

MINUTES

Regular Meeting of the Council of the Summer Village of Rochon Sands
Held on September 10, 2024, at 6:00 PM
At the Municipal Office, #1 Hall Street, Rochon Sands
and Via Zoom on Electronic Devices

Present: Mayor D. Hiller
Councillor B. Brinson
Councillor J. Byer (by Zoom)
Administrator J. Jacobson
Staff H. Chappell Benoit

Public (0):

1. Call to Order

Meeting Called to Order @ 6:00 pm by Mayor D. Hiller.

2. Approval of Agenda/Additions

RES 24-09-01 MOVED by Councillor J. Byer to accept the agenda as presented.

CARRIED

3. Public Hearing

3.1. None Scheduled.

4. Delegations/Guests

4.1. None.

5. Approval of Previous Minutes

5.1. August 13, 2024, Organizational Meeting Minutes

RES 24-09-02 MOVED by Councillor B. Brinson to accept the Summer Village of Rochon Sands August 13, 2024, Organizational Meeting Minutes as presented.

CARRIED

5.2. August 13, 2024, SVRS Regular Council Meeting Minutes

RES 24-09-03 MOVED by Mayor D. Hiller to accept the Summer Village of Rochon Sands August 13, 2024, Regular Council Meeting Minutes as presented.

CARRIED

6. Business Arising from Previous Minutes

6.1. Beach Boardwalk Option

RES 24-09-04 MOVED by Councillor J. Byer to move forward with Administration's recommendation to use the wood boat docks from the Rochon Sands Marina to create a boardwalk across the main Rochon Sands Bay beach.

CARRIED

7. Financial Reports

7.1. Financials - Operating Revenue & Expenditures to August 31, 2024

7.2. Financials - Cheque Listing for August 2024

7.3. Financials – July 2024 Bank Reconciliation

RES 24-09-05 MOVED by Mayor D. Hiller to accept the financial reports and statements as presented.

CARRIED

8. New Business

8.1. 2024 Annual Association of Summer Villages of Alberta Conference & AGM - Oct 17 & 18

RES 24-09-06 MOVED by Mayor D. Hiller that Administration attend the 2024 Association of Summer Villages of Alberta Conference & AGM and that a Councillor may also attend.

CARRIED

8.2. Bylaw # 268-24 - A Bylaw To Amend Land Use Bylaw 244-19

RES 24-09-07 MOVED by Councillor B. Brinson that Bylaw # 268-24 - A Bylaw To Amend Land Use Bylaw 244-19, be given first reading.

CARRIED

RES 24-09-08 MOVED by Mayor D. Hiller Bylaw # 268-24 - A Bylaw To Amend Land Use Bylaw 244-19, be given second reading.

CARRIED

RES 24-09-09 MOVED by Councillor J. Byer that Bylaw # 268-24 - A Bylaw To Amend Land Use Bylaw 244-19, be given unanimous permission by the Council for third reading

CARRIED UNANIMOUSLY

RES 24-09-10 MOVED by Councillor J. Byer that Bylaw # 268-24 - A Bylaw To Amend Land Use Bylaw 244-19, be given third reading.

CARRIED

8.3. RFD Consideration of Development Permit 2024-02

RES 24-09-11 MOVED by Mayor B. Brinson that Council approve the Development Permit 2024-02 for Demolition of an existing Detached Dwelling and Accessory Building (detached garage) and the Permitted Use of a new Detached Dwelling and Attached Garage, with a 7.8 m (25'6") overall height, a 1.5 m (5') north side yard setback and a 4.5 m (14'7") rear yard setback, with the conditions outlined in the Development Permit.

CARRIED

8.4. RFD Consideration of Development Permit 2024-03

RES 24-09-12 MOVED by Mayor D. Hiller that Council approve the Development Permit 2024-03 for a 5.95 m² (64 ft²) Front Addition and 11.7 m² (126 ft²) Side Addition to an existing Detached Dwelling (cabin), with a 4.26 m (13'9") variance to the front yard setback, to be constructed at 2 Beach Street East; Lot 1C, Block 5, Plan 992 0392, with the conditions outlined in the Development Permit.

CARRIED

8.5. RFD Apex Utilities Inc. Franchise Fee

RES 24-09-13 MOVED by Councillor B. Brinson to leave the APEX Utilities Inc. Franchise fee at zero (0).

CARRIED

9. Council/Committee Reports

9.1. Mayor’s Report

- Mayor D. Hiller reported on the Shirley McClellan Regional Water Service Commission Meeting.

9.2. Councillor Reports

- Councillor B. Brinson had no meetings to report on this month.
- Councillor J. Byer had no meetings to report on this month.

10. CAO and Staff Reports

10.1. CAO Report (written)

RES 24-09-14 MOVED by Councillor J. Byer to accept Council/Committee and CAO reports as presented.

CARRIED

11. Correspondence/Information/Reports

11.1. 2025 Fire Services Training Program Grant – Honourable Ric McIver, Minister of Municipal Affairs

11.2. Parkland Regional Library System – Email – Presentation Opportunity

RES 24-09-15 MOVED by Mayor D. Hiller to accept the reports and correspondence as information.

CARRIED

12. In Camera (Closed Session)

12.1. Personnel - CAO Performance Review - FOIP Section 19(1)

RES 24-09-16 MOVED by Mayor D. Hiller that Council move to closed session to discuss CAO Performance Review as per FOIP Section 19(1) at 6:56 p.m.

CARRIED

RES 24-09-17 MOVED by Councillor B. Brinson that Council return to the open meeting at 7:20 p.m.

CARRIED

RES 24-09-18 MOVED by Mayor D. Hiller that Council approves and signs the performance review of CAO J. Jacobson.

CARRIED

13. Next Regular Meeting Date – October 8, 2024

14. Adjournment

RES 24-09-19 MOVED by Councillor B. Brinson to adjourn the Regular Council meeting at 7:21 pm.

Original Signed

Mayor

Original Signed

Administrator