

Regular Meeting of the Council of the Summer Village of Rochon Sands held
On September 8, 2020 at 6:00 PM at Rochon Sands Community Hall

Present

Mayor D. Hiller
Councillor R. Nichols
Councillor B. Brinson
Administrator Jason Olson

1. Call to Order

Meeting called to order @ 6:00 PM by D. Hiller

2. Approval of Agenda

Res 2020-151 Motion by B. Brinson to approve agenda as presented with additions. Carried

3. Delegations/Guests

4. Approval of Previous Minutes

Res 2020-152 **4.1 Approval of Minutes of Regular Council Meeting August 11, 2020.**
Motion by D. Hiller to accept minutes of Regular Council Meeting August 11, 2020.

Res 2020-153 **4.2 Approval of Organizational Meeting Minutes August 11, 2020**
Motion by B. Brinson to accept the minutes of Organizational Meeting
August 11, 2020. Carried

5. Business Arising from Previous Minutes

Res 2020-154 **5.1 Contractor Quotes for Summer Village Property Improvements**
Motion by B. Brinson to award contract for Village Office renovations, Campground
Office roof replacement and emergency address signage installation to 2GG Contracting
of Stettler, Alberta as per quotes provided. Carried

Res 2020-155 **5.2 Letter from Minister of Transportation Re: Highway 835**
Motion by R. Nichols to accept the correspondence received as information. Carried

6. Financial

6.1 Cheque Register August 7, 2020 – September 4, 2020
Cheque register was presented as information.

6.2 Bank Balances-General Account and Reserve Account
Bank Statements were presented as information.

6.3 Royal Bank Visa Statement
Statement was presented for information.

6.4 Profit and Loss Statement Village Operations

6.5 Profit and Loss Statement Park Operations

6.6 RBC Investments GIC Renewal September 2020

Res 2020-156 Motion by D. Hiller to accept all financial reports as information. Carried

7. New Business

7.1 AltaGas Franchise Fees for 2021 Calendar Year

Res 2020-157 Motion by D. Hiller for franchise fees for AltaGas remain at zero percent (0%) for the 2021 calendar year.

7.2 Engineering Services Request for Proposal

Res 2020-158 Motion by R. Nichols to accept the draft RFP prepared by Administration for Summer Village of Rochon Sands engineering services and to distribute to the selected engineering firms for quotes.

Carried

7.3 Proposed Land Swap/Subdivision for 23 Sands Street

Res 2020-159 Motion by D. Hiller for Administration to acquire more information from owner of property and to table discussion October 2020 Council Meeting.

Carried

7.4 Speed Bump Quote from Alberta Traffic Supply

Res 2020-160 Motion by B. Brinson accept the speed bump quote from Alberta Traffic Supply for future information.

Carried

7.5 Emergency Management Committee Meeting for 2020

Res 2020-161 Motion by R. Nichols for Administration to confirm available dates to meet with Director of Emergency Management for September 2020 meeting.

Carried

7.6 Sale of Village Equipment (2001 Kawasaki Mule)

Res 2020-162 Motion by D. Hiller to sell the Kawasaki Mule 3000 (Serial Number FD620DE295517) to Mr. Lorne Schmidek for the offered purchase price of \$500.00 (Five Hundred Dollars).

Carried

8. Council Committee Reports

8.1 Mayor Dan Hiller-No report

8.2 Councillor Blaine Brinson- No report

8.3 Councillor Roger Nichols-No report

9. CAO Report

9.1 CAO report presented to Council on administration activities.
(See attached)

10. Information/Correspondence

10.1

Res 2020-163 Motion by B. Brinson to accept all reports as presented.

Carried

11. In Camera

12. Next meeting date October 13, 2020 @ 6:00 PM.

13. Adjourn

Res 2020-164 Motion by B. Brinson to adjourn meeting @ 6:53 PM.

Carried

Mayor

Administrator

CAO Report to Council September 8, 2020

Buffalo Lake South Shore Intermunicipal Development Plan Dispute Resolution:

Administration and Council have met several times with mediators to outline issues and process of mediation. First joint Council session will be September 10 and September 11, 2020.

Seasonal Park Operations for 2020: Camping season has come to another season ending with another financially successful operation. All seasonal staff will be dismissed by the end of September 2020. Administration wants to thank all the staff for another highly successful season.

Engineering Services for Summer Village of Rochon Sands: In anticipation of the SMRWSC water line entering the SV of Rochon Sands, Administration has proposed a request for proposal for Council approval at September Council meeting for engineering services for various future projects.

Emergency Signage for SV Rochon Sands: Confirmed sign proof and approved order of signs and posts for installation on September 3, 2020. Expecting delivery in 2-3 weeks for installation to follow upon Council decision of contractor.

Development Activities: Development Permit and subsequent building permit for a detached garage issued for 63 Sands Street.

-Development Permit issued for 13 Sands Crescent with anticipation of detached garage being constructed