Carried

3. Delegation/Guests

4. Approval of Previous Minutes

4.1 Approval of Regular Council Meeting Minutes August 13, 2019

Res 2019-121 Motion by R. Nichols to approve Council Meeting Minutes of August 13, 2019.

4.2 Approval of Organizational Meeting Minutes August 13, 2019

Res 2019-122 Motion by B. Brinson to approve Organizational Meeting Minutes August 13, 2019

5. Business Arising from Previous Minutes

5.1 Snak Shak Long Term Viability with Current Tenant

Res 2019-123 Motion by D. Hiller to invite current tenant of Snak Shak to October Council meeting to discuss long term viability of concession including long term lease agreement.

Carried

5.2 Council Renumeration Policy CO 1.1

Res 2019-124 Motion by B. Brinson to accept the approved Council Renumeration Policy changes as presented.

Carried

5.3 Tammy and Trevor Groves Land Sale Correspondence

Res 2019-125 Motion by D. Hiller to accept the correspondence sent to Tammy and Trevor Groves outlining Council proposal for land sale of MR land along ChokeCherry Lane as information.

Carried

6. Financial

6.1 Cheque Register August 9, 2019-September 5, 2019

Cheque register was presented as information.

6.2 Bank Balances-General Account and Reserve Account

Bank Statements were presented as information.

6.3 Royal Bank Visa Statement

Statement was presented for information.

6.4 Profit and Loss Statement Village Operations

6.5 Profit and Loss Statement Park Operations

Res 2019-126 Motion by D. Hiller to accept all financial reports as information.

Carried

7. New Business

7.1 Land Use Bylaw #208-10 Review-Revised Bylaw #244-19

Res 2019-127 Motion by R. Nichols to present Land Use Bylaw #244-19 for first reading with public hearing scheduled for October 8, 2019 @ 5:00 PM at Rochon Sands Community Hall.

Carried

7.2 Alberta Summer Villages Association (ASVA) Conference 2019
Res 2019-128 Motion by B. Brinson for administration to register all Council members including CAO Olson to attend the 2019 ASVA Conference

Carried

7.3 ALTAGAS Franchise Fee Report
Res 2019-129 Motion by D. Hiller to accept report for information and for ALTAGAS franchise fees stay at the current 0% levy for the 2020 calendar year.

Carried

8. Council Committee Reports

- 8.1 Mayor Dan Hiller-** No Report
- 8.2 Councillor Blaine Brinson-** No Report
- 8.3 Councillor Roger Nichols-** No Report

9. CAO Report

- 9.1** CAO report presented to Council on administration activities. (See attached)

Res 2019-130 Motion by R. Nichols to accept all reports as presented.

Carried

10. Information/Correspondence

- 10.1 2020 Assessment Equalization Report by Alberta Municipal Affairs**

11. In Camera

12. Next meeting date October 8, 2019 @ 6:00 PM.

13. Adjourn

Res 2019-131 Motion by R. Nichols to adjourn meeting @ 7:28 PM

Carried

Mayor

Administrator

CAO Report to Council for September, 2019

Municipal Sustainability Review-Alberta Municipal Affairs-Confirmation of report completed by Municipal Affairs Staff-awaiting final report

Seasonal Staff-Seasonal staff have completed their timelines for 2019 with campground office staffed once a week for self serve registration payments along with the Narrows being checked by Public Works once a week. Administration has been satisfied with seasonal work and commends all staff for a job well done again this year.

Canada Summer Jobs Grant- Final activity report for seasonal student has been completed and awaiting payment

Summer Temporary Employment Program-Final report has been submitted for two seasonal students awaiting grant payment

Land Use Bylaw #208-10 Review-Consultation with PCPS Staff has resulted in a few minor changes since the resident open house August 3, 2019. Council will be presented with final draft at September 10, 2019 Council Meeting for first reading of Bylaw #244-19

Land Purchase to Groves-ChokeCherry Lane- Administration has contacted property owners with confirmation of willing to purchase-timelines and purchase agreement will be completed in next months time

Vacation Scheduled for Chief Administrative Officer-Village Office is scheduled to be closed from September 19- October 3, 2019 to accommodate two weeks vacation.