

**Regular Meeting of the Council**  
of the Summer Village of Rochon Sands held on  
August 8, 2023, at 6:00 PM, at the Municipal Office,  
#1 Hall Street, Rochon Sands, and  
via Zoom on Electronic Devices.

Present: Mayor D. Hiller (absent)  
Councillor J. Byer (Zoom)  
Deputy Mayor B. Brinson  
Administrator Dean Pickering  
John Jacobson, the new administrator

**Public (0):**

**1. Call to Order**

Meeting called to order by Deputy Mayor Brinson @ 6:00 PM.

**2. Approval of Agenda/Additions**

**6.3 New CAO Appointment**

**6.4 Municipal Assets**

**6.5 IT Service Server Proposal**

**8.3 Fire Lane Signage**

**RES 23-08-01** Motion by Deputy Mayor Brinson to accept the agenda as amended.

Carried

**3. Public Hearing –**

**3.1.** None scheduled.

**4. Delegations/Guests –**

John Jacobson

**5. Approval of Previous Minutes**

**5.1.** 07-11-2023 SVRS Regular Council Meeting Minutes – Draft

**RES 23-08-02** Motion by Deputy Mayor Brinson to accept SV Rochon Sands 07-11-2023 Draft Regular Council Minutes as amended.

Carried

**6. Business Arising from Previous Minutes**

**6.1.** Tremmel Construction – Snak Shak Options

**RES 23-08-03** Motion by Councillor Byer to accept the Snak Shak Options as information.

Carried

**6.2.** Highway Road Closure Affidavit

**RES 23-08-04** Motion by Deputy Mayor Brinson to accept the Highway Road Closure Affidavit as information.

Carried

**6.3.** New CAO Appointment

**RES 23-08-05** Motion by Deputy Mayor Brinson to appoint John Jacobson as the new CAO for the Summer Village of Rochon Sands with the start date of September 5, 2023.

Carried

#### **6.4. Municipal Assets**

**RES 23-08-06** Motion by Deputy Mayor Brinson accepts the Municipal Assets as information and the purchases of the LG 40” TV and the corner office desk for the sum of \$600.00.

Carried

#### **6.5. Rochon Sands – IT Server Quote**

**RES 23-08-07** Motion by Deputy Mayor Brinson to accept the IT Server Quote as information and table to September for decision.

Carried

### **7. Financials**

- 7.1. Financials – Council – Operations Rev Exp July 31, 2023
- 7.2. Financials – Capital Rev Exp to July 31, 2023
- 7.3. Financials – June Cheque Listing to July 31, 2023
- 7.4. Financials – YTD Trial Balance with Budget to July 31, 2023
- 7.5. Financials – YTD Tax Trial Balance to July 31, 2023
- 7.6. Financials – Prov Parks YTD Rev Exp Provincial Parks to July 31, 2023
- 7.7. Financials – Culture Rec & Parks Rev Exp YTD to July 31, 2023

**RES 23-08-08** Motion by Deputy Mayor Brinson to accept the financial reports and statements as presented.

Carried

### **8. New Business**

#### **8.1. MPC (2009) Rochon Sands 2024 Assessment Proposal**

**RES 23-08-09** Motion by Councillor Byer to accept MPC (2009)’s Rochon Sands 2024 assessment proposal as presented.

Carried

#### **8.2. County of Stettler Development Referral – Bar W Resort (NE 20-40-20-4)**

**RES 23-08-10** Motion by Deputy Mayor Brinson to appoint Gra-Core to send a draft letter to the council to review the reply to the County of Stettler Development Referral – Bar W Resort (NE 20-40-20-4).

Carried

#### **8.3. Fire Lane Signage**

**RES 23-08-11** Motion by Councillor Byer to purchase four Fire Lane signs for the area by Sands Crescent.

Carried

### **9. Council/Committee Reports**

- 9.1. Mayor’s Report
  - Absent
- 9.2. Councillors’ Report
  - Councillor Brinson
    - AGM meeting.
      - About 40 people attended.
      - The residents seemed to be pleased with the Summer Village.

- Councillor Byer
  - Fire lane sign
  - AGM went very well.
  - Concerns regarding staff deliberately setting fires during extremely dry spring conditions.

**10. CAO and Staff Reports**

10.1. CAO Report

- On holidays for a week
- Gathering and completing tax collection
- Getting items ready for White Sands departure
- Making a smooth transition for the new CAOs
- Basketball court completed
- Paving projects finished for 2023
- Lorne made a campsite in the provincial park

**RES 23-08-12** Motion by Deputy Mayor Brinson to accept Council/Committee and CAO report as presented.

Carried

**11. Information/Reports**

- 11.1. Rochon Sands 2023 Q1 RCMP Community Letter
- 11.2. RCMP Stettler PPSA Q1
- 11.3. RCMP Stettler Provincial Crime Stats

**RES 23-08-13** Motion by Councillor Byer to accept the correspondence as information.

Carried

**12. In-Camera**

**RES 23-08-14** Motion by Deputy Mayor Brinson to move into In-Camera at 6:37pm.

Carried

- 12.1. Human Resources – Resignation of Erin Weinzierl
- 12.2. Human Resources – CAO Time-of-in-lieu, Holidays Earned and Taken, Expenses

**RES 23-08-15** Motion by Councillor Byer to move out of camera at 6:51 pm.

Carried

**13. Next Meeting Date**

- 13.1. Next Regular Meeting Date – September 12, 2023

**14. Adjournment**

**RES 23-08-16** Motion by Deputy Mayor Brinson to adjourn Regular Council meeting at 6:51 pm

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Mayor

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Administrator