

MINUTES

Regular Meeting of the Council
Summer Village of Rochon Sands
Held on April 21, 2026, at 6:00 PM
At the Municipal Office, #1 Hall Street, Rochon Sands
and Via Zoom electronic conferencing

Present: Mayor D. Hiller
Councillor D. Benson
Administrator J. Jacobson
Staff: H. Chappell Benoit
Justin Tanner, Partner, Gitzel & Company Chartered Professional Accountants

Absent: Councillor J. Blaney (Regrets)

Public (0):

1. Call to Order

Meeting Called to Order at 6:00 p.m. by Mayor D. Hiller

2. Approval of Agenda/Additions

RES 26-04-01

MOVED by Mayor D. Hiller

THAT Council accept the agenda as presented.

CARRIED

3. Public Hearing

3.1. None Scheduled

4. Delegations/Guests

4.1. 2025 Audit Review – Gitzel & Company

(Audit presentation occurred in Open Session)

RES 26-04-02

MOVED by Mayor D. Hiller

THAT Council move into Closed Session at 6:23 p.m. pursuant to Section 197(2)(a) of the *Municipal Government Act* to discuss audit-related correspondence with the external auditor.

CARRIED

(Administration was present for a portion of the Closed Session and was excused for a portion.)

RES 26-04-03

MOVED by Mayor D. Hiller

THAT Council return to Open Session at 6:31 p.m. and that Administration return at that time.

CARRIED

RES 26-04-04

MOVED by Mayor D. Hiller

THAT Council receive the 2025 Audit Findings Report for information;
AND THAT Council approve the 2025 Audited Financial Statements as presented.

CARRIED

5. Approval of Previous Minutes

5.1. March 10, 2026 – Regular Council Meeting Minutes

RES 26-04-05

MOVED by Councillor D. Benson

THAT Council accept the Summer Village of Rochon Sands March 10, 2026, Regular Council Meeting Minutes as presented.

CARRIED

6. Business Arising from Previous Minutes

6.1. 2026 Municipal Operating & Capital Budget / Assessment & Taxation Document

6.1.1. RFD - 2026 Operating Budget

RES 26-04-06

MOVED by Mayor D. Hiller

THAT Council approve the 2026 Operating Budget as presented.

CARRIED

6.1.2. RFD - Operating Profit from Provincial Parks

RES 26-04-07

MOVED by Councillor D. Benson

THAT Council allocate 75% of the 2026 operating profit from Rochon Sands Provincial Park and the Narrows Provincial Recreation Area to General Revenues, and 25% to the Provincial Park Reserves, in accordance with Policy AD 1.27.

CARRIED

6.1.3. RFD - 2026 Capital Budget

RES 26-04-08

MOVED by Mayor D. Hiller

THAT Council approve the 2026 Capital Budget as presented.

CARRIED

6.1.4. RFD - Three (3) Year Operating Plan

RES 26-04-09

MOVED by Councillor D. Benson

THAT Council approve the Three-Year (2026-2028) Operating Plan as presented.

CARRIED

6.1.5. RFD - Five (5) Year Capital Plan

RES 26-04-10

MOVED by Mayor D. Hiller

THAT Council approve the Five-Year (2026-2030) Capital Plan as presented.

CARRIED

6.2. RFD – Bylaw 281-26 – 2026 Property Tax Bylaw

RES 26-04-11

MOVED by Councillor D. Benson

THAT Council give First Reading to Bylaw 281-26 – 2026 Property Tax Bylaw.

CARRIED

- RES 26-04-12** **MOVED by** Mayor D. Hiller
THAT Council give Second Reading to Bylaw 281-26 – 2026 Property Tax Bylaw.
CARRIED
- RES 26-04-13** **MOVED by** Councillor D. Benson
THAT Council, by unanimous consent, agree to consider Third Reading of Bylaw 281-26 at this meeting.
CARRIED UNANIMOUSLY
- RES 26-04-14** **MOVED by** Mayor D. Hiller
THAT Council give Third and Final Reading to Bylaw 281-26 – 2026 Property Tax Bylaw.
CARRIED
7. **Financial Reports**
7.1. **Financials** - Operating Revenue & Expenditures to March 31, 2026
7.2. **Financials** - Cheque Listing for March 2026
7.3. **Financials** – March 2026 Bank Reconciliation
- RES 26-04-15** **MOVED by** Mayor D. Hiller
THAT Council accept the financial reports and statements as presented for information.
CARRIED
8. **Municipal Planning Commission**
8.1. No items
9. **New Business**
9.1. **RFD – Adoption of Privacy Management Program (PMP)**
- RES 26-04-16** **MOVED by** Councillor D. Benson
THAT Council adopt the Summer Village of Rochon Sands Privacy Management Program as presented to support compliance with the Protection of Privacy Act (POPA),
AND THAT Council confirm the Chief Administrative Officer as the municipality’s Privacy Officer,
AND THAT Administration be authorized to update the program as required to maintain compliance with applicable legislation and best practices.
CARRIED
- 9.2. **RFD – Memorial Planter (Breasties in the Buff Society)**
- RES 26-04-17** **MOVED by** Mayor D. Hiller
THAT Council approve the installation of a memorial planter within the marina area (Recreational Lease), as proposed by the Breasties in the Buff Society, with placement in the general vicinity of the flagpole, in coordination with Administration,
AND THAT the Breasties in the Buff Society be responsible for annual planting, ongoing watering, maintenance, and general upkeep of the planter.
CARRIED

9.3. INFORMATION REPORT – ASVA Feedback Local Authorities Election Act Review

RES 26-04-18

MOVED by Mayor D. Hiller

THAT Council accept the ASVA Feedback Local Authorities Election Act Review report as information.

CARRIED

9.4. RFD – Solar Radar Speed Sign Pilot

RES 26-04-19

MOVED by Mayor D. Hiller

THAT Council of the Summer Village of Rochon Sands approve the purchase of two (2) solar-powered radar speed signs, to a maximum cost of \$3,000, for use as a pilot traffic calming measure, with funding to be drawn from reserves;

AND FURTHER THAT Administration be directed to deploy the unit within priority areas and report back to Council on its effectiveness.

CARRIED

9.5. Buffalo Lake Stabilization – Water Act Application

RES 26-04-20

MOVED by Councillor D. Benson

THAT Council direct Administration to prepare and submit a letter of support for the Water Act licence amendment application (DAPP0156406), recognizing the importance of the Buffalo Lake stabilization system and the inclusion of measures to mitigate invasive species risks.

CARRIED

9.6. RFD – Streit/Zender Legacy Access Road Completion

RES 26-04-21

MOVED by Mayor D. Hiller

THAT Council of the Summer Village of Rochon Sands confirms that the removal of the Streit/Zender legacy access road in Rochon Sands Bay has been completed to the satisfaction of the municipality;

AND FURTHER THAT Administration be directed to advise Alberta Agriculture and Irrigation that there are no outstanding concerns and that the file may be closed.

CARRIED

9.7. INFORMATION REPORT – Water Quality Monitoring (AHS)

RES 26-04-22

MOVED by Councillor D. Benson

THAT Council accept the Buffalo Lake Recreational Water Quality Monitoring (AHS Program) Information Report for information.

CARRIED

9.8. RFD - Disposition of Existing Rubber Beach Walkway

RES 26-04-23

MOVED by Mayor D. Hiller

THAT Council of the Summer Village of Rochon Sands direct Administration to invite expressions of interest from parties wishing to acquire the existing rubber beach walkway materials;

AND THAT submissions include intended use, confirmation that materials are accepted as-is, and that the successful party will be responsible for all removal, transportation, and associated costs;

AND THAT Administration bring forward submissions to the May Regular Meeting of Council for final consideration.

CARRIED

9.9. RFD - Subdivision & Development Appeal Board (SDAB) Services – Red Deer County

RES 26-04-24 **MOVED by** Mayor D. Hiller

THAT Council authorize Administration to enter into a Subdivision and Development Appeal Board (SDAB) Services Agreement with Red Deer County, substantially in the form as presented.

CARRIED

RES 26-04-25 **MOVED by** Mayor D. Hiller

THAT Council give First Reading to Bylaw 282-26 – SDAB Services Bylaw.

CARRIED

RES 26-04-26 **MOVED by** Councillor D. Benson

THAT Council give Second Reading to Bylaw 282-26 – SDAB Services Bylaw.

CARRIED

RES 26-04-27 **MOVED by** Mayor D. Hiller

THAT Council, by unanimous consent, agree to consider Third Reading of Bylaw 282-26 at this meeting.

CARRIED UNANIMOUSLY

RES 26-04-28 **MOVED by** Councillor D. Benson

THAT Council give Third and Final Reading to Bylaw 282-26 – SDAB Services Bylaw.

CARRIED

10. Council/Committee Reports

10.1. Mayor's Report

- Mayor D. Hiller reported on Buffalo Lake Management Team meeting and the Association of Summer Villages of Alberta meeting.

10.2. Councillor Reports

Councillor Benson

- Councillor D. Benson had no meetings to report on this month.

11. CAO and Staff Reports

11.1. CAO Report (written)

RES 26-04-29 **MOVED by** Councillor D. Benson

THAT Council accept Council/Committee and CAO reports as presented.

CARRIED

12. Correspondence/Information/Reports

- 12.1.** Aquatic Invasive Species Prevention – Response Letter from Honourable Grant Hunter, Minister of Environment and Protected Areas
- 12.2.** Provincial Police Service Agreement Letter – 2025-26 Fiscal Year & Future Years
- 12.3.** ABMunis - Preliminary Analysis of Bill 28: Municipal Affairs & Housing Statutes Amendment Act, 2026
- 12.4.** Stettler District Ambulance Association – Rhapsody Healthcare Heroes Award Recognition Letter from Council

RES 26-04-30

MOVED by Mayor D. Hiller

THAT Council accept the reports and correspondence as information.

CARRIED

13. In Camera (Closed Session)

- 13.1.** Confidential Legal Matter (In Camera – MGA s.197(2)(c))

RES 26-04-31

MOVED by Mayor D. Hiller

THAT Council move into closed session pursuant to Section 197(2)(c) of the Municipal Government Act to discuss a confidential legal matter at 7:51 p.m.

CARRIED

RES 26-04-32

MOVED by Mayor D. Hiller

THAT Council return to the open meeting at 8:08 p.m.

CARRIED

Council held a closed session pursuant to Section 197(2)(c) of the Municipal Government Act to discuss a confidential legal matter.

No resolutions were made.

14. Next Regular Meeting Date – May 12, 2026 – 6:00 p.m.

15. Adjournment

RES 26-04-33

MOVED by Mayor D. Hiller

THAT the Regular Council Meeting adjourn at 8:11 p.m.

CARRIED

ORIGINAL SIGNED

Mayor

ORIGINAL SIGNED

Administrator