

## MINUTES

Regular Meeting of the Council of the Summer Village of Rochon Sands  
Held on February 10, 2026, at 6:00 PM  
At the Municipal Office, #1 Hall Street, Rochon Sands  
and Via Zoom on Electronic Devices

**Present:** Mayor D. Hiller  
Councillor D. Benson  
Councillor J. Blaney  
Administrator J. Jacobson  
Staff H. Chappell Benoit

### **Public (0):**

**1. Call to Order**

Meeting Called to Order at 6:00 pm by Mayor D. Hiller

**2. Approval of Agenda/Additions**

**RES 26-02-01**

**MOVED by Mayor D. Hiller**

**THAT** Council accept the agenda as presented.

**CARRIED**

**3. Public Hearing**

**3.1. None Scheduled**

**4. Delegations**

**4.1. None**

**5. Approval of Previous Minutes**

**5.1. January 13, 2026 – Regular Council Meeting Minutes**

**RES 26-02-02**

**MOVED by Councillor D. Benson**

**THAT** Council accept the Summer Village of Rochon Sands January 13, 2026, Regular Council Meeting Minutes as presented.

**CARRIED**

**6. Business Arising from Previous Minutes**

**6.1. RFD - Beach Accessibility – Purchase of Mobi-Mat System**

**RES 26-02-03**

**MOVED by Councillor J. Blaney**

**THAT** Council of the Summer Village of Rochon Sands approve the purchase of three (3) Mobi-Mat beach accessibility mats and associated accessories from Deschamps Mats Systems in the amount of \$22,324.05 (including GST), as per Quote #E13063 dated January 27, 2026;

**AND FURTHER THAT** Council acknowledge that pricing may fluctuate marginally due to U.S./Canadian currency exchange at the time of processing;

**AND FURTHER THAT** the expenditure be funded from Municipal Sustainability Initiative (MSI) capital funds;

**AND FURTHER THAT** Administration be authorized to proceed with the purchase and installation in Spring 2026.

**CARRIED**

- 6.2. Information Update - 2026 Plan for Alberta Parks– Overview and Implications for SVRS as Leaseholder/Operator of Rochon Sands Provincial Park and Narrows Provincial Recreation Area

**RES 26-02-04**

**MOVED by Mayor D. Hiller**

**THAT** Council accept the Alberta Parks Plan Update report as information.

**CARRIED**

**7. Financial Reports**

- 7.1. Financials - Operating Revenue & Expenditures to January 31, 2026  
7.2. Financials - Cheque Listing for January 2026  
7.3. Financials – January 2026 Bank Reconciliation

**RES 26-02-05**

**MOVED by Mayor D. Hiller**

**THAT** Council accept the financial reports and statements as presented.

**CARRIED**

**8. Municipal Planning Commission**

- 8.1. No items

**9. New Business**

- 9.1. RFD - Fire Control Bylaw No. 277-26 – Repeal/Replace Bylaw No. 227-17

**RES 26-02-06**

**MOVED by Mayor D. Hiller**

**THAT** Council give First Reading to Bylaw No. 277-26, Fire Control Bylaw.

**CARRIED**

**RES 26-02-07**

**MOVED by Councillor J. Blaney**

**THAT** Council give Second Reading to Bylaw No. 277-26, Fire Control Bylaw.

**CARRIED**

**RES 26-02-08**

**MOVED by Councillor D. Benson**

**THAT** Council, by unanimous consent, agree to consider Third Reading of Bylaw No. 277-26, Fire Control Bylaw, at this meeting.

**CARRIED UNANIMOUSLY**

**RES 26-02-09**

**MOVED by Mayor D. Hiller**

**THAT** Council give Third and Final Reading to Bylaw No. 277-26, Fire Control Bylaw;

**AND FURTHER THAT** Bylaw No. 227-17, Fire Protection Bylaw, be repealed effective upon passing of Third and Final Reading;

**AND FURTHER THAT** Administration be directed to continue resident communications regarding fire control requirements, Fire Bans, and potential fire response costs through the Summer Village website and upcoming Summer Village Newsletter.

**CARRIED**

- 9.2. RFD - Public Notification Bylaw 278-26 – Repeal/Replace Bylaw 235-18

**RES 26-02-10**

**MOVED by Mayor D. Hiller**

**THAT** Council give First Reading to Bylaw No. 278-26, Public Notification Bylaw.

**CARRIED**

- RES 26-02-11**            **MOVED by** Councillor D. Benson
- THAT** Council give Second Reading to Bylaw No. 278-26, Public Notification Bylaw.
- CARRIED**
- RES 26-02-12**            **MOVED by** Mayor D. Hiller
- THAT** Council, by unanimous consent, agree to consider Third Reading of Bylaw No. 278-26, Public Notification Bylaw at this meeting.
- CARRIED UNANIMOUSLY**
- RES 26-02-13**            **MOVED by** Councillor J. Blaney
- THAT** Council give Third and Final Reading to Bylaw No. 278-26, Public Notification Bylaw.
- AND FURTHER THAT** Bylaw No. 235-18, Public Notification Bylaw, be repealed upon passing of Third and Final Reading.
- CARRIED**
- 9.3.**    RFD - Generative Artificial Intelligence (AI) Use Policy (AD 1.33)
- RES 26-02-14**            **MOVED by** Mayor D. Hiller
- THAT** Council adopt Policy No. AD 1.33, being the “Generative Artificial Intelligence (AI) Use Policy,” including Appendix A, as presented.
- CARRIED**
- 9.4.**    RFD - Municipal Communications Policy (AD 1.34)
- RES 26-02-15**            **MOVED by** Councillor D. Benson
- THAT** Council adopt the revised Municipal Communications Policy (AD 1.34), as presented, effective immediately, replacing the previous version (AD 1.28).
- CARRIED**
- 9.5.**    RFD - Appointment of 2026 Regional Assessment Review Board Officials
- RES 26-02-16**            **MOVED by** Mayor D. Hiller
- THAT** Council of the Summer Village of Rochon Sands appoint the following individuals as Assessment Review Board officials for the 2026 calendar year:
- **ARB Chairman:** Raymond Ralph
  - **Certified ARB Clerk:** Geryyl Amorin
  - **Certified Panelists:** Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Roland Merkosky, and Raymond Ralph.
- CARRIED**
- 9.6.**    RFD - Change April 2026 Regular Council Meeting Date (April 14 to April 21)
- RES 26-02-17**            **MOVED by** Councillor J. Blaney
- THAT** Council of the Summer Village of Rochon Sands approve changing the April 2026 Regular Council Meeting date from Tuesday, April 14, 2026, to Tuesday, April 21, 2026, to accommodate presentation of the 2025 audited financial statements and to streamline the annual budget and taxation process.
- CARRIED**

**9.7. RFD - INFORMATION REPORT - RCMP Community Priorities Plan (CPP)**

**RES 26-02-18**

**MOVED by Councillor J. Blaney**

**THAT Council** of the Summer Village of Rochon Sands accept the RCMP Community Priorities Plan (CPP) – Council Input Information Report for information;

**AND FURTHER THAT** Administration be directed to compile Council’s input into a draft list of up to three community policing priorities and forward this information to the Stettler RCMP Detachment Commander in advance of the upcoming engagement meeting.

**CARRIED**

**9.8. RFD - SVRS Fleet & Equipment Capital Strategy – 2026 – 2035**

**RES 26-02-19**

**MOVED by Mayor D. Hiller**

**THAT Council** approve the Fleet & Equipment Capital Strategy (2026–2035) and associated Capital Equipment Plan;

**AND FURTHER THAT** Council confirm the guiding principle:

- Own daily-use equipment. rent specialized project-based equipment;

**AND FURTHER THAT** Administration be authorized to proceed with the 2026 capital actions identified in the Strategy, including acquisition of a Side-by-Side (UTV), subject to budget approval and funding availability.

**CARRIED**

**10. Council/Committee Reports**

**10.1. Mayor’s Report**

- Mayor D. Hiller reported on the Buffalo Lake Management Team Meeting that took place on February 4, 2026.

**10.2. Councillor Reports**

Councillor Benson

- Councillor D. Benson had no meetings to report on this month

Councillor Blaney

- Councillor J. Blaney had no meetings to report on this month

**11. CAO and Staff Reports**

**11.1. CAO Report (written)**

**RES 26-02-20**

**MOVED by Mayor D. Hiller**

**THAT Council** accept Council/Committee and CAO reports as presented.

**CARRIED**

**12. Correspondence/Information/Reports**

**12.1. Beach Street – Minister’s Letter**

**RES 26-02-21**

**MOVED by Mayor D. Hiller**

**THAT Council** accept the reports and correspondence as information.

**CARRIED**

**13. In Camera (Closed Session)**

**13.1. No items**

14. **Next Regular Meeting Dates – March 10, 2026 – 6pm**  
**April 21, 2026 – 6pm**

15. **Adjournment**

**RES 26-02-22**

**MOVED by** Councillor J. Blaney

**THAT** Council adjourn the Regular Council meeting at 8:05 pm.

**CARRIED**

  
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Mayor

  
\_\_\_\_\_  
Administrator