

**MINUTES**

Regular Meeting of the Council of the Summer Village of Rochon Sands  
Held on July 8, 2025, at 6:00 PM  
At the Municipal Office, #1 Hall Street, Rochon Sands  
and Via Zoom on Electronic Devices

**Present:** Mayor D. Hiller  
Councillor J. Byer  
Administrator J. Jacobson  
Staff H. Chappell Benoit

Regrets: Councillor B. Brinson

**Public (0):**

**1. Call to Order**

Meeting Called to Order at 6:17 pm by Mayor D. Hiller.

**2. Approval of Agenda/Additions**

**RES 25-07-01** **MOVED** by Councillor J. Byer to accept the agenda as presented.

CARRIED

**3. Public Hearing**

**3.1.** None Scheduled

**4. Delegations**

**4.1.** None

**5. Approval of Previous Minutes**

**5.1.** June 10, 2025 - Regular Council Meeting Minutes

**RES 25-07-02** **MOVED** by Councillor J. Byer to accept the Summer Village of Rochon Sands June 10, 2025, Regular Council Meeting Minutes as presented.

CARRIED

**6. Business Arising from Previous Minutes**

**6.1.** RFD Bylaw #272-25 Community Hall Agreement Bylaw

**Bylaw 272-25**

**RES 25-07-03** **MOVED** by Councillor J. Byer that Bylaw 272-25 being the Community Hall Agreement Bylaw, be given first reading.

CARRIED

**RES 25-07-04** **MOVED** by Mayor D. Hiller that Bylaw 272-25 being the Community Hall Agreement Bylaw, be given second reading.

CARRIED

**RES 25-07-05** **MOVED** by Councillor J. Byer that Bylaw 272-25 being the Community Hall Agreement Bylaw, receive unanimous consent to be considered for third reading.

CARRIED UNANIMOUSLY

**RES 25-07-06**      **MOVED by** Mayor D. Hiller that Bylaw 272-25 being the Community Hall Agreement Bylaw, be given third reading.

CARRIED

**6.2. RFD Award of Contract – Village Square Washroom Facility**

**RES 25-07-07**      **MOVED by** Councillor J. Byer That Council accept the proposal from Vortex in the amount of \$57,000.00, funded through the Municipal Sustainability Initiative (MSI) grant, for the design, supply, and installation of a four-season public washroom facility in Village Square.

CARRIED

**6.3. RFD Golf Cart Signage – Reserve Fund Transfer**

**RES 25-07-08**      **MOVED by** Councillor J. Byer That Council approve the transfer of \$5,000 from the Reserve – Roads account to fund the purchase and installation of golf cart signage, as required under the Alberta Golf Cart Pilot Project Regulation.

CARRIED

**6.4. RFD Transfer of SREMA Exercise Funds from General Reserve to Operating**

**RES 25-07-09**      **MOVED by** Councillor J. Byer That Council approve the transfer of \$2,793 from the General Reserve account to the General Operating (Revenue) account to fund the 2025 expenditures for the SREMA full-scale emergency training exercise, as outlined in the July 8, 2025, Request for Decision.

CARRIED

**7. Financial Reports**

**7.1. Financials - Operating Revenue & Expenditures to June 30, 2025**

**7.2. Financials - Cheque Listing for June 2025**

**7.3. Financials - June 2025 Bank Reconciliation**

**RES 25-07-10**      **MOVED by** Mayor D. Hiller to accept the financial reports and statements as presented.

CARRIED

**8. New Business**

**8.1. 2025 Nomination Update for Summer Village of Rochon Sands Municipal Election (verbal)**

**RES 25-07-11**      **MOVED by** Councillor J. Byer to accept the verbal report as information.

CARRIED

**8.2. 2025 Property Tax Collection Update (verbal)**

**RES 25-07-12**      **MOVED by** Mayor D. Hiller to accept the verbal report as information.

CARRIED

**9. Council/Committee Reports**

**9.1. Mayor's Report**

- Mayor D. Hiller reported on Stettler Waste Management Authority Meeting

**9.2. Councillor Reports**

Councillor Byer

- Councillor J. Byer reported on Stettler Regional Emergency Management Agency Full-Scale Exercise and the Parkland Community Planning Services Annual General Meeting.

**10. CAO and Staff Reports**

**10.1. CAO Report (written)**

**RES 25-07-13**

**MOVED by** Councillor J. Byer to accept Council / Committee and CAO reports as presented.

CARRIED

**11. Correspondence/Information/Reports**

- 11.1.** Proclamation of the Access to Information Act and Regulations – Letter from Honourable Dale Nally, Minister of Service Alberta and Red Tape Reduction
- 11.2.** Alberta Government Police Funding Model Review – Summer Village of Rochon Sands’ Response to MNP and the Government of Alberta – June 13, 2025
- 11.3.** RE: Increase in SDAB Fees – Letter From Parkland Community Planning Services– June 30, 2025

**RES 25-07-14**

**MOVED by** Mayor D. Hiller to accept the reports and correspondence as information.

CARRIED

**12. In Camera (Closed Session)**

**12.1.** None

**13. Next Council Meeting Date – August 12, 2025 – 6pm**

- 13.1. Elected Official Orientation & Training Part 1**
- 13.2. Organizational Meeting**
- 13.3. Regular Meeting of Council**

**14. Adjournment**

**RES 25-07-15**

**MOVED by** Mayor/Councillor J. Byer to adjourn the Regular Council meeting at 7:12pm.

CARRIED

  
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Mayor

  
\_\_\_\_\_  
Administrator