

MINUTES

Regular Meeting of the Council of the Summer Village of Rochon Sands
Held on April 9, 2024, at 6:00 PM
At the Municipal Office, #1 Hall Street, Rochon Sands
and Via Zoom on Electronic Devices

Present: Mayor D. Hiller
Councillor J. Byer (via Zoom)
Councillor B. Brinson (via Zoom)
Administrator J. Jacobson
Staff H. Chappell Benoit

Public (0):

1. Call to Order

Meeting Called to Order @ 6:00 pm by Mayor D. Hiller.

2. Approval of Agenda/Additions

RES 24-04-01 MOVED by Mayor D. Hiller to accept the agenda as presented.

CARRIED

3. Public Hearing

3.1. None Scheduled

4. Delegations/Guests

4.1. None

5. Approval of Previous Minutes

5.1. March 12, 2024, SVRS Regular Council Meeting Minutes

RES 24-04-02 MOVED by Councillor J. Byer to accept the Summer Village of Rochon Sands March 12, 2024, Regular Council Meeting Minutes as presented.

CARRIED

6. Business Arising from Previous Minutes

6.1. Snak Shak – Update (no document)

RES 24-04-03 MOVED by Mayor D. Hiller to receive the update on the Snak Shak for information only.

CARRIED

6.2. Summer Village of Rochon Sands SharePoint Cloud Server Project

RES 24-04-04 MOVED by B. Brinson to award the Summer Village of Rochon Sands SharePoint Cloud Server Project to Cas Tech Computers, and to direct Administration to inquire if MSI funding can be accessed for the project.

CARRIED

7. Financial Reports

7.1. Financials - Operating Revenue & Expenditures to March 31, 2024

7.2. Financials - Capital Revenue & Expenditures to March 31, 2024

7.3. Financials - March Cheque Listing to March 31, 2024

7.4. Financials – February 2024 Bank Reconciliation

RES 24-04-05 MOVED by Mayor D. Hiller to accept the financial reports and statements as presented.

CARRIED

8. New Business

8.1. Bylaw #264-24 - Fees for Services Bylaw – 1st, 2nd, 3rd Readings

Bylaw 264-24

RES 24-04-06 MOVED by Councillor B. Brinson that Bylaw 264-24 being the Fees and Services Bylaw, be given first reading.

CARRIED

RES 24-04-07 MOVED by Mayor D. Hiller that Bylaw 264-24 be given second reading.

CARRIED

RES 24-04-08 MOVED by Councillor J. Byer that Bylaw 264-24 be considered for third reading.

CARRIED UNANIMOUSLY

RES 24-04-09 MOVED by Mayor D. Hiller that Bylaw 264-24 be given third reading.

CARRIED

8.2. April 2024 Special Meeting Request of Council – 2023 Audit, 2024 Budget & 2024 Tax Bylaw

- Administration informed Council that a Special Meeting will be required to pass the 2023 Audit by the end of April 2024. At the same time, Administration proposed that the 2024 Agenda and 2024 Tax Bylaw be added to the same Special Meeting. Administration will contact Council to set the date as per the Auditor's availability.

RES 24-04-10 MOVED by Mayor D. Hiller to set the special meeting date according to Gitzel & Company's schedule – Weekend is preferred so all councillors can attend in person.

CARRIED

8.3. Parkland Community Planning Services – 2024 Planning Services Agreement

RES 24-04-11 MOVED by Councillor B. Brinson to direct Administration to negotiate with PCPS, a fee structure for PCPS provided services to be in alignment with development fees contained in the Summer Village of Rochon Sands "Bylaw #264-24 - Fees for Services".

CARRIED

9. Council/Committee Reports

9.1. Mayor's Report

- Reported on Stettler Regional Waste Management Authority meeting which included the strategic plan and proposed transfer station.

9.2. Councillor Reports

Councillor B. Brinson

- Reported on the Stettler District Ambulance Association meeting regarding the contract negotiations with AHS and the letter of support.

Councillor J. Byer

- Reported on the Buffalo Lake Management Meeting held on April 8, 2024.

10. CAO and Staff Reports

10.1. CAO Report (written)

RES 24-04-12 MOVED by Mayor D. Hiller to accept Council/Committee and CAO reports as presented.

CARRIED

11. Correspondence/Information/Reports

11.1. Stettler District Ambulance Association – Letter to AHS re: Stettler District Ambulance Association’s Contract Negotiations

11.2. Regulated Property Assessment Model Review Announcement - The Honourable Ric McIver, Minister of Alberta Municipal Affairs

11.3. 2023 Annual Internal Review Joint Municipal Accreditation - Rochon Sands-White Sands

11.4. Parkland Regional Library System Financial Statements, December 31, 2023

11.5. Stettler Waste Management Authority Financial Statements, December 31, 2023

11.6. Shirley McClellan Regional Water Services Commission Financial Statements, December 31, 2023

RES 24-04-13 MOVED by Councillor B. Brinson to accept the reports and correspondence as information.

CARRIED

12. In Camera (Closed Session)

- No in camera session

13. Next Regular Meeting Date – May 14, 2024

14. Adjournment

RES 24-04-14 MOVED by Councillor J. Byer to adjourn the Regular Council meeting at 7:00 pm.

CARRIED

ORIGINAL SIGNED

Mayor

ORIGINAL SIGNED

Administrator