

## MINUTES

### Regular Meeting of the Council of the Summer Village of Rochon Sands

held on December 12, 2023, at 6:00 PM  
at the Municipal Office, #1 Hall Street, Rochon Sands  
and via Zoom on Electronic Devices.

**Present:** Mayor D. Hiller  
Councillor J. Byer  
Councillor B. Brinson  
Administrator J. Jacobson

**Public (1):** S/Sgt. Cam Russell, Detachment Commander, Stettler RCMP

#### 1. Call to Order

Meeting called to order by Mayor Hiller @ 6:03 PM.

#### 2. Approval of Agenda/Additions

- 8.4 Summer Village of Rochon Sands GIC Renewals
- 8.5 Intermunicipal Collaboration Septic Waste Study
- 8.6 Resident request for Shoreline Management Issue
- 8.7 Ice Rink Management

**RES 23-12-01** Motion by Councillor Brinson to accept the agenda as amended.

Carried

#### 3. Public Hearing

- 3.1. None scheduled.

#### 4. Delegations/Guests

- 4.1. RCMP - S/Sgt. Cam Russell, Detachment Commander, Detachment Update
  - Reported on the quarterly Community Policing Report that covered the July 1<sup>st</sup> to September 30<sup>th</sup>, 2023 reporting period. Provided written and verbal report on the trends of Stettler and the County. Calls are trending slightly downward.
  - Stressed the importance of communication - critical to be proactive rather than reactive. Ongoing engagement and the feedback provided guides the Detachment team and supports the reinforcement of the communities' policing priorities.

#### 5. Approval of Previous Minutes

- 5.1. November 14, 2023, SVRS Regular Council Meeting Minutes

**RES 23-12-02** Motion by Councillor Byer to accept the Summer Village of Rochon Sands 11-14-2023 Regular Council Meeting Minutes as presented.

Carried

#### 6. Business Arising from Previous Minutes

- 6.1. Snak Shak Update

**RES 23-12-03** Motion by Mayor Hiller to direct Administration to:

- Investigate the procedures required to subdivide a piece of land from the Municipal Reserve.

- Post the Snak Shak Option Report on the SVRS website and Facebook page.

Carried

## 7. Financial Reports

- 7.1. Financials - Operating Revenue & Expenditures to November 30, 2023
- 7.2. Financials - Capital Revenue & Expenditures to November 30, 2023
- 7.3. Financials - November Cheque Listing to November 30, 2023
- 7.4. Financials - October Bank Reconciliation to October 31, 2023
- 7.5. Financials - November Bank Reconciliation to November 30, 2023
- 7.6. Tax Trial Balance as of December 8, 2023

**RES 23-12-04** Motion by Mayor Hiller to accept the financial reports and statements as presented.

Carried

## 8. New Business

- 8.1. RFD – SV Rochon Sands – Interim Operating Budget for 2024

**RES 23-12-05** Motion by Mayor Hiller to approve the 2024 interim operating budget.

Carried

- 8.2. RFD – Office Christmas Hours

**RES 23-12-06** Motion by Councillor Brinson to approve the 2023 Office Christmas Holiday Hours. The SVRS Office will be closed December 27th, 28th and 29th.

Carried

- 8.3. Schedule 2024 Strategic Planning Session

Tabled to future meeting.

- 8.4. 2024 GIC Renewals

**RES 23-12-07** Motion by Councillor Brinson that the Summer Village of Rochon Sands Council approve that in December 2023:

- \$200,000 be invested in a 1-year RBC Cashable GIC at 4.5% interest.
- \$200,000 be invested in a 1-year RBC Prime Linked Cashable GIC at 4.75% interest.
- \$250,000 be invested in a 1-year RBC Non-Redeemable GIC at 5.8% interest.

Carried

- 8.5. Intermunicipal Collaboration Septic Waste Study

**RES 23-12-08** Motion by Mayor Hiller to direct Administration to draft a letter to the Summer Village of White Sands and the County of Stettler to form an Intermunicipal Collaboration Committee to investigate a solution for septic waste disposal.

Carried

**RES 23-12-09**      **8.6. Resident request for Shoreline Management Issue**  
Motion by Mayor Hiller to direct Administration to contact Alberta Environment to determine requirements within the Recreation Lease to manicure the cattails along the shoreline in the area where Dr. Zender's boathouse used to be.

**RES 23-12-10**      **8.7. Ice Rink Maintenance**  
Motion by Mayor Hiller to direct Administration to replace the hockey goals that are in disrepair with a budget of not more than \$750.00.

**9. Council/Committee Reports**

**9.1. Mayors Report**

- No meetings to report

**9.2. Councillor Reports**

- Councillor Brinson
  - Reported on Stettler & District Ambulance Authority
- Councillor Byer
  - No meetings to report

**10. CAO and Staff Reports**

**10.1. CAO Report - Written**

**RES 23-12-11**      **Motion by Councillor Brinson to accept Council/Committee and CAO reports as presented.**

Carried

**11. Correspondence/Information/Reports**

**11.1. Materials from ABmunis' Town Hall and Submissions on the Local Authorities Election Act & Municipal Government Act Consultations**

**11.1.1. Slide deck from November 30, 2023 Town Hall meeting.**

**11.1.2. ABmunis' submission to the province's consultation on the Local Authorities Election Act (LAEA)**

**11.1.3. ABmunis' submission to the province's consultation on the Municipal Government Act (MGA) and councillor accountability**

**11.2. Association of Summer Villages of Alberta Annual Report 2022-2023**

**11.3. Where Does Our Household Recycling Go**

**RES 23-12-12**      **Motion by Councillor Byer to accept the reports as information.**

Carried

**12. In Camera (Closed Session)**

**1.1. Personnel – Probation - CAO - FOIP Section 19(1)**

**RES 23-12-13**      **Motion by Councillor Brinson to go into camera at 7:24 pm.**

Carried

**RES 23-12-14**

Motion by Councillor Byer to come out of camera at 7:47 pm.

Carried

**13. Next Regular Meeting Date – January 9, 2024**

**14. Adjournment**

**RES 23-12-15**

Motion by Mayor Hiller to adjourn the Regular Council Meeting at 7:48 pm.

Carried

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Mayor

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Administrator