

## MINUTES

Regular Meeting of the Council of the Summer Village of Rochon Sands  
Held on October 14, 2025, at 6:00 PM  
At the Municipal Office, #1 Hall Street, Rochon Sands  
and Via Zoom on Electronic Devices

**Present:** Mayor D. Hiller  
Councillor D. Benson  
Councillor J. Blaney  
Administrator J. Jacobson  
Staff H. Chappell Benoit

**Public (0):**

**1. Call to Order**

Meeting Called to Order at 6:10 pm by Mayor D. Hiller.

**2. Approval of Agenda/Additions**

Additions to Agenda

9.5 Support for Recreation Special Project Funding Application – Rochon Sands Hall Air Conditioning Installation

**RES 25-10-01** **MOVED by** Councillor D. Benson to accept the agenda as amended.

CARRIED

**3. Public Hearing**

**3.1.** None Scheduled

**4. Delegations**

**4.1.** None

**5. Approval of Previous Minutes**

**5.1.** September 9, 2025 - Regular Council Meeting Minutes

**RES 25-10-02** **MOVED by** Councillor J. Blaney to accept the Summer Village of Rochon Sands September 9, 2025, Regular Council Meeting Minutes as presented.

CARRIED

**6. Business Arising from Previous Minutes**

**6.1.** RFD Stettler District Ambulance Association Agreement Amendment

**RES 25-10-03** **MOVED by** Councillor J. Blaney THAT Council does not support the proposal from the Stettler District Ambulance Association Board to amend the SDAA Agreement to allow the appointment of a second Member-at-Large.

CARRIED

**6.2.** 6.2. RFD Removal of Legacy Streit/Zender Access Road – Rochon Sands Bay Update

**RES 25-10-04** **MOVED by** Mayor D. Hiller THAT Council accept the *Removal of Legacy Streit/Zender Access Road – Rochon Sands Bay Update* as information.

CARRIED

6.3. Fall Strategic Planning Update – Resident Survey is Live – Information Report

RES 25-10-05

**MOVED by** Councillor J. Blaney THAT Council accept the *Fall Strategic Planning Update – Resident Survey is Live – Information Report* as information.

CARRIED

7. **Financial Reports**

7.1. Financials – Operating Revenue & Expenditures to September 30, 2025

7.2. Financials – Cheque Listing for September 2025

7.3. Financials – September 2025 Bank Reconciliation

RES 25-10-06

**MOVED by** Mayor D. Hiller THAT Council accept the financial reports and statements as presented.

CARRIED

8. **Municipal Planning Commission**

8.1. None scheduled

9. **New Business**

9.1. RFD Designation of Development Officer – Services Agreement

RES 25-10-07

**MOVED by** Mayor D. Hiller THAT Council approve the amended Services Agreement with Beth McLachlan, effective October 14, 2025, and formally recognize her as the Development Officer for the Summer Village of Rochon Sands. This appointment confirms the professional role Beth has already been carrying out in partnership with the CAO's oversight and provides a clear alignment of responsibilities in accordance with best municipal practices.

CARRIED

9.2. RFD Campground Online Reservation System

RES 25-10-08

**MOVED by** Councillor D. Benson THAT Council support Administration's decision to cancel the Campspot contract and adopt Let's Camp as the Summer Village of Rochon Sands' online campground reservation platform, effective immediately, and acknowledges that this transition is in the best interest of the municipality and its campground users.

CARRIED

9.3. RFD Public Participation Policy – 2025 Update

RES 25-10-09

**MOVED by** Councillor J. Blaney THAT Council approve Policy AD 1.32 – Public Participation Policy 2025, as presented.

CARRIED

9.4. RFD Approval to Expense Tractor Rake Tines to Capital Account

RES 25-10-10

**MOVED by** Mayor D. Hiller THAT Council approve expensing Invoice IS87313 from Future AG Inc. for rake tines, originally paid under cheque #20250088, to Capital Account 6-31-00-00-03-630 – Common Services / Tractor Attachments (MSI Capital Project CAP-12366), noting that this expense was not included in the 2025 Capital Budget and requires Council authorization to be applied under the existing MSI Capital Project.

CARRIED

- 9.5. Support for Recreation Special Project Funding Application – Rochon Sands Hall Air Conditioning Installation

RES 25-10-11

**MOVED** by Councillor D. Benson THAT Council support the *Recreation Special Project Funding Application* submitted by the Rochon Sands Hall and Recreation Society for the installation of an air conditioning system at the Rochon Sands Community Hall, located at #1 Hall Street, Rochon Sands, Alberta, and authorize Administration to provide a letter of support confirming the municipality's ownership of the facility and its support for the project.

CARRIED

**10. Council/Committee Reports**

**10.1. Mayor's Report**

- Mayor D. Hiller reported on the Buffalo Lake Intermunicipal Development Plan Committee Meeting and the Regional Fire Commission Meeting.

**10.2. Councillor Reports**

Councillor Benson

- Councillor D. Benson had no meetings to report this month.

Councillor Blaney

- Councillor J. Blaney had no meetings to report this month.

**11. CAO and Staff Reports**

**11.1. CAO Report (written)**

RES 25-10-12

**MOVED** by Councillor D. Benson THAT Council accept Council / Committee and CAO reports as presented.

CARRIED

**12. Correspondence/Information/Reports**

**12.1.** Minister of Municipal Affairs, Honourable Dan Williams, Receives New Mandate Letter

**12.2.** Response from Honourable RJ Sigurdson, Minister, Agriculture and Irrigation Request to Complete Outstanding Mitigation – Removal of Legacy Streit/Zender Rockpile – October 10, 2025

RES 25-10-13

**MOVED** by Councillor D. Hiller THAT Council accept the reports and correspondence as information.

CARRIED

**13. In Camera (Closed Session)**

**13.1.** Regional Fire Commission (Section 197(2)(c) of the Municipal Government Act (intergovernmental relations - private negotiations between municipalities)

**13.2.** Beach Street Flood-Protection Project – Draft Provincial Grant Agreement Update - Section 197(2)(c) of the Municipal Government Act (intergovernmental relations)

**RES 25-10-14** **MOVED by** Mayor/Councillor D. Hiller THAT Council move to closed session to discuss the Regional Fire Commission as per (Section 197(2)(c) of the Municipal Government Act (intergovernmental relations - private negotiations between municipalities) and Beach Street Flood-Protection Project – Draft Provincial Grant Agreement – as per Section 197(2)(c) of the Municipal Government Act (intergovernmental relations) at 7:02 p.m.

CARRIED

**RES 25-10-15** **MOVED by** Councillor D. Benson THAT Council return to the open meeting of Council at 7:47 p.m.

CARRIED

**RES 25-10-16** **MOVED by** Councillor D. Benson THAT Council direct Administration to:

- Arrange a joint Council meeting with the Summer Village of White Sands, inviting the County of Stettler to attend as a delegation, for the purpose of discussing the proposed Regional Fire Commission model and 2025 Fire Services Cost-Sharing Formula; and
- Advocate for a revised cost-sharing formula based on fair and sustainable weighting factors, with phased implementation for smaller municipalities.

CARRIED

**RES 25-10-17** **MOVED by** Councillor J. Blaney THAT Council accept the Beach Street Flood-Protection Project update as information.

CARRIED

**14. Next Regular Meeting Date – November 12, 2025 – 5 pm**

- 14.1.** Regular Meeting of Council – Wednesday, November 12, 2025 (5pm) (Regular Meeting of Council moved from Tuesday November 11, 2025 – Remembrance Day)
- 14.2.** Council Strategic Planning Session – Wednesday, November 12, 2025 (6pm)

**15. Adjournment**

**RES 25-10-18** **MOVED by** Mayor D. Hiller to adjourn the Regular Council meeting at 7:49 pm.

CARRIED

  
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Mayor

  
\_\_\_\_\_  
Administrator