

## MINUTES

Regular Meeting of the Council of the Summer Village of Rochon Sands  
Held on May 14, 2024, at 6:00 PM  
At the Municipal Office, #1 Hall Street, Rochon Sands  
and Via Zoom on Electronic Devices

**Present:** Mayor D. Hiller  
Councillor B. Brinson  
Councillor J. Byer (by Zoom)  
Administrator J. Jacobson  
Staff H. Chappell Benoit

**Public:** Ghazi Kamaledine (exited at 6:17 pm)

**1. Call to Order**

Meeting Called to Order by Mayor D. Hiller @ 6:00 pm

**2. Approval of Agenda/Additions**

**RES 24-05-01**

MOVED by Mayor D. Hiller that the agenda be amended by adding/moving the following items:

- 11.6 County of Stettler – Bylaw 1722-24 - Proposed Road Closure Along Bay View Street
- 8.4. Donation Plaque
- Move item “6.3 Snak Shak – Update” forward as a Delegation and rename it as 4.1.

CARRIED

**3. Public Hearing**

**3.1.** None Scheduled

**4. Delegations/Guests**

**4.1.** Snak Shak – Update

- The 2024 lease agreement between the Summer Village of Rochon Sands and the Snak Shak Operator has been agreed to and signed by both parties.
- Since 1978, the operators/owners of the Snak Shak building have signed a yearly lease for the municipal land the Snak Shak building is located on.
- The Snak Shak Operators are responsible for paying the property taxes and the utilities for the building.
- Mr. Kamaledine made a commitment that he will be upgrading the Snak Shak to meet Alberta Government Health and Construction Codes.

**5. Approval of Previous Minutes**

**5.1.** March 12, 2024, SVRS Regular Council Meeting Minutes

**RES 24-05-02**

MOVED by Councillor B. Brinson that the minutes of the regular meeting of council held on April 9, 2024, be approved as presented.

CARRIED

**RES 24-05-03**

MOVED by Councillor J. Byer that the minutes of the special meeting of council held on April 27, 2024, be approved as presented.

CARRIED

**6. Business Arising from Previous Minutes**

**6.1.** Parkland Community Planning Services – 2024 Planning Services Agreement

**RES 24-05-04** MOVED by Councillor B. Brinson to accept the Parkland Community Planning Services – 2024 (three-year) Planning Services Agreement.  
CARRIED

**6.2.** KAYAKOMAT Canada Update (no document)  
CAO Jacobson provided an update on the liability issue.

**RES 24-05-05** MOVED by Mayor D. Hiller to receive the update on Kayakomat for information.  
CARRIED

**7. Financial Reports**

**7.1.** Financials - Operating Revenue & Expenditures to April 30, 2024

**7.2.** Financials - Capital Revenue & Expenditures to April 30, 2024

**7.3.** Financials - April Cheque Listing to April 30, 2024

**7.4.** Financials – March 2024 Bank Reconciliation

**RES 24-05-06** MOVED by Councillor B. Brinson to accept the financial reports and statements as presented.  
CARRIED

**8. New Business**

**8.1.** Recognizing Seniors' Week 2024 - Community Declaration

**RES 24-05-07** MOVED by Mayor D. Hiller that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, the Summer Village of Rochon Sands hereby declares June 3-9th, 2024, to be Seniors' Week in the Summer Village of Rochon Sands.  
CARRIED

**8.2.** Tax Installment Payment Plan Bylaw No. 267-24 – 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Readings

**RES 24-05-08** MOVED by Councillor B. Brinson that Bylaw 267-24 being the Tax Installment Payment Plan Bylaw, be given first reading.  
CARRIED

**RES 24-05-09** MOVED by Mayor D. Hiller that Bylaw 267-24 be given second reading.  
CARRIED

**RES 24-05-10** MOVED by Councillor J. Byer that Bylaw 267-24 be given unanimous permission by Council for third reading.  
CARRIED UNANIMOUSLY

**RES 24-05-11** MOVED by Mayor D. Hiller that Bylaw 267-24 be given third reading.  
CARRIED

**8.3.** Boat Launch Honour Box (no document)

**RES 24-05-12** MOVED by Councillor B. Brinson that Administration instruct Public Works to construct an honour box for users of the boat launch who are not Rochon Sands ratepayers, providing an opportunity for them to voluntarily contribute towards the upkeep and maintenance of the boat launch.  
CARRIED

**RES 24-05-13**            MOVED by Councillor J. Byer that Administration reach out to neighbouring municipalities to inquire if they would be inclined to financially support the upkeep of the Rochon Sands Boat launch, as many other municipal boat launches are closed this year due to the low lake levels, resulting in higher use of the Rochon Sands boat launch.

CARRIED

**8.4.    Donation Plaque**

**RES 24-05-14**            MOVED by Councillor J. Byer that administration explore options to replace the plaque which acknowledges the donation from the Schneider Family.

CARRIED

**9.       Council/Committee Reports**

**9.1.    Mayor's Report**

- Mayor D. Hiller Reported on the Stettler Regional Emergency Management Agency Meeting.

**9.2.    Councillor Reports**

- Councillor B. Brinson reported on the Rochon Sands Hall and Recreation Association Board Meeting.
- Councillor Byer reported on Highway Clean Up and the County of Stettler Housing Authority Strategic Planning Meeting.

**10.      CAO and Staff Reports**

**10.1.   CAO Report (written)**

**RES 24-05-15**            MOVED by Mayor D. Hiller to accept Council/Committee and CAO reports as presented.

CARRIED

**11.      Correspondence/Information/Reports**

**11.1.   Association of Summer Villages of Alberta Spring Newsletter**

**11.2.   Bluecon Decentralized Wastewater Treatment System – Letter to Summer Villages of Alberta**

**11.3.   Parkland Community Planning Services Director Update**

**11.4.   RCMP Quarterly Community Policing Report**

**11.5.   ABmunis' Letter to Mayors, Councillors, and CAOs - Bill 20, the Municipal Affairs Statutes Amendment Act**

**RES 24-05-16**            MOVED by Councillor B. Brinson for Administration to write a letter of support for ABmunis' stance on Bill 20.

CARRIED

**11.6.   County of Stettler – Proposed Road Closure Along Bay View Street – Bylaw 1722-24**

**RES 24-05-17**            MOVED by Councillor B. Brinson to accept the reports and correspondence for information.

CARRIED

**12. In Camera (Closed Session)**

- No in-camera session

**13. Next Regular Meeting Date – June 11, 2024**

**14. Adjournment**

**RES 24-05-18**

MOVED by Councillor J. Byer to adjourn the Regular Council meeting at 7:34 pm.

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Mayor

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Administrator