

MINUTES

Regular Meeting of the Council of the Summer Village of Rochon Sands
Held on November 12, 2025, at 5:00 PM
At the Municipal Office, #1 Hall Street, Rochon Sands
and Via Zoom on Electronic Devices

Present: Mayor D. Hiller
Councillor D. Benson
Councillor J. Blaney
Administrator J. Jacobson
Staff H. Chappell Benoit

Public (0):

1. Call to Order

Meeting Called to Order at 5:02 pm by Mayor D. Hiller.

2. Approval of Agenda/Additions

RES 25-11-01 **MOVED** by Councillor D. Benson to accept the agenda as presented.
CARRIED

3. Public Hearing

3.1. None Scheduled

4. Delegations

4.1. None

5. Approval of Previous Minutes

5.1. October 14, 2025 - Regular Council Meeting Minutes

RES 25-11-02 **MOVED** by Mayor D. Hiller to accept the Summer Village of Rochon Sands October 14, 2025 - Regular Council Meeting Minutes as presented.
CARRIED

5.2. October 30, 2025 - Joint Council Meeting Minutes

RES 25-11-03 **MOVED** by Councillor J. Blaney to accept the Summer Village of Rochon Sands and Summer Village of White Sands October 30, 2025, Joint Council Meeting Minutes as presented.
CARRIED

6. Business Arising from Previous Minutes

6.1. Fall Strategic Planning Update – Resident Survey Results

RES 25-11-04 **MOVED** by Councillor D. Benson THAT Council receive the 2026–2029 Strategic Planning Process Update - Resident Survey Results Information Report as information.
CARRIED

6.2. Road Closure and Application for Hwy 835 (Sands Street) Information Report

RES 25-11-05 **MOVED by Mayor D. Hiller THAT Council accept the Road Closure and Application for Hwy 835 (Sands Street) Information Report as presented for information.**

CARRIED

7. Financial Reports

- 7.1. Financials – Operating Revenue & Expenditures to October 31, 2025
- 7.2. Financials – Cheque Listing for October 2025
- 7.3. Financials – October 2025 Bank Reconciliation

RES 25-11-06 **MOVED by Councillor J. Blaney to accept the financial reports and statements as presented.**

CARRIED

8. Municipal Planning Commission

No Items

9. New Business

- 9.1. Interim Operating Budget 2026

RES 25-11-07 **MOVED by Mayor D. Hiller THAT Council adopt, per Sections 242(2) and 248 of the Municipal Government Act, the 2025 Operating Budget as the 2026 Interim Operating Budget until the final 2026 Operating Budget is approved by Council in April 2026.**

CARRIED

- 9.2. Termination Notice – Stettler Regional Fire Services Agreement

RES 25-11-08 **MOVED by Mayor D. Hiller THAT Council approve and authorize the Mayor and Chief Administrative Officer to sign the Schedule 'A' Notice of Termination and Agreement to Waive Notice Period as provided by the County of Stettler, formally ending the Stettler Regional Fire Services Agreement effective December 31, 2025.**

CARRIED

- 9.3. Interim Joint Fire Services Agreement

RES 25-11-09 **MOVED by Councillor D. Benson THAT Council authorize Administration to execute the 2026 Interim Joint Fire Services Agreement with the County of Stettler No. 6, effective January 1, 2026, to December 31, 2026, as presented, ensuring continued fire and rescue service coverage for the Summer Village of Rochon Sands during the transition to the Heartland Regional Fire Commission.**

CARRIED

- 9.4. Regional Fire Services Framework and Governance Study - Alberta Community Partnership – Intermunicipal Collaboration Grant Approval

RES 25-11-10 **MOVED by Councillor J. Blaney THAT Council support the submission of a joint application under the 2025/26 Alberta Community Partnership (Intermunicipal Collaboration) Program for the Regional Fire Services Framework and Governance Study, in partnership with the County of Stettler No. 6, the Villages of Big Valley and Donalda, and the Summer Village of White Sands; AND FURTHER THAT the Summer Villages of Rochon Sands and White Sands serve as joint Managing Partners for the grant application and overall project administration; AND FURTHER THAT Administration be authorized to finalize**

and submit the application prior to the November 28, 2025 deadline.
CARRIED

9.5. Renewal – Catalis Muniware ERP Software License and Support Agreement (2026–2029)

RES 25-11-11

MOVED by Mayor D. Hiller THAT Council approve the renewal of the Catalis Muniware ERP Software License and Support Agreement for the period January 1, 2026, to December 31, 2029, at an annual subscription rate beginning at \$1,970.01 in 2026, as outlined in the Catalis proposal dated November 4, 2025, and authorize the CAO to execute the agreement on behalf of the Summer Village of Rochon Sands.

CARRIED

9.6. BarW RV Resort Mini-Golf Support Letter Request (no documentation)

RES 25-11-12

MOVED by Mayor D. Hiller THAT Council accept the BarW RV Resort Mini-Golf report as information.

CARRIED

9.7. Snow Removal & Winter Road Maintenance Policy

RES 25-11-13

MOVED by Councillor J. Blaney THAT Council approve the Snow Removal & Winter Road Maintenance Policy, effective immediately.

CARRIED

10. Council/Committee Reports

10.1. Mayor's Report

- Mayor D. Hiller reported on the Heartland Regional Fire Steering Committee Meeting noting ongoing regional collaboration efforts and preliminary discussions related to governance, service delivery, and future planning for shared fire services.
- Mayor D. Hiller also reported on the Association of Summer Villages of Alberta (ASVA) Board Meeting. Council congratulated Mayor Hiller on his recent election to the ASVA Board, where he will represent the interests of Summer Villages provincially and contribute to policy discussions and advocacy initiatives.

10.2. Councillor Reports

Councillor Benson

- Councillor D. Benson reported on the recent meeting of the Rochon Sands Hall & Recreation Association Board, providing updates on current activities, facility operations, and upcoming community events.

Councillor Blaney

- Councillor J. Blaney had no meetings to report on.

11. CAO and Staff Reports

11.1. CAO Report (written)

RES 25-11-14 **MOVED** by Councillor D. Benson to accept Council / Committee and CAO reports as presented.

CARRIED

12. Correspondence/Information/Reports

- 12.1.** Email: Government of Alberta Bill 7 Water Amendment Act
- 12.2.** Letter of Congratulations to Council from Honourable Dan Williams, Minister of Municipal Affairs

RES 25-11-15 **MOVED** by Mayor D. Hiller to accept the reports and correspondence as information.

CARRIED

13. In Camera (Closed Session)


- 13.1.** No Items

14. Next Regular Meeting Date – December 9, 2025 – 6pm

15. Adjournment

RES 25-11-16 **MOVED** by Mayor D. Hiller to adjourn the Regular Meeting of Council at 6:15 pm.

CARRIED



Mayor



Administrator